

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
April 10, 2017**

CALL TO ORDER Mayor Downing called a regular meeting of the Northglenn City Council to order on Monday, April 10, 2017 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL Present were: Mayor Downing, Mayor Pro Tem Dodge, Council members Snetzinger, Mullica, Sauers, J. Brown, B. Brown, Whitman, and Esquibel.

ABSENT None.

STAFF PRESENT City Manager Hayes, City Attorney Hoffmann, and City Clerk Small.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was given.

RESPONSE TO CITIZEN INQUIRY: None.

AGENDA ADDITIONS AND DELETIONS: None.

PROCLAMATIONS:

National Child Abuse Prevention Month –
CASA

Mayor Downing read the proclamation proclaiming April 2017 as National Child Abuse Prevention and Awareness Month in the City of Northglenn. Mr. Ken Park, Court Appointed and Special Advocates of Adams and Broomfield Counties (CASA), accepted the proclamation and spoke about the need to serve children who are victims of abuse.

Sexual Assault Awareness Month

Mayor Downing read the proclamation proclaiming April 2017 as Sexual Assault Awareness Month in the City of Northglenn. Ms. Agueda Morgan, Colorado Coalition Against Sexual Assault, accepted the proclamation and invited everyone to participate in the various events planned for the month of April to raise awareness and prevent sexual assaults.

Arbor Day

Mayor Downing read the proclamation proclaiming April 19, 2017 as Arbor Day in the City of Northglenn. Mr. Joel Szymanski, City Arborist, accepted the proclamation and encouraged everyone to celebrate Arbor Day.

National Child Abuse
Prevention Month –
Ralston House

Mayor Downing read the proclamation proclaiming the April 2017 as National Child Abuse Prevention and Awareness Month. Police Chief Jim May, Ralston House Board Member, accepted the proclamation and spoke about the important services the Ralston House provides to children who are victims of abuse.

PRESENTATIONS:

Economic Development
Update

Ms. Debbie Tuttle, Economic Development Manager, provided an update on the Northglenn Marketplace, the Colorado Small Business Development Center (SBDC), and a recent article regarding Northglenn's rating as one of the hottest zip codes in the nation. Ms. Tuttle reported on new businesses, and provided information about staff's participation in the Metro North Chamber of Commerce Inaugural State of the Region & Community Development Showcase and a Lunch & Learn on the City's Sign Code. Ms. Tuttle provided an update on Northglenn Urban Renewal Authority (NURA) actions including redevelopment plans at the Huron Center.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward. No one came forward.

FINANCIAL REPORT:

February 2017 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for the period ending February 28, 2017. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves and sales tax revenue by geo-code.

**CONSENT AGENDA
MOTION TO PASS**

Council member Mullica **MOVED** and it was **SECONDED** by Mayor Pro Tem Dodge to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - Snetzinger.
ABSENT - None.

The following items were approved on the consent agenda:

- Minutes of the March 27, 2017 Regular Meeting
- CR-36 – Historic Preservation Commission Reappointment –
Jerry Gavette
- CR-37 – NURA Reappointment – Pat McCune
- CR-41 – VALE Grant Acceptance – Detective Training
- CR-45 – Northglenn Arts & Humanities Foundation,
Northglenn Community Foundation, and Historic
Preservation Foundation Fee Waivers

RESOLUTIONS:

CR-39 – Hazard
Mitigation Plan

City Clerk Small read the title.

MOTION TO PASS

Council member Snetzinger **MOVED** and it was **SECONDED** by
Council member Mullica to approve CR-39.

City Manager Hayes provided a summary of CR-39.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-40 – LexisNexis
eCrash/Coplogic Solutions
Agreement

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by
Council member J. Brown to approve CR-40.

City Manager Hayes provided a summary of CR-40.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-42 – Civic Campus
Master Plan Adoption

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-42.

City Manager Hayes provided a summary of CR-42.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.

OPPOSED - None.

ABSENT - None.

CR-43 – Automated
Trash Truck Purchase

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Mayor Pro Tem Dodge to approve CR-43.

City Manager Hayes provided a summary of CR-43.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.

OPPOSED - None.

ABSENT - None.

CR-44 – Street
Maintenance Sign
Truck Purchase

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Mayor Pro Tem Dodge to approve CR-44.

