

**FINANCE MEMORANDUM  
#9-2024**

**DATE:** Oct. 14, 2024  
**TO:** Honorable Mayor Meredith Leighty and City Council Members  
**THROUGH:** Heather Geyer, City Manager *hmg*  
**FROM:** Jason Loveland, Deputy City Manager *AL*  
**SUBJECT:** Proposed 2025 Annual Operating and Capital Improvement Budget

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**PURPOSE**

To present the proposed 2025 Annual Operating & Capital Improvement Budget, pursuant to Article VIII of the City Charter. The document identifies the allocation of available resources and acts as an operations guide to meet the service needs of the community.

**BACKGROUND**

On Sept. 9, staff presented the proposed 2025 Budget to City Council as required by the City Charter. Preceding that meeting, City Council and staff discussed priorities at City Council meetings on Aug. 5 and 19.

The City utilizes funds to account for the activity of specific operations, programs, and/or functions. Each fund maintains an independent, self-balancing ledger and budget subject to appropriation. In accordance with State statute, no fund may overspend the appropriation established by City Council.

**OVERALL SUMMARY**

The funds established by City Council and appropriated in this proposed budget are as follows:

<b>Fund</b>	<b>2025 Proposed Budget</b>
General	\$39,311,358
Conservation Trust	\$851,351
CDBG	\$0
Capital Projects	\$15,913,622
Water	\$17,587,827
Wastewater	\$8,258,033
Stormwater	\$1,388,309
Sanitation	\$2,571,456
<b>TOTAL</b>	<b>\$85,881,956</b>

Highlighting the proposed budget for 2025 are several large capital projects:

- Civic Center site development – demolition, remediation, parking lot
- Residential street program
- Community Center Drive Bridge repair
- Section 36 water line installation
- Stormwater infrastructure analysis

### **General Fund**

General Fund revenue is projected at \$37.6 million, which is an 1.7% decrease from the 2024 Budget. The decrease is primarily due to the reduction of intergovernmental revenues realized in 2024 for ARPA funds, and lower than anticipated sales and use tax growth during 2024.

General Fund expenditures total \$39.3 million. This represents an increase from the 2024 Budget of 1%. The budget is increasing from the prior year due to the personnel line item increasing by 5%. Compensation adjustments for market (2%) and merit (3%) along with the Police Officer and Sergeant step plans, and a 3.8% increase in healthcare premiums drive the increased personnel cost.

The ending fund balance is estimated at \$15.8 million, or 42% of operating expenditures, with \$6.4 million considered unrestricted. The City's fund balance policy requires a minimum reserve balance of 25% of its operating expenditures.

Package requests in the General Fund include:

- \$457,775 – Ongoing expenditures (excluding personnel)
- \$298,064 – Capital equipment expenditures
- \$192,226 – One-time expenditures

### **Conservation Trust Fund**

Conservation Trust Fund revenue is projected at \$525,000 for 2025. The beginning fund balance is estimated at \$421,971.

In total, the proposed capital expenditures are \$851,351 with an ending fund balance estimate of \$95,620. A summary of proposed project expenditures is included in Attachment 1.

### **Community Development Block Grant (CDBG) Fund**

The Federal Government awards CDBG funds to Adams County, which then in turn distributes the funds to the City. The City does not budget for revenues or expenditures until the grant award is in place. If funding is allocated in 2025, which is estimated at \$250,000, the City intends to spend the funds on the Minor Home Improvement Program administered through Adams County.

### **Capital Projects Fund**

Capital Projects Fund revenue is estimated at \$9.1 million. Excluding grants, revenues are projected to decrease by 1.8% when compared to 2024 estimates. Overall, sales tax collections are estimated to remain flat, with the marijuana tax falling 7.9% from the 2024 budget.

Total expenditures are \$15.9 million. This is made up of \$11.8 million for capital projects and \$4.1 million paying the debt service of the Certificates of Participation issued for the 2017 Northglenn Justice Center project and 2019 Northglenn Recreation Center project. Major projects for 2025 include the Residential Street program (\$1.1 million), Park Amenity Replacement (\$600,000), and Traffic Calming (\$500,000). A summary of proposed capital project expenditures is included in Attachment 1.

