

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
February 22, 2007**

CALL TO ORDER

Mayor Novak called a regular meeting of the Northglenn City Council to order on Thursday, February 22, 2007 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Novak, Council members Garner, Monroe, Paiz, Miller, Parsons, Martin.

ABSENT

Council members Clyne and Lindsey.

STAFF PRESENT

City Manager Krieger, City Attorney Hoffmann, City Clerk Lentz.

**PLEDGE AND
INVOCATION**

The Pledge of Allegiance was given followed by the Invocation, which was delivered by Council member Parsons.

INTRODUCTION

Mayor Novak welcomed Boy Scout Troop #524 and stated the Scouts are working towards earning their citizenship badges.

**AGENDA ADDITIONS
AND DELETIONS**

Mayor Novak announced the following additions:

- 19. Discussion Items:
 - B. Council Retreat Date
 - C. Internships
 - D. Coffee with the Council
 - E. Pavement Index

**PUBLIC INVITED
TO BE HEARD**

Mayor Novak called for any person wishing to address City Council on any subject not set for public hearing to come forward.

Mr. Ray DeWeese, Northglenn Liquor Licensing Authority, reported that the Authority had elected a new Chairman, Mr. Tommy Follett, for the current year. Mr. DeWeese thanked Council for adopting the new penalty guidelines for liquor violations and also inquired about pothole repairs.

Mr. Daniel Cowan, Northglenn Youth Commission, invited everyone to attend the Youth Commission's Health and Fitness Fair on March 10, 2007 from 11:00 a.m. to 4:00 p.m. He provided information about the events and booths that would be at the fair and stated it would be held at the Adams School District No. 12 Educational Center. Mr. Cowan requested a donation of recreation center punch passes to be given away at the event.

Northglenn City Council
February 22, 2007
Health & Fitness
Fair Donation

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Paiz to donate ten recreation center punch passes to the Youth Commission for the Health & Fitness Fair to be held on March 10, 2007.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Miller, Parsons,
Martin.
OPPOSED - No one.
ABSENT - Clyne, Lindsey.

CONSENT AGENDA
MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to approve the consent agenda.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Miller, Parsons,
Martin.
OPPOSED - No one.
ABSENT - Clyne, Lindsey.

The following items were approved on the consent agenda:

- Minutes of the Regular Meeting of February 8, 2007
- Minutes of the Special Meeting of February 8, 2007

PUBLIC HEARINGS:

CB-1609 – Flood
Hazard Regulations

City Clerk Lentz read the title.

Mayor Novak invited any person wishing to speak either “for” or “against” CB-1609 to come forward. No one came forward and the public hearing was declared closed.

CB-1610 – Municipal
Judge Salary

City Clerk Lentz read the title.

Mayor Novak invited any person wishing to speak either “for” or “against” CB-1610 to come forward. No one came forward and the public hearing was declared closed.

ORDINANCES:

Second Reading
CB-1609 – Flood
Hazard Regulations

City Clerk Lentz read the title.

MOTION TO PASS

Council member Martin **MOVED** and it was **SECONDED** by Council member Parsons to approve CB-1609 on second reading.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Garner, Monroe, Paiz, Miller, Parsons,
Martin.

OPPOSED - No one.

ABSENT - Clyne, Lindsey.

CB-1610 – Municipal
Judge Salary

MOTION TO PASS

Council member Garner **MOVED** and it was **SECONDED** by
Council member Paiz to approve CB-1610 on second reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Garner, Monroe, Paiz, Miller, Parsons,
Martin.

OPPOSED - No one.

ABSENT - Clyne, Lindsey.

ORDINANCES:

First Reading

CB-1611 – Membership
on Liquor Licensing
Authority

City Clerk Lentz read the title.

MOTION TO PASS

Council member Miller **MOVED** and it was **SECONDED** by
Council member Monroe to approve CB-1611 on first reading.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Garner Monroe, Paiz, Miller, Parsons,
Martin.

OPPOSED - No one.

ABSENT - Clyne, Lindsey.

CB-1612 – Anti
Discrimination Policy
& Practice Statement

City Clerk Lentz read the title.

MOTION TO PASS

Council member Garner **MOVED** and it was **SECONDED** by
Council member Martin to approve CB-1612 on first reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Garner Monroe, Paiz, Miller, Parsons,
Martin.

OPPOSED - No one.

ABSENT - Clyne, Lindsey.

Note:

City Clerk Lentz stated for the record that the public hearings on CB-
1611 and CB-1612 would be held on March 8, 2007 in Council
Chambers.

