

**CITY OF NORTHGLENN
LIQUOR LICENSING AUTHORITY
March 16, 2023**

CALL TO ORDER Chairperson Olivieri called the meeting of the Northglenn Liquor Licensing Authority to order on Thursday, March 16, 2023 at 9:00 a.m.

ROLL CALL Present were Chairperson Michael Olivieri, Vice Chairperson Larry Harvey, and Authority Members Sharon Whitman, and Lee Stewart.

ABSENT Member Maxine Foster.

STAFF PRESENT Attorney Hilary Graham and Deputy City Clerk Lisa Andrews.

APPROVAL OF MINUTES
January 19, 2023 Minutes of the January 19, 2023 meeting were approved as presented.

SPECIAL PRIVATE OCCASION PERMIT APPLICATION
Selene Sanchez The applicant requested the matter continued to the April 6th meeting of the Authority. There being no objection, the request was approved.

SPECIAL EVENT PERMIT APPLICATIONS
Northglenn Community Foundation:
Food Truck Carnival and Pirate Festival Deputy City Clerk Andrews provided a summary of the applications filed by the Northglenn Community Foundation for the following 2023 events:

- Food Truck Carnival to be held at Northglenn Civic Center Campus from 3:30 p.m. - 9:00 p.m. on May 19th, 11:00 a.m. - 9:00 p.m. on May 20th, and 11:00 a.m. - 5:00 p.m. on May 21st, 2023; and,
- Pirate Festival to be held at Northglenn Civic Center Campus from 4:30 p.m. - 10:00 p.m. on September 15th and 10:30 a.m. - 6:00 p.m. on September 16, 2023.

Notices regarding the applications were posted on premises, as required by State law, for a period of ten days. The notice stated that anyone wishing to protest the issuance of the permits must do so by 9:00 a.m. on March 16, 2023. No objections have been received for either application.

Event Specialist Ashley Garst was present on behalf of the City of Northglenn and Leslie Carrico was present on behalf of the Northglenn Community Foundation.

There was discussion regarding the applications missing a signature on page 2 of the City of Northglenn Special Events Permit Application. Staff advised that signatures will be obtained on all applications where a signature is missing.

Leslie Carrico thanked staff and the Northglenn Liquor Licensing Authority for their support with these fundraising opportunities. They help the Foundation be successful in their mission to aid the community.

MOTION TO PASS

Chairperson Olivieri **MOVED** and it was **SECONDED** by Vice Chairperson Harvey to approve the application for a special events permit submitted by the Northglenn Community Foundation for the **Food Truck Carnival**.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.
OPPOSED – No one.
ABSENT – Foster.

MOTION TO PASS

Vice Chairperson Harvey **MOVED** and it was **SECONDED** by member Stewart to approve the application for a special events permit submitted by the Northglenn Community Foundation for the **Pirate Festival**.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.
OPPOSED – No one.
ABSENT – Foster.

Northglenn Arts and
Humanities Foundation:
4th of July Celebration
and Summer
Concert Series

Deputy City Clerk Andrews provided a summary of the applications filed by the Northglenn Arts and Humanities Foundation for the following 2023 events:

- 4th of July Celebration to be held at E.B. Rains, Jr. Memorial Park from 12:00 p.m. - 9:30 p.m. on July 4th, 2023; and,
- Summer Concert Series to be held at City of Northglenn Festival Lawn from 6:00 p.m. - 9:00 p.m. on June 7th, June 14th, June 21st, June 28th, July 12th, and July 19th, 2023.

Notices regarding the applications were posted on premises, as required by State law, for a period of ten days. The notice stated that anyone wishing to protest the issuance of the permits must do so by 9:00 a.m. on March 16, 2023. No objections have been received for either application.

Event Specialist Ashley Garst was present on behalf of the City of Northglenn and Jill Parsons was present on behalf of the Northglenn Arts and Humanities Foundation.

It was noted that there have been no alcohol related incidents at these events in years past.

MOTION TO PASS

Member Whitman **MOVED** and it was **SECONDED** by Vice Chairperson Harvey to approve the application for a special events permit submitted by the Northglenn Arts and Humanities Foundation for the **4th of July Celebration**.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.
OPPOSED – No one.
ABSENT – Foster.

MOTION TO PASS

Member Stewart **MOVED** and it was **SECONDED** by Chairperson Olivieri to approve the application for a special events permit submitted by the Northglenn Arts and Humanities Foundation for the **Summer Concert Series**.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.
OPPOSED – No one.
ABSENT – Foster.