Several projects from the 2024 Budget will carry over to the next year and staff will bring forward an ordinance in the first quarter of 2025 to reconcile those project budgets.

### **Water Fund**

Water Fund revenue is estimated at \$15 million. Excluding grant revenue, revenues are projected to increase 3% when compared to 2024 estimates. A rate increases of 2% for water usage and

an increase in users is expected to keep water usage revenue slightly higher than the 2024 year-end forecast.

Water Fund expenditures are projected to be \$17.6 million, which is less than the 2024 Budget due to one-time capital projects. Personnel costs are increasing 3.5% due to compensation adjustments and health insurance costs rising.

Package requests in the Water Fund include:

- \$344,069 – Capital equipment expenditures
- \$285,000 – One-time expenditures
- \$59,840 – Ongoing expenditures

### **Wastewater Fund**

Wastewater Fund operating revenue is projected at \$6.9 million. Rate increases of 5.25% to user charges and fees is included based on the rate plan approved in 2022. The increase is necessary to pay for infrastructure improvements.

Wastewater Fund expenditures total \$8.32 million, including \$1.4 million for debt service for the completed Lift Station A and Force Main project and the current odor mitigation project. Personnel costs are increasing 5.7% due to compensation adjustments and health insurance costs rising.

Package requests in the Wastewater Fund include:

- \$175,000 – Capital equipment expenditures
- \$114,800 – One-time expenditures
- \$0 – Ongoing expenditures

### **Stormwater Fund**

Stormwater Fund revenue is projected at \$514,500. There are no proposed rate increases to stormwater fees. Fund expenditures are budgeted for \$1,388,309.

Package requests in the Stormwater Fund include:

- \$0 – Ongoing expenditures
- \$0 – One-time expenditures
- \$0 – Capital equipment expenditures

### **Sanitation Fund**

Sanitation Fund revenue is projected at \$2.1 million, which is up slightly when compared to the 2024 Budget. There are no proposed rate increases to the fees in the fund. Expenditures in the fund total \$2.6 million.

Package requests in the Sanitation Fund include:

- \$674,439 – Capital equipment expenditures
- \$26,000 – Ongoing expenditures
- \$0 – One-time expenditures

## **SHORT-TERM FISCAL CHALLENGES/OPPORTUNITIES**

### **Sales Tax**

Sales tax, the City's largest revenue source, is projected to increase by 3% in 2025 compared to the 2024 year-end estimates. Online sales tax collection has seen a large increase with consumer habits changing to more shopping online, which is driving the positive outlook. The storefront businesses located within the City are also showing growth in sales. With the opening of new

businesses in the Marketplace and at the Karl's Farm site, there is optimism for growth to sales tax collections in 2025.

### **Property Tax**

The City received a preliminary assessed valuation showing an increase of 1.2%. House Bill 24B-1001 lowers future property tax collections of the City. Staff is reviewing the fiscal impacts and will report as more information becomes available.

### **Other Revenue**

The opening of the new Northglenn Recreation Center, Senior Center and Theatre created new revenue opportunities. For 2025, the facility revenue is budgeted relatively flat compared to year-end projections. Staff continues to evaluate fee and attendance strategies.

### **Development**

The development at Karl's Farm, agricultural land spanning over 60 acres, continues to activate the City with many residential and retail options. Additionally, the Northglenn Marketplace is seeing growth with the new businesses opening in the fall of 2023 that have further elevated the use of the site.

City officials, along with the Northglenn Urban Renewal Authority, continue to make redevelopment of shopping centers a priority. Working together to leverage resources to make improvements throughout Northglenn is key for future prosperity.

### **Utility Rates**

Funding large infrastructure projects for the City's utility system is a priority and is being addressed by the five-year rate ordinance that was adopted in 2022. In 2025, a 3.6% average increase is proposed for water and wastewater rates. Future rate adjustments will provide revenues to invest in the necessary upgrades to aging infrastructure.

