

**NORTHGLENN URBAN RENEWAL AUTHORITY
REGULAR MEETING MINUTES
August 9, 2017**

CALL to ORDER: Chair Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on August 9, 2017 in the Council Chambers of Northglenn City Hall, 11701 Community Center Drive, Northglenn, Colorado.

ROLL CALL: Present were: Chair Garner, Vice Chairman Lynch, Commissioners Brown, DeMay, Gavette, McCune and Advisor Novak.

Absent: Commissioner Coleman and Advisor Kister (excused).

Staff Present: Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca and Economic Development Specialist Mendoza.

MEETING MINUTES:
July 12, 2017

MOTION TO PASS Commissioner DeMay **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve minutes of the regular meeting on July 12, 2017. There was no discussion and the **MOTION PASSED** unanimously.

PUBLIC PARTICIPATION: None.

BILLS and COMMUNICATIONS: None.

AGENDA ADDITIONS and DELETIONS: Executive Director Tuttle made the following change to the agenda:

- Delete 9d. Resolution N17/34 – 1st Amendment to CHRM Properties, LLC – BIG Grant

UNFINISHED BUSINESS: None.

REPORTS of the
DIRECTOR, STAFF,
CONSULTANTS,
ATTORNEY:

Financial Report

Executive Director Tuttle reviewed the balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for the month of June 2017 for URA 1 and URA 2.

MOTION TO PASS

Vice Chairman Lynch **MOVED** and it was **SECONDED** by Commissioner Gavette to approve the June financial report for URA 1 and URA 2. There was discussion and the **MOTION PASSED** unanimously.

Huron Center
Construction Update
& Groundbreaking

Executive Director Tuttle stated construction is moving forward at the Huron Center. She reported businesses at the center will be open normal hours during construction. Signs have been ordered stating businesses will be open during construction and answered questions from the Board.

Executive Director Tuttle reported the groundbreaking will be on August 24, 2017 starting at 4:00 p.m., invitations have been sent out.

Other

Executive Director Tuttle gave an update on 112th and Washington and stated plans are being submitted next week and the program is moving forward.

2018 Budget

Executive Director Tuttle reported she will be working with Board Treasurer Loveland on the 2018 Budget and she will have a draft of the Budget to the Board at the September meeting.

Marketplace

Executive Director Tuttle stated the a developer under contract for the Marketplace and plan to close by the end of August. She stated they are putting together a great team to move the center forward.

Former Bellco
Building

Executive Director Tuttle reported the building will be demolished by the end of the month. She stated the area has been fenced off and signs should be going on soon announcing Starbucks.

NEW BUSINESS:

Resolution N/17-27

Wadsworth Development

Group – Business

Improvement Grant

(BIG)

Executive Director Tuttle provided a summary for the Business Improvement Grant with Wadsworth Development Group, 550 W. 104th Avenue.

MOTION TO PASS

Commissioner Brown **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve Resolution N/17-27. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/17-28

Wadsworth Development

Group – Business Utility

Assistance Grant

(BUAG)

Executive Director Tuttle provided a summary for the Business Utility Assistance Grant (BUAG) with Wadsworth Development Group, 550 W. 104th Avenue.

MOTION TO PASS

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Brown to approve Resolution N/17-28. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/17-29

Palmer Plaza L.L.C. –

Business Utility

Assistance Grant

(BUAG)

Executive Director Tuttle provided a summary for the Business Utility Assistance Grant (BUAG) with Palmer Plaza L.L.C., 11445 Washington Street.

MOTION TO PASS

Vice Chairman Lynch **MOVED** and it was **SECONDED** by Commissioner Gavette to approve Resolution N/17-29.

MOTION TO TABLE

Chair Garner **MOVED** and it was **SECONDED** by Commissioner DeMay to table consideration of Resolution N17/29 to September 13, 2017. There was extensive discussion and the **MOTION to TABLE** passed unanimously.

Resolution N/17-35
Bravo's Italian
Restaurant – Business
Utility Assistance Grant
(BUAG)

Executive Director Tuttle provided a summary for the Business Utility Assistance Grant (BUAG) with Bravo's Italian Restaurant, 10691 Melody Drive.

MOTION TO PASS

Commissioner Brown **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve Resolution N/17-35. There was discussion and the **MOTION PASSED** unanimously.

EXECUTIVE SESSION:

Chair Garner **MOVED** and it was **SECONDED** by Vice Chairman Lynch to meet in Executive Session to hold a conference with the Authority's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(b), concerning recent urban renewal legislation. There was no discussion and the **MOTION PASSED** unanimously.

In attendance during executive session were: Chair Garner, Vice Chairman Lynch, Commissioners Brown, DeMay, Gavette, McCune, Advisor Novak, Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca, and Economic Development Specialist Mendoza.

RECESS:

The meeting recessed at 6:31 p.m.

RECONVENE:

The meeting reconvened at 6:54 p.m.

FUTURE AGENDA:

Business Utility Assistance Grant (BUAG) related to backflow requests.

**ADJOURNMENT and
PLACE and TIME of
NEXT MEETING:**

The meeting adjourned at 6:55 p.m. The next regular meeting is scheduled for September 13, 2017 at 5:45 p.m. in Council Chambers.

Submitted by:

Debbie Tuttle
Executive Director

Rosie Garner
Chair