Northglenn Historic
Preservation Foundation:
State of the City and
Dancing Through the

Decades

Deputy City Clerk Andrews provided a summary of the applications filed by the Northglenn Arts and Humanities Foundation for the following 2023 events:

- State of the City to be held at City of Northglenn Festival Lawn, 1 E. Memorial Parkway from 5:00 p.m. - 9:00 p.m. on July 20th, 2023.; and,
- Summer Concert Series to be held at City of Northglenn Festival Lawn from 6:00 p.m. - 9:00 p.m. on June 7th, June 14th, June 21st, June 28th, July 12th, and July 19th, 2023.

Notices regarding the applications were posted on premises, as required by State law, for a period of ten days. The notice stated that anyone wishing to protest the issuance of the permits must do so by 9:00 a.m. on March 16, 2023. No objections have been received for either application.

Event Specialist Ashley Garst was present on behalf of the City of Northglenn and Joyce Downing was present on behalf of the Northglenn Historic Preservation Foundation.

There was discussion regarding State of the City as this is a first-time event. State of the City is an expanded feature event of the Neighborhood Nights series. The series was formerly known as “Grab ‘n Go” or “Groove, Grub, and Local Gov” neighborhood events. At State of the City, Mayor Meredith Leighty will provide residents with an update on City events and programs. There will be food trucks on-site and entertainment provided.

This will be the 2nd year for the Dancing Through the Decades event. It will be conducted in the same manner as 2022. There were no alcohol related incidents.

MOTION TO PASS

Member Stewart **MOVED** and it was **SECONDED** by Vice Chairperson Harvey to approve the application for a special events permit submitted by the Northglenn Historic Preservation Foundation for **State of the City**.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.
OPPOSED – No one.
ABSENT – Foster.

MOTION TO PASS

Member Whitman **MOVED** and it was **SECONDED** by member Stewart to approve the application for a special

events permit submitted by the Northglenn Historic Preservation Foundation for **Dancing Through the Decades**.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.
OPPOSED – No one.
ABSENT – Foster.

A Precious Child, Inc.:
Mudapalooza, Mud
Volleyball Tournament

The applicant requested the matter be continued to the April 6th meeting of the Authority. There being no one present to speak regarding the application and no objections from the Authority, the request for a continuance was granted.

**ANNUAL LIQUOR
LICENSE RENEWAL
APPLICATION:**

Loyal Order of Moose
Northglenn Lodge #2166

Deputy City Clerk Andrews provided a summary of the application for renewal filed by Loyal Order of Moose Northglenn Lodge #2166 for the club liquor license held for the establishment located at 11449 York St.

The Authority previously requested the Licensee to be present on March 16, 2023 to provide an update regarding a Stipulation, Agreement, and Order dated January 19, 2023 regarding the 2022 liquor license renewal. The Authority will consider the 2023 liquor license renewal after an update is received.

Lodge President James Leist and Lodge Administrator Gilbert Gallegos were present on behalf of Loyal Order of Moose Northglenn Lodge #2166. President Leist provided an update as follows:

- A professional bar manager has been hired;
- Two security companies have been retained to provide rotating security coverage;
- Prices have been increased to prevent members from becoming intoxicated;
- All bartenders and board members have been TIPS trained. Another class will be provided on June 4, 2023 and will occur annually thereafter;

- The hours of the establishment have been reduced. The Lodge is now open from 2 p.m. to midnight during the week and from noon to midnight on weekends;
- There have been updates to the security system with 28 higher quality cameras installed and recordings to be maintained for 28 days;
- The sales tax account has been brought into good standing and will remain current;
- All documents have been provided to the City Clerk's Office and timely filings will be made in the future;
- The Lodge will comply with all compliance checks. The business office is open from 11 a.m. to 2:30 p.m. on weekdays. The Lodge President and Administrator have access to the security system and the books and records outside of the office hours. Those will be made available to the Police Department upon request and within a reasonable amount of time.

The Authority expressed gratitude for the Lodge implementing the changes and being compliant with the Stipulation, Agreement and Order of January 16, 2023.

Officer Miller, present on behalf of the Northglenn Police Department, stated there was no further information to add.

Chairperson Olivieri called for anyone else that would like to speak regarding the matter and there was no response.

MOTION TO PASS

Chairperson Olivieri **MOVED** and it was **SECONDED** by Vice Chairperson Harvey to approve the annual renewal application filed by Loyal Order of Moose Lodge #2166.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR – Olivieri, Harvey, Whitman, Stewart.
OPPOSED – No one.
ABSENT – Foster.

OTHER MATTERS

None.

COMMUNICATIONS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:22 a.m.

Northglenn Liquor Licensing Authority
March 16, 2023

LISA ANDREWS
Deputy City Clerk

MICHAEL OLIVIERI
Chairperson