### **Long-Term Obligations**

- Certificates of Participation of \$19,325,000 were used to construct the Justice Center. The certificates are to be retired over a 20-year period, ending in 2036. Annual payments are approximately \$1,464,000.
- Certificates of Participation of \$38,530,000 were used to construct the new Recreation Center in 2021. The certificates are to be retired over a 20-year period, ending in 2039. Annual payments are approximately \$2,666,000.
- Wastewater Revenue Bonds of \$21,955,000 were used to replace Lift Station A and a portion of the force main of the wastewater infrastructure. The revenue bonds are to be retired over a 25-year period, ending in 2045. Annual payments are approximately \$1,437,000.

### **COMPENSATION, BENEFITS AND STAFFING**

Personnel-related expenses account for 64.3%, or \$35.6 million, of the City's budget, excluding capital projects and debt service. The proposed budget for personnel increases by 4.7% over the 2024 Budget. Included in the proposal is a 2% market adjustment and 3% merit increase for non-sworn employees. A 3% market adjustment for police officers and sergeants and step increases of 7% for police officers and 6% for sergeants is included. Other sworn officers will be eligible for the proposed non-sworn compensation adjustments. Citywide, the market and merit increases total \$1.1 million.

The City provides medical benefits through Kaiser Permanente. Medical premiums increased 3.8% through the renewal process that was completed this summer. The City continues to

promote its Wellness Program by encouraging, and making available, a variety of wellness programming options.

Full-Time Equivalents (FTE) are proposed to total 346.2 across all funds. No additional FTE are proposed for 2025.

**STAFF RECOMMENDATION**

This is for informational purposes only.

**NEXT STEPS**

Future meetings regarding the proposed 2025 Budget include:

- Oct. 28 – Adoption of 2025 Budget

**STAFF REFERENCE**

If Council members have questions, please contact Jason Loveland, Deputy City Manager, at 303.450.8817 or [jloveland@northglenn.org](mailto:jloveland@northglenn.org).

**ATTACHMENT**

1. Presentation
2. Proposed 2025 Budget

# *PROPOSED 2025 BUDGET*

**Jason Loveland**

*Deputy City Manager/Director of Finance*

*303.450.8817*

*[jloveland@northglenn.org](mailto:jloveland@northglenn.org)*

**Council Meeting**

*Oct. 14, 2024*



**CITY OF**  
**Northglenn**

# ***TOPICS***

- **Overview of Fund Summaries**
- **Key Revenues**
  - Sales Tax
  - Property Tax
  - User Charges
- **Key Expenditures**
  - Personnel
  - Staffing Levels
  - Capital Projects



# FUND SUMMARIES

	2023 Actual	2024 Approved	2025 Proposed
General Fund	\$ 34,517,760	\$ 38,942,492	\$ 39,311,358
Conservation Trust Fund	641,565	1,550,759	851,351
Capital Projects Fund	40,780,533	40,166,109	15,913,622
Water Fund	14,412,441	22,632,371	17,587,827
Wastewater Fund	7,140,419	7,998,438	8,258,033
Stormwater Fund	258,009	1,654,146	1,388,309
Sanitation Fund	1,858,313	2,630,711	2,571,456
<b>Total</b>	<b>\$ 99,609,040</b>	<b>\$ 115,575,026</b>	<b>\$ 85,881,956</b>