RESOLUTIONS:

CR-09 – Victim Services
IGA Northglenn/
Thornton

City Clerk Lentz read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Paiz to approve CR-09.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Miller, Parsons,
Martin.
OPPOSED - No one.
ABSENT - Clyne, Lindsey.

STAFF REPORTS:

SR 07-09 – 2007 Water
Treatment Plant
Administration Building

City Manager Krieger and Mr. David Allen, Water and Environmental Services Manager, provided information on Staff Report 07-09.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Garner to approve Staff Report 07-09.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Miller, Parsons,
Martin.
OPPOSED - No one.
ABSENT - Clyne, Lindsey.

COMMUNICATIONS

COUNCIL

Council member Garner reported that she, along with Mayor Novak and City Manager Krieger, had visited Corporate Express last week for a tour of the facility. Council member Garner reported that she and Council member Monroe had attended the CML Legislation meeting last week and noted it was a very informative meeting. She reported on the Ward IV meeting she and Council member Parsons hosted and noted that it was a very successful and well-attended meeting. Council member Garner stated that the Performance Appraisal Committee had conducted evaluations with the Municipal Judge and City Clerk last week.

Council member Monroe reported on the legislative forum and legislative meeting she attended last week at CML. She also reported that she had attended the open house event at Saxby's Coffee last week. Council member Monroe reported on the Adams 12 Five Star School District Board meeting and a challenge given by Governor Ritter to reduce the drop out rate in Colorado.

Council member Paiz reported that she would be hosting the Coffee with the Council meeting at Saxby's on March 3rd at 4:00 p.m. Council member Paiz also spoke about the Circuit City grand opening.

Mayor Novak reported on the Circuit City grand opening event and noted that she was told by one of the participants that Northglenn was the friendliest community they have visited in a long time. Mayor Novak reported on a presentation given by Dr. James H. Johnson at a DRCOG meeting that addressed items including the workforce, succession planning, outsourcing back office duties, the cost of replacing retirees in the workforce, and challenges for remaining competitive in the economy. She stated it was a very informative presentation and offered to share the information with Council.

Council member Parsons congratulated staff on their work with the Circuit City grant opening event. Council member Parsons also spoke about the ReCreate meetings and encouraged everyone to attend one of the remaining sessions.

Mayor Novak reported that the Adams County Metro Mayors and Commissioners Youth Awards banquet would be held on March 6, 2007 and stated that many municipalities donate prizes to be given to the youth that are recognized at the banquet. She suggested donating an annual recreation center pass to the event and provided the cost of the passes.

**MMCYA Donation
MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Martin to donate an annual recreation center pass to the Metro Mayors and Commissioners Youth Awards Banquet.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Miller, Parsons,
Martin.
OPPOSED - No one.
ABSENT - Clyne, Lindsey.

STAFF

City Manager Krieger responded to several questions presented by Council at the last regular meeting. He stated that information on the fund balance would be addressed in the financial report presentation at the next regular meeting on March 8th. He stated that Police Chief Van Houten had responded via email to Council on questions about ADCOM, and reported that a memorandum had been distributed tonight to respond to Council member Lindsey's inquiry regarding cost savings in the general fund from personnel vacancies.

Mr. Brent Worthington, Finance Director, responded to an inquiry from Council and reported that \$117,609.00 had been collected on audit recoveries for 2006.

Adams County Sheriff's
Office/Forensic Audit

Police Chief Russ Van Houten read a letter dated February 7, 2007 from Adams County Sheriff Douglas Darr regarding the allegations of potential misconduct and the financial investigation that had been conducted. The letter stated that the allegations of criminal behavior of City officials were unfounded and merit no further action. Chief Van Houten stated he would distribute copies of the report to anyone interested.

City Attorney Hoffmann reported that he had circulated a memorandum regarding the placement of trash containers and asked Council for direction on the issue. There was discussion about the placement of trash containers and issues that prevent residents from placing their containers out of view. It was the consensus of Council to receive information on the number of residences using polycarts and to incorporate the items discussed tonight into an ordinance for consideration.

Mayor Novak stated that there would be a study session held on March 1, 2007 to discuss the following items: Funding Support of NNDC, Code of Ethics, Outcomes Response, and Charter Review Commission Task Force.

City Manager Krieger stated that no presentation had been planned for the Outcomes Response item, but staff would be available to answer questions about the information that had been previously distributed to Council.

There was discussion about the NNDC funding item. City Manager Krieger stated that staff would be prepared to address funding sources for NNDC.

