

**CITY OF NORTHGLENN**  
**LIQUOR LICENSING AUTHORITY**  
**July 2, 2007**

**CALL TO ORDER** Chairman Follett called a regular meeting of the Northglenn Liquor Licensing Authority to order on Monday, July 2, 2007 at 9:00 a.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL** Present were: Chairman Tommy Follett, Vice Chairman George Reichert, Members Raymond DeWeese, Maxine Foster, and Alternate member Virgil Hall. Mr. Hall was seated as a voting member.

**ABSENT** Member Bill Gillespie (excused), and Alternate Member Priscilla Aragon (excused).

**STAFF PRESENT** Assistant City Attorney Hilary Graham, Deputy City Clerk Johanna Small.

**APPROVAL OF MINUTES**  
June 4, 2007 The minutes of June 4, 2007 were approved as presented.

**SPECIAL PRIVATE OCCASION PERMIT:**  
Jennifer Mahaffey  
(Kennedy Electric) Deputy City Clerk Small provided a summary of the application.

Mr. Kristopher Mahaffey, Event Supervisor, spoke about the permit application and expressed concern about the requirement to obtain private security for the event. Mr. Mahaffey also answered questions from the Authority about the persons who would be serving alcohol beverages at the event.

Assistant City Attorney Graham provided information on standards for private security.

**MOTION TO PASS** Mr. DeWeese **MOVED** and it was **SECONDED** by Ms. Foster to approve the Special Private Occasion Permit for Jennifer Mahaffey for the event to be held on July 14, 2007 conditional upon the applicant obtaining private security for the event.

**MOTION PASSED** There was no discussion and the motion **PASSED**.  
IN FAVOR - Follett, DeWeese, Foster, Reichert, Hall.  
OPPOSED - No one.  
ABSENT - Gillespie.

Lulani Antillon  
(FirstBank) Deputy City Clerk Small provided a summary of the application.

Ms. Beth Specht, Event Supervisor, answered questions from the Authority about the persons who would be serving alcohol at the event, control of alcohol beverages, and the length of the company picnic.

**MOTION TO PASS**

Mr. Reichert **MOVED** and it was **SECONDED** by Mr. DeWeese to approve the Special Private Occasion Permit for Lulani Antillon for the event to be held on July 21, 2007.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Follett, DeWeese, Foster, Reichert, Hall.  
OPPOSED - No one.  
ABSENT - Gillespie.

Ron Hill  
(Trueeffect, Inc.)

Deputy City Clerk Small provided a summary of the application.

Mr. Ron Hill, applicant, provided information about the event and answered questions from the Authority about control of alcohol beverages at the picnic.

Mr. Hill amended the application to provide alcohol beverages in one cooler for employees and to not allow employees to bring their own alcohol beverages to the picnic.

**MOTION TO PASS**

Ms. Foster **MOVED** and it was **SECONDED** by Mr. Reichert to approve the Special Private Occasion Permit for Ron Hill for the event to be held on July 21, 2007 as amended by the applicant, and conditional upon receiving a new certificate of insurance by July 16<sup>th</sup>.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - DeWeese, Foster, Reichert, Hall.  
OPPOSED - Follett.  
ABSENT - Gillespie.

**OTHER MATTERS:**

License Application Costs

Deputy City Clerk Small distributed a handout showing the actual costs for processing license applications. There was discussion about the costs and the new application fee limits allowed by the State.

Attorney Graham stated that a resolution to increase the application fees to the new limits allowed would be scheduled for consideration by City Council.

**COMMUNICATIONS:**

Attorney Graham reported that she had spoken with Mr. Steve Zoet, Community Services Manager, regarding the Authority's

concern about signage in the parks. She stated that Mr. Zoet would make sure that the signs have been posted at the points of entry and at the pavilions in E.B. Rains, Jr. Memorial Park. Ms. Graham asked the Authority to review the signs and then decide if they would prefer additional signage.

There was discussion about installing signage in all City parks, and the expenditure that could be created by the additional signs. The Authority directed Ms. Graham to draft a resolution for the Authority's consideration to create permanent signage for all pavilions in each City park that would accommodate the displaying of any permits issued.

Deputy City Clerk Small distributed a revised memorandum regarding the compliance check conducted on June 28, 2007. She reported that the Ft. Collins City Clerk's office would be hosting a Local Licensing Authority Training on July 25, 2007 and asked the members to contact her if they are interested in attending the class. Ms. Small also distributed copies of certificates of insurance that had been submitted for the Special Events Permit issued to the Leukemia and Lymphoma Society for the mud volleyball tournament and the Special Private Occasion Permit that was approved for the Xcel Energy gas rodeo event.

**ADJOURNMENT**

The meeting adjourned at 9:46 a.m.

---

JOHANNA SMALL, CMC  
Deputy City Clerk

---

TOMMY FOLLETT  
Chairman