

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
October 23, 2017**

CALL TO ORDER Mayor Downing called a regular meeting of the Northglenn City Council to order on Monday, October 23, 2017 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL Present were: Mayor Downing, Mayor Pro Tem Dodge, Council members Snetzinger, Mullica, Sauers, J. Brown, B. Brown, Whitman, and Esquibel.

ABSENT None.

STAFF PRESENT Acting City Manager Willett, City Attorney Hoffmann, and City Clerk Small.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was given.

AGENDA ADDITIONS AND DELETIONS: None.

INTERVIEW:
Isabelle Cunis Isabelle Cunis came forward to be interviewed for a position on the Northglenn Youth Commission. Isabelle stated she had previously served on the Commission during her sophomore year and is ready to serve again after studying abroad for a year. Isabelle provided information about her education and interest in serving on the Youth Commission.

PROCLAMATIONS:
Business Appreciation Week Mayor Downing read the proclamation proclaiming October 23-27, 2017 as Business Appreciation Week in the City of Northglenn and presented the proclamation to Ms. Debbie Tuttle, Economic Development Manager.

PRESENTATIONS:
Youth Commission Quarterly Report Youth Commission President Savannah Van Duyn and Member Cindy Rodriguez Ornelas presented a 3rd Quarter report to City Council. The members provided information about the Commission's membership and recruiting efforts, and spoke about their participation

in various community events including the Flapjacks and Fireworks Four Mile Run, National Night Out, Relay For Life, Brothers Redevelopment Paint-A-Thon, and upcoming events including the Adams County Education Consortium 8th Grade Career Expo and Safe Street Halloween.

Economic Development
Update

Ms. Debbie Tuttle, Economic Development Manager, announced the Marketplace property has been acquired by Hutensky Capital Partners (HCP) and stated the City is excited to work with HCP to revitalize the center. Ms. Tuttle reported on the Business Appreciation Breakfast, industrial and retail vacancy rates, unemployment statistics, and activities of the Northglenn Urban Renewal Authority (NURA). Ms. Tuttle provided information about the upcoming Count the Lights contest and a Business After Hours event at the Stonehocker Farmhouse.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward. There was no response.

**CONSENT AGENDA
MOTION TO PASS**

Council member Mullica **MOVED** and it was **SECONDED** by Council member B. Brown to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

The following items were approved on the consent agenda:

- Minutes of the October 9, 2017 Regular Meeting
- Minutes of the October 16, 2017 Special Meeting

PUBLIC HEARINGS:
CB-1897 – Water and
Wastewater Rate Increase

City Clerk Small read the title.

Mayor Downing opened the public hearing on CB-1897 and called for any person wishing to speak either “for” or “against” CB-1897 to come forward. No one came forward and the public hearing was declared closed.

ORDINANCES –
SECOND READING:
CB-1897 – Water and
Wastewater Rate Increase

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member B. Brown to approve CB-1897 on second reading.

Acting City Manager Willett provided a summary of CB-1897.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - Dodge.
ABSENT - None.

RESOLUTIONS:
CR-110 – 2017 Mill
Levy Certification
Collectable in 2018

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-110.

Acting City Manager Willett provided a summary of CR-110.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-111 – 2018 Annual
Operating & Capital
Improvement Budget
Adoption

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-111.

Acting City Manager Willett provided a summary of CR-111.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.

OPPOSED - None.
ABSENT - None.

CR-112 – 2018 Pay Plan

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member B. Brown to approve CR-112.

Acting City Manager Willett provided a summary of CR-112.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-113 – Department
Head Salary Ranges

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member B. Brown to approve CR-113.

Acting City Manager Willett provided a summary of CR-113.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-114 – Certification
of Delinquent Municipal
Charges Accounts;
CR-115 – Certification
of Delinquent Nuisance
Accounts; and
CR-116 – Certification
of Delinquent Utility
Accounts

City Clerk Small read the titles.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Snetzinger to approve CR-114, CR-115, and CR-116.

Acting City Manager Willett provided a summary of CR-114, CR-

115, and CR-116.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-117 – Northglenn
Justice Center Road and
Traffic Signal Amendment

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by
Council member B. Brown to approve CR-117.

Acting City Manager Willett provided a summary of CR-117.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-118 – Ralston
House Phase 2 IGA
Amendment

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by
Council member Snetzinger to approve CR-118.

Acting City Manager Willett provided a summary of CR-118.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

DISCUSSION ITEMS:

Northglenn Justice
Center Construction
Update

Mr. David Willett, Director of Public Works, provided an update on
the Northglenn Justice Center Project. Mr. Willett spoke about
construction activity, contingency costs, and change orders. Mr.
Willett stated the project is on schedule with a target date of

September 11, 2018. Mr. Willett addressed questions from Council regarding the credit for acoustical panels in the new facility.

COMMUNICATIONS:

Council

Council member Esquibel reported on the Huron Street improvements.

Council member Whitman reported on the North Metro Fire Rescue District Board meeting and spoke about the status of the Station #63 remodel project. Council member Whitman reported on the Anythink Library meeting and provided information about the District's summer intern program.

Council member B. Brown reminded everyone that ballots have started to appear in mailboxes, encouraging all to vote, and spoke about Safe Street Halloween.

Mayor Pro Tem Dodge announced a drop-in meeting on the splash pad project will be held on October 26th from 4:00 p.m. to 5:30 p.m. where the public can view splash pad designs and provide feedback. Mayor Pro Tem Dodge reported a Veteran's Day memorial event with the American Legion will be held on November 11th, and invited everyone to attend a free spaghetti lunch following the event at the Senior Center. Mayor Pro Tem Dodge stated candy donations are still being accepted for Safe Street Halloween.

Mayor Downing reported she attended the 200 year celebration of the Baha'is Faith over the weekend.

Council member Sauers reported that information about candidates is available on the City's website for the November 7, 2017 election.

Staff

City Clerk Small provided information about Voter Service & Polling Centers that will be available to voters October 30, 2017 through November 7, 2017.

Acting City Manager Willett reminded Council about the Legislative Dinner scheduled for October 30, 2017. Mr. Willett stated there are no agenda items for the November 6th study session. It was the consensus of Council to cancel the study session on November 6.

Mayor Downing reported kindergarten students from the STEM Lab School, including her granddaughter, toured City Hall this morning and received a presentation from City Clerk Small on voting and elections.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing invited any member of the public wishing to speak on items previously addressed by Council to come forward. There was no response.

Executive Session
MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Snetzinger to adjourn to Executive Session pursuant to Section 4.5(a) of the City of Northglenn Home Rule Charter for personnel matters regarding Council appointee evaluations.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

ADJOURNMENT

The City Council meeting adjourned to the Executive Session at 8:00 p.m.

JOHANNA SMALL, CMC
City Clerk

JOYCE DOWNING
Mayor