

CITY CLERK'S OFFICE MEMORANDUM
#8-2022

DATE: May 2, 2022

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Heather Geyer, City Manager 

FROM: Johanna Small, City Clerk 

SUBJECT: Ward 3 Council Vacancy Interviews

PURPOSE

To provide City Council with information to conduct interviews for the City Council Ward 3 member vacancy.

BACKGROUND

Former Council member Duran Mullica's resignation took effect on April 21, 2022. City Council discussed the process and timeline for filling the Ward 3 vacancy on March 14 and April 25, 2022.

The individual appointed to fill the Ward 3 vacancy will serve the unexpired term of the position until the next general municipal election on Nov. 7, 2023.

The City Clerk's Office accepted applications from individuals interested in filling the vacancy from April 4 to April 22, 2022. Eight applications were received by the deadline, and all individuals are scheduled to interview with City Council during the study session on Monday, May 2.

BUDGET/TIME IMPLICATIONS

Council must appoint a qualified person to fill the Ward 3 vacancy within 30 days of the date the vacancy was created. City Council is scheduled to appoint a new member from the pool of applicants at the regular City Council meeting on May 9, 2022. If Council needs additional time to deliberate, the appointment can be made at a special meeting prior to the May 21, 2022 deadline.

STAFF RECOMMENDATION

Staff recommends that Council interview the applicants in the following alphabetical order:

1. Charles Appleton
2. Mark Bromley
3. John Kiely
4. Richard Kondo
5. Robert Konrade
6. Lindsay Lierman
7. Mary Peery
8. Christina Sharkady

Interviews will be conducted during the meeting in the following manner:

- A waiting room will be provided for applicants to wait until their interview time.
- Applications, supplemental documents, and rating forms will be provided to Council.
- Applicant interviews are scheduled for 20 minutes each.

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- Applicants will be responsible for time management during the interviews. A clock will be provided to assist applicants.
- All applicants will be asked the same set of questions as time allows.
- Applicants will be evaluated based their application materials and interview responses.
- Council will deliberate on the applicants following the conclusion of the interviews.

STAFF REFERENCE

If Council members have any comments or questions, please contact Johanna Small, City Clerk, at jsmall@northglenn.org or 303.450.8757.