City Manager Hayes provided a summary of CR-44.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.

OPPOSED - None.

ABSENT - None.

DISCUSSION ITEMS:

Draft 2018 Budget
Calendar

City Manager Hayes spoke about the current practice of adopting the annual budget at the last meeting of the year and stated staff has prepared an alternative schedule to allow for the adoption of the 2018 budget in October, prior to the municipal election.

Mr. Jason Loveland, Director of Finance, reviewed the draft 2018 budget calendar and discussed the general budget process.

There was discussion regarding the calculation of the preliminary mill levy and how the accelerated schedule will affect sales tax data and projections.

Waste of Water
Ordinance

City Manager Hayes spoke about information he provided previously concerning the City's current water supply. City Manager Hayes spoke about the Council's ability to impose water restrictions and the City's Waste of Water Ordinance.

Ms. Tami Moon, Water Resources Administrator, provided information about the City's water supply and stated staff is seeking guidance regarding the City Manager's authority to set rules and regulations under the Waste of Water Ordinance to encourage water conservation. Ms. Moon addressed questions from Council about substitute water supply plans and stated she recommends imposing regulations for the entire summer season.

Ms. Amanda Peterson, Director of Parks, Recreation and Cultural Services, spoke about conservation efforts by the City related to the irrigation of public spaces.

There was discussion about Council's desire to provide adequate notice to residents regarding water conservation and the enforcement of water restrictions or regulations.

It was the consensus of Council to not take action to impose fines for water violations at this time. There was discussion about the timing of communicating water issues, different notification methods, the City's beautification program, and Council's priority to provide education to residents.

City Manager Hayes stated staff will prepare a plan to communicate information to residents and he will report back to City Council.

COMMUNICATIONS:

Council

Council member Esquibel displayed several thank you notes he received from students and stated it is great to know the students listened to the information and learned from the presentation.

Council member Whitman encouraged those unable to attend the Ward 3 meeting to contact her or Council member Mullica with questions or issues. Council member Whitman asked residents to assist the City by reporting graffiti they see in their neighborhoods.

Mayor Pro Tem Dodge spoke about the planting of new trees in the Fox Run Nature Area. Mayor Pro Tem Dodge reported she attended CASA's Rally Against Child Abuse event prior to tonight's meeting and expressed appreciation for the CASA organization. Mayor Pro Tem Dodge thanked Council member Mullica for representing the City and testifying before the State Legislature on House Bill 17-1203.

Mayor Downing reported the Historic Preservation Commission is developing a website, northglennhistory.com, and stated they are seeking input on the new website.

Council member J. Brown reported on the Ward 2 meeting and stated they discussed the Healthy Eating Active Living (HEAL) program, Neighborhood Watch, Citizens' Police Academy, Huron Center, Civic Center, and the Justice Center.

Council member Mullica recognized the other individuals who worked on House Bill 17-1203 on behalf of the City. Council member Mullica stated a Ward 3 meeting will be held on Wednesday, April 12, 2017 and encouraged everyone to attend.

Staff

City Clerk Small reported that information is available for those interested in being a City Council candidate in the November 7, 2017 municipal election, and stated copies of the 2017 Candidate Manual are available in the City Clerk's office and on the City's website.

City Manager Hayes spoke about a pending 20% increase to the cost of the Service Line Warranties of America program, and provided data on the program usage. City Manager Hayes inquired whether Council wants to continue to endorse the program and stated he does not recommend cancelling the program since some residents have been paying premiums for six years.

There was discussion about the data provided, the number of denied

claims, and the proposed increase to the premiums. City Attorney Hoffmann stated he will review the program documents to determine the City's options.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing invited any member of the public wishing to speak on items previously addressed by Council to come forward.

Mr. Alan Richardson spoke about water conservation, communicating information to residents, and finding a balance between being water wise and encouraging beautification on a continual basis.

Executive Session
MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Snetzinger to adjourn to Executive Session pursuant to Section 4.5(e) of the City of Northglenn Home Rule Charter for pending litigation.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Dodge, Snetzinger, Mullica, Sauers,
J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - None.

ADJOURNMENT

The City Council meeting adjourned to the Executive Session at 8:32 p.m.

JOHANNA SMALL, CMC
City Clerk

JOYCE DOWNING
Mayor