# GENERAL FUND

	2023 Actual	2024 Budget	2024 Forecast	2025 Proposed Budget	% Change from 2024 Budget
<b>Beginning Fund Balance</b>	\$ 15,440,797	\$ 17,212,843	\$ 18,352,805	\$ 17,422,315	1.22%
<b>REVENUES</b>					
Taxes	\$ 27,201,449	\$ 29,513,198	\$ 28,346,200	\$ 29,052,000	-1.56%
User Charges & Fees	3,828,043	3,418,538	3,558,016	3,733,926	9.23%
Intergovernmental	2,974,406	2,805,601	3,159,021	2,022,247	-27.92%
Licenses & Permits	1,415,124	1,124,700	1,240,531	1,240,500	10.30%
Fines & Forfeits	721,159	712,000	926,484	917,000	28.79%
Other Revenue	1,289,587	749,700	781,750	632,000	-15.70%
<b>Total Revenue</b>	<b>\$ 37,429,768</b>	<b>\$ 38,323,737</b>	<b>\$ 38,012,002</b>	<b>\$ 37,597,673</b>	<b>-1.89%</b>
<b>EXPENDITURES</b>					
Personnel	\$ 23,578,952	\$ 26,650,112	\$ 26,650,112	\$ 27,996,230	5.05%
Purchased Services	6,474,433	7,009,801	7,009,801	6,836,928	-2.47%
Supplies/Non-Capital Equipment	2,920,106	3,289,307	3,289,307	3,395,206	3.22%
Capital Outlay	800,843	884,969	884,969	292,621	-66.93%
Miscellaneous Expenses	743,426	723,907	723,907	740,373	2.27%
Transfers Out	0	334,396	334,396	0	
Contingency	0	50,000	50,000	50,000	0.00%
<b>Total Expenditures</b>	<b>\$ 34,517,760</b>	<b>\$ 38,942,492</b>	<b>\$ 38,942,492</b>	<b>\$ 39,311,358</b>	<b>0.95%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 2,912,008</b>	<b>\$ (618,755)</b>	<b>\$ (930,490)</b>	<b>\$ (1,713,685)</b>	
<b>Ending Fund Balance</b>	<b>\$ 18,352,805</b>	<b>\$ 16,594,088</b>	<b>\$ 17,422,315</b>	<b>\$ 15,708,630</b>	<b>-5.34%</b>

# 5-YEAR GENERAL FUND

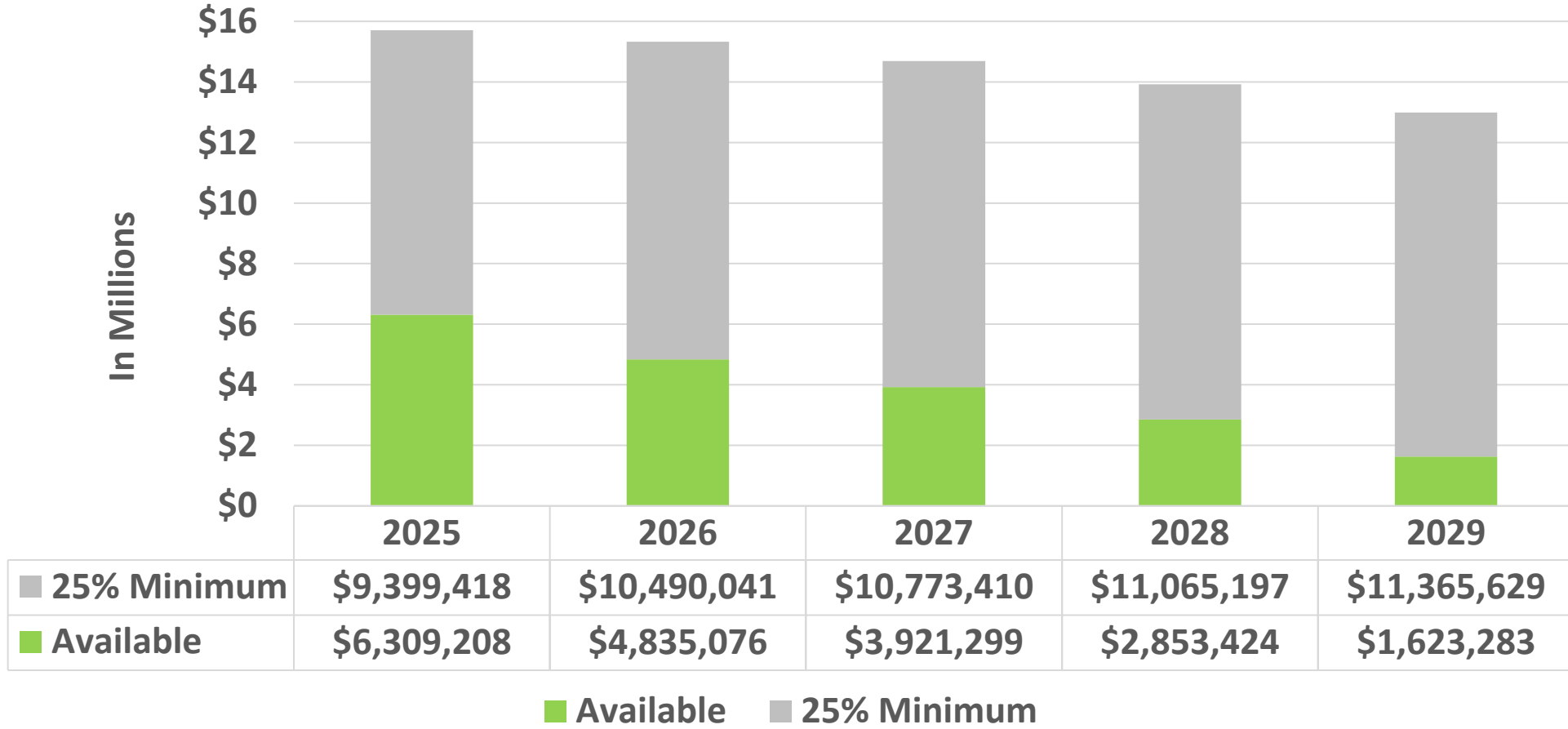
## Notes:

