

**Parks, Recreation and Cultural Services  
Memorandum #14-2017**

**DATE:** July 24, 2017

**TO:** Honorable Mayor Joyce Downing and City Council Members

**FROM:** James A. Hayes, AICP, City Manager *JH*  
Amanda J. Peterson, Director of Parks, Recreation & Cultural Services *APP*

**SUBJECT:** **CR-76 - Support for Adams County Open Space Grant Request for NWOS**  
CR-79 - Support for GOCO Grant Request for NWOS

**PURPOSE**

Staff recommends that Council approve the attached resolutions, supporting the submission of grant applications for improvements at Northwest Open Space (NWOS). These resolutions are required to be submitted with grant requests to Adams County Open Space (ACOS) and Great Outdoors Colorado (GOCO).

**BACKGROUND**

Grant funds in the amount of \$120,000 were awarded from ACOS in the fall of 2016 for public engagement and design of improvements at NWOS. Over the course of the past year, a series of public meetings was held and the Council approved a concept design this spring. Since that time, the consultant team has been working with staff to finalize the construction documents, which will incorporate a 3-phase project to allow the city to acquire funding for the full project over time.

The first phase focuses on the center portion of the property and includes expansion of the south parking lot, the addition of a restroom and concession facility, replacement of the asphalt trails in the central portion of the facility, improvements to the irrigation system, relocation of the playground, and the addition of trees and other landscaping.

Other future improvements include replacing the rest of the asphalt trails with concrete, improvement to the rest of the irrigation system, removal of the berms on the west side of the property, and expansion of the parking lot on the northeast corner of the property.

**Adams County Open Space:** There are two opportunities each year to seek grant funding from ACOS. Funding for these grants comes from the ACOS Tax, of which 68% is distributed through a competitive grant process. Adams County Resolution 99-1 and the ACOS Policies and Procedures manual outline eligible uses for these funds. The projects identified above are eligible requests.

The funding is divided into two categories – active and passive. A request for a passive project may be for up to 70% of the total budget, a request for an active project may be for up to 60% of the project. Although a request for 60% of an active use project is allowable, the ACOS Advisory Board has expressed a desire that active use requests are limited to 50% of the project costs. Generally speaking, projects that do not exceed a request of 50% of the total budget tend to be viewed more favorably.

**Great Outdoors Colorado:** There is one opportunity each year to request grant funding from GOCO. Entities may request up to \$350,000 for Local Park and Outdoor Recreation grants, and must have at least 25% matching funds. Matching funds may be either cash or in-kind.

There is \$1 million in funding identified in the 2017 budget as matching funds for this project. Staff is requesting \$350,000 from GOCO, which is the maximum allowable. An additional \$1,350,000 is requested from ACOS, leveraging the potential GOCO funding as an additional match. If all requested funds are granted, it would bring the total project budget to \$2,700,000, which would complete the first phase of the project.

These resolutions will serve as support for each of the applications. A copy of the resolutions will be included with each of the final applications.

### **BUDGET/TIME IMPLICATIONS**

Adams County Open Space grant applications are due by August 1, 2017. Letters of support from the community, as well as the proposed resolutions, would need to be submitted to Adams County by that date.

GOCO grant applications are due by November 2, 2017. Letters of support from the community, as well as the proposed resolutions, would need to be submitted to GOCO by that date.

Both grant sources are highly competitive. If funding is not received from one or both entities, staff intends to resubmit the requests in the next eligible grant cycle.

### **NEXT STEPS**

Grants will be reviewed by the Adams County Open Space Advisory Board in August, and staff will participate in presentations and respond to questions from the board in September and October. Funding decisions are generally made in November.

GOCO applications will be reviewed through a peer-review process, with grant awards scheduled to be announced in March 2018.

### **RECOMMENDATION**

Staff recommends approval of the attached resolution in support of a grant application to Adams County Open Space and Great Outdoor Colorado for improvements at Northwest Open Space.

### **STAFF REFERENCE**

Please contact Amanda Peterson at [apeterson@northglenn.org](mailto:apeterson@northglenn.org) or by phone at 303.450.8950 for any further questions.

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-76  
Series of 2017

\_\_\_\_\_  
Series of 2017

A RESOLUTION SUPPORTING A GRANT APPLICATION TO BE SUBMITTED TO THE ADAMS COUNTY OPEN SPACE FOR FUNDING FOR THE NORTHWEST OPEN SPACE IMPROVEMENTS PROJECT

WHEREAS, funding in the amount of \$1,000,000 has been identified in the five-year Capital Improvement Program for Phase 1 of the Northwest Open Space Improvements Project, which will include the expansion of parking, the addition of a restroom and concession facility, relocation of the playground, the addition of trees and landscaping, and improvements to the trails and irrigation system;

WHEREAS, the Northglenn City Council believes that improvements to the Northwest Open Space will enhance the recreational amenities to users of all ages; and

WHEREAS, the City Council desires to express its support of the submission of an Adams County Open Space Grant Application to obtain funding for Phase 1 of the Northwest Open Space Improvements Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn is in full support of submitting a grant application to Adams County Open Space to obtain funding for Phase 1 of the Northwest Open Space Improvements Project.

DATED, at Northglenn, Colorado, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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JOYCE DOWNING  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

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COREY Y. HOFFMANN  
City Attorney