DISCUSSION ITEMS:

Rangeview Library/Water
Tower Site

City Manager Krieger spoke about action that had been taken by the Rangeview Library District Board of Trustees regarding the possibility of building a library on the property owned by Mr. Odell Barry adjacent to the water tower site. City Manager Krieger provided information about a meeting with Mr. Barry and his willingness to donate his property for use by the Library District. City Manager Krieger spoke about issues related to the potential development and asked Council for direction.

Council member Miller provided information about other actions taken at the Library District's meeting and spoke about the size of the library that could be placed near the water tower site. Council member Miller also spoke about the District's costs for building two new libraries and incentives that could be considered.

There was discussion about the importance of having a library in Northglenn, issues related to the closure of the Northglenn branch, and the costs associated with keeping a library in the city.

There was discussion about incorporating the water tower site into the NURA boundaries and commercial development opportunities on the site. There was discussion about negotiations that would need to be initiated at a later date and possible partnerships for the project.

City Manager Krieger inquired about Council's position on requiring a 25,000 square foot library as initially planned by the District. He spoke about financial considerations and protecting the City's interests in the site.

It was the consensus of Council to have staff proceed with discussions with the Library District on the feasibility of the use of the water tower site for a library branch.

RECESS

The City Council meeting recessed at 8:21 p.m.

RECONVENE

The City Council meeting reconvened at 8:28 p.m.

Council Retreat

Mayor Novak stated that a few dates have been considered for the Council retreat and asked Council to consider other possible dates that would allow all nine members to attend. It was the consensus of Council to set the retreat for April 5th at 6:00 p.m., and to direct staff to contact the Council members who are absent tonight to notify them of the date.

Internships

Council member Monroe spoke about the School Board District meetings and her experience with the expectation that all students continue their education by attending college after high school. She stated that she had challenged the business community to create apprenticeships that could assist those students that do not choose to attend college. Council member Monroe stated she would like the City to work with the School District to create internships for students and suggested establishing five internships and allowing stipends for the students.

There was discussion about obtaining information from other organizations that provide internships, the costs associated with an internship program, and the students who would be eligible to participate.

It was the consensus of Council to have staff prepare information on implementing an internship program and bring the information back to Council.

Coffee with Council

Council member Monroe suggested changing the time for the Saturday Coffee with the Council meetings at Saxby's Coffee. She

stated the meetings might not be well attended in the summer because of the late afternoon meeting time, and asked Council for their input regarding setting an earlier time for the meetings. There was discussion and it was the consensus of Council to change the time to 10:00 a.m. on Saturday mornings.

Ms. Celeste Flores, Public Communications Coordinator, asked Council to allow her to check with Saxby's Coffee regarding the time change. There was also discussion about having a Council presence at other events and functions.

Pavement Index

Council member Paiz stated that she had asked City Manager Krieger for a current pavement index and inquired about the status of the report. Council member Paiz stated she would also like to see a similar report on the City's water lines.

City Manager Krieger reported that staff is currently working on the report and stated that an updated pavement index would be given to Council at the March 8, 2007 meeting.

**PUBLIC INVITED
TO BE HEARD**

Mayor Novak invited any member of the public wishing to speak on any subject to come forward.

Mr. Juan Carlos Millan stated he was present tonight to speak on behalf of Mr. Steve Naples, who is the owner of Heidi's Deli. Mr. Millan stated that Mr. Naples is concerned about the future of his business in the current location at 120th Avenue and Grant.

Ms. Maridee Marks spoke about the Rangeview Library District meeting yesterday and stated she feels it is important to keep a library in Northglenn. Ms. Marks also spoke about trash container placement and internships.

Mr. Dallas Briggs spoke about trash container ordinances. He spoke about a presentation that was given at an earlier meeting on the recreation center and inquired about items addressed in the presentation including the size of gymnasiums and other spaces in the center proposal. Mr. Briggs inquired about the sewer line insurance program and asked Council to keep Heidi's Deli in Northglenn.

Ms. Maridee Marks expressed concern about increasing the mill levy for various projects and also spoke about code enforcement issues in her neighborhood.

Mr. Don Anema spoke about the ReCreate meetings and the presentation on the recreation center that was addressed by Mr. Briggs.

Northglenn City Council
February 22, 2007
Executive Session

MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to adjourn to an executive session for legal consultation and advice.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Miller, Parsons,
Martin.
OPPOSED - No one.
ABSENT - Clyne, Lindsey.

ADJOURNMENT

The City Council meeting adjourned at 9:14 p.m.

DIANA L. LENTZ, CMC
City Clerk

KATHLEEN M. NOVAK
Mayor