- ½% Sales Tax added (\$3.8M)
- CRU program without ARPA (\$550k)
- Charges for Services do not meet projections (\$500k)
- 5-year staffing plan implemented (\$1M)
- Transfer Out to Capital Projects Fund for roads and park amenities (\$1M)

	2025 Proposed Budget	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast
<b>Revenues</b>					
Taxes	\$ 29,052,000	\$ 33,141,000	\$ 34,135,230	\$ 35,159,287	\$ 36,214,066
Licenses and permits	1,240,500	1,240,500	1,265,310	1,290,616	1,316,429
Intergovernmental	2,022,247	2,300,000	2,346,000	2,392,920	2,440,778
Charges for services	3,733,926	3,808,605	3,884,777	3,962,472	4,041,722
Fines and forfeitures	917,000	926,170	935,432	944,786	954,234
Investment earnings	445,000	356,890	339,893	323,706	308,289
Miscellaneous	187,000	187,000	187,000	187,000	187,000
Total revenues	\$ 37,597,673	\$ 41,960,165	\$ 43,093,641	\$ 44,260,787	\$ 45,462,517
<b>Expenditures</b>					
Personnel	\$ 27,996,230	\$ 29,965,298	\$ 31,126,583	\$ 32,216,014	\$ 33,343,574
Purchased services	6,836,928	6,834,217	6,970,901	7,110,319	7,252,525
Supplies/Non-Capital	3,389,763	3,457,558	3,526,709	3,597,244	3,669,188
Capital outlay	298,064	288,824	294,600	300,493	306,502
Miscellaneous	740,373	747,777	755,254	762,807	770,435
Contingency	50,000	50,000	50,000	50,000	50,000
Total expenditures	\$ 39,311,358	\$ 41,343,674	\$ 42,724,049	\$ 44,036,876	\$ 45,392,226
Transfers Out	-	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Net Change in Fund Balance	(1,713,685)	(383,509)	(630,407)	(776,089)	(929,709)
Fund Balance	\$15,708,626	\$15,325,117	\$14,694,710	\$13,918,621	\$12,988,912
% FB of Revenue	42%	37%	34%	31%	29%



# FUND BALANCE



# CONSERVATION TRUST FUND

	2023 Actual	2024 Budget	2024 Forecast	2025 Proposed Budget	% Change from 2024 Budget
<b>Beginning Fund Balance</b>	\$ 1,510,323	\$ 1,463,730	\$ 1,463,730	\$ 421,971	-71.17%
<b>REVENUES</b>					
Intergovernmental	\$ 527,936	\$ 516,000	\$ 478,000	\$ 485,000	-6.01%
Other Revenue	67,036	31,000	31,000	40,000	29.03%
<b>Total Revenue</b>	\$ 594,972	\$ 547,000	\$ 509,000	\$ 525,000	-4.02%
<b>EXPENDITURES</b>					
Capital Outlay	\$ 641,565	\$ 1,550,759	\$ 1,550,759	\$ 851,351	-45.10%
<b>Net Change in Fund Balance</b>	\$ (46,593)	\$ (1,003,759)	\$ (1,041,759)	\$ (326,351)	-67.49%
<b>Ending Fund Balance</b>	\$ 1,463,730	\$ 459,971	\$ 421,971	\$ 95,620	-79.21%



