

**CITY OF NORTHGLENN  
LIQUOR LICENSING AUTHORITY  
July 21, 2022**

- CALL TO ORDER** Chairperson Olivieri called the special meeting of the Northglenn Liquor Licensing Authority to order on Thursday, July 21, 2022, at 9:02 a.m.
- ROLL CALL** Present were Chairperson Olivieri, Vice Chairperson Larry Harvey, Members Sharon Whitman, and Lee Stewart.
- ABSENT** Member Maxine Foster.
- STAFF PRESENT** Attorney Katharine J. Vera and Deputy City Clerk Lisa Andrews.
- APPROVAL OF MINUTES**  
June 30, 2022 Minutes of the June 30, 2022 Regular Meeting were approved as presented.
- SPECIAL PRIVATE OCCASION LIQUOR PERMIT:**  
Graciela Ramos Deputy City Clerk Andrews provided a summary of the application filed by Graciela Ramos for a special private occasion permit to allow beer and wine to be possessed and consumed at E.B. Rains, Jr. Memorial Park, Aspen Pavilion, on July 23, 2022 from 12:00 p.m. – 7:00 p.m. for a baby shower.
- Gina Porter and Graciela Ramos were present to answer questions regarding the application. Guests will be between the ages of 17 and 55. All alcohol beverages will be kept within the permitted area.
- MOTION TO PASS** Vice Chairperson Harvey **MOVED** and it was **SECONDED** by Member Stewart to approve the special private occasion permit application filed by Graciela Ramos.
- MOTION PASSED** There was no discussion and the motion **PASSED**.  
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.  
OPPOSED – No one.  
ABSENT – Foster.

Vicenta Margarita  
Meza-Cardenas

Deputy City Clerk Andrews provided a summary of the application filed by Vicenta Margarita Meza-Cardenas for a special private occasion permit to allow beer and wine to be possessed and consumed at E.B. Rains, Jr. Memorial Park, Tumbleweed and Sagebrush Pavilions, on August 6, 2022 from 11:00 a.m.– 3:00 p.m. for a company picnic.

The applicant was present to answer questions regarding the application. The annual picnic has been held in public parks in the past. Guests will be required to keep all alcohol within the permitted area and no alcohol will be served to those persons who become intoxicated. Alternative transportation (Uber or Lyft) will be offered to those who consume alcohol beverages.

**MOTION TO PASS**

Chairperson Olivieri **MOVED** and it was **SECONDED** by Vice Chairperson Harvey to approve the special private occasion permit application filed by Vicenta Margarita Meza-Cardenas.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.  
OPPOSED – No one.  
ABSENT – Foster.

Melinda Warling

Deputy City Clerk Andrews provided a summary of the application filed by Melinda Warling for a special private occasion permit to allow beer and wine to be possessed and consumed at E.B. Rains, Jr. Memorial Park, Blue Spruce and Ponderosa Pavilions, on August 20, 2022 from 10:00 a.m.– 2:30 p.m. for a company picnic.

The applicant was present to answer questions regarding the application. All guests will be required to keep alcohol within the permitted area. There was discussion regarding the certificate of liability insurance coverage not specifically listing E.B. Rains, Jr. Memorial Park as the location for the occasion. Attorney Vera advised the certificate is adequate.

**MOTION TO PASS**

Member Stewart **MOVED** and it was **SECONDED** by Vice Chairperson Harvey to approve the special private occasion permit application filed by Melinda Warling.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.  
OPPOSED – No one.  
ABSENT – Foster.

Diana Rivera

Deputy City Clerk Andrews provided a summary of the application filed by Diana Rivera for a special private occasion permit to allow beer and wine to be possessed and consumed at E.B. Rains, Jr. Memorial Park, Ponderosa and Blue Spruce Pavilions, on August 5, 2022 from 12:00 p.m.– 4:00 p.m. for a company picnic.

The applicant was present to answer questions regarding the application. The company picnic has been held in public parks in the past. Wristbands will be issued to guests of legal age to consume alcohol and all alcohol beverages will remain within the permitted area.

**MOTION TO PASS**

Chairperson Olivieri **MOVED** and it was **SECONDED** by Vice Chairperson Harvey to approve the special private occasion permit application filed by Diana Rivera.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.  
OPPOSED – No one.  
ABSENT – Foster.

Adrian Ortiz

Deputy City Clerk Andrews provided a summary of the application filed by Adrian Ortiz for a special private occasion permit to allow beer and wine to be possessed and consumed at E.B. Rains, Jr. Memorial Park, Blue Spruce Pavilion, on August 6, 2022 from 5:00 p.m.– 10:00 p.m. for a birthday party.

Julian Ortiz was present on behalf of the applicant. All alcohol beverages will remain within the permitted area.

**MOTION TO PASS**

Member Whitman **MOVED** and it was **SECONDED** by Member Stewart to approve the special private occasion permit application filed by Adrian Ortiz.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.  
OPPOSED – No one.  
ABSENT – Foster.

**NEW LIQUOR LICENSE  
APPLICATION –  
PRELIMINARY  
FINDINGS OF FACT**

7-Eleven Store #41581A

Deputy City Clerk Andrews provided a summary of the application filed by Darwes, Inc. & 7-Eleven, Inc. d/b/a 7-Eleven Store #41581A for a fermented malt beverage license

for the premises located at 2205 E. 104th Avenue and read the draft Preliminary Findings of Fact into the record.

**MOTION TO PASS**

Chairperson Olivieri **MOVED** and it was **SECONDED** by Member Whitman to approve the Preliminary Findings of Fact Report and order it issued to the applicant at least 5 days prior to the public hearing.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Olivieri, Whitman, Harvey, Stewart.  
OPPOSED - No one.  
ABSENT - Foster.

**OTHER MATTERS**

Chairperson Olivieri and Vice Chairperson Harvey reported they will be absent on August 18, 2022, potentially affecting the Authority's ability to meet a quorum. Deputy City Clerk will coordinate with applicants on alternate meeting dates.

There was general discussion regarding the distribution of meeting packets and the process for executing Authority documents.

**COMMUNICATIONS**

None.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:27 a.m.

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LISA ANDREWS  
Deputy City Clerk

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MICHAEL OLIVIERI  
Chairperson