# CAPITAL PROJECTS FUND

	2023 Actual	2024 Budget	2024 Forecast	2025 Proposed Budget	% Change from 2024 Budget
<b>Beginning Fund Balance</b>	\$ 48,637,642	\$ 29,316,342	\$ 29,316,342	\$ 11,987,780	-59.11%
<b>REVENUES</b>					
Taxes	\$ 6,418,743	\$ 6,835,819	\$ 6,637,000	\$ 6,759,000	-1.12%
Intergovernmental	11,407,441	2,145,000	6,731,738	1,848,000	-13.85%
Other Revenue	3,633,049	1,090,596	1,119,596	530,000	-51.40%
<b>Total Revenue</b>	\$ 21,459,233	\$ 10,071,415	\$ 14,488,334	\$ 9,137,000	-9.28%
<b>EXPENDITURES</b>					
Capital Outlay	\$ 36,642,714	\$ 36,022,790	\$ 27,673,577	\$ 11,775,553	-67.31%
Debt Service	4,137,819	4,143,319	4,143,319	4,138,069	-0.13%
<b>Total Expenditures</b>	\$ 40,780,533	\$ 40,166,109	\$ 31,816,896	\$ 15,913,622	-60.38%
<b>Net Change in Fund Balance</b>	\$ (19,321,300)	\$ (30,094,694)	\$ (17,328,562)	\$ (6,776,622)	-77.48%
<b>Ending Fund Balance</b>	\$ 29,316,342	\$ (778,352)	\$ 11,987,780	\$ 5,211,158	-769.51%



# WATER FUND

	2023 Actual	2024 Budget	2024 Forecast	2025 Proposed Budget	% Change from 2024 Budget
<b>Beginning Fund Balance</b>	\$ 29,633,124	\$ 24,912,820	\$ 35,285,924	\$ 29,062,691	16.66%
<b>REVENUES</b>					
User Charges & Fees	\$ 11,968,640	\$ 9,032,050	\$ 8,708,000	\$ 8,877,500	-1.71%
Taxes	5,240,698	5,000,500	5,216,000	5,308,000	6.15%
Intergovernmental	1,267,298	0	353,711	30,921	
Other Revenue	1,588,605	640,000	640,035	820,000	28.13%
<b>Total Revenue</b>	\$ 20,065,241	\$ 14,672,550	\$ 14,917,746	\$ 15,036,421	2.48%
<b>EXPENDITURES</b>					
Personnel	\$ 3,713,409	\$ 4,164,255	\$ 4,164,255	\$ 4,312,941	3.57%
Purchased Services	1,721,348	2,263,046	2,263,046	2,232,018	-1.37%
Supplies/Non-Capital Equipment	1,254,218	1,481,712	1,481,712	1,460,505	-1.43%
Capital Outlay	7,661,840	14,655,246	13,163,854	9,505,461	-35.14%
Miscellaneous Expenses	61,626	68,112	68,112	76,902	12.91%
<b>Total Expenditures</b>	\$ 14,412,441	\$ 22,632,371	\$ 21,140,979	\$ 17,587,827	-22.29%
<b>Net Change in Fund Balance</b>	\$ 5,652,800	\$ (7,959,821)	\$ (6,223,233)	\$ (2,551,406)	
<b>Ending Fund Balance</b>	\$ 35,285,924	\$ 16,952,999	\$ 29,062,691	\$ 26,511,285	56.38%



# WASTEWATER FUND

	2023 Actual	2024 Budget	2024 Forecast	2025 Proposed Budget	% Change from 2024 Budget
<b>Beginning Fund Balance</b>	\$ 6,635,454	\$ 4,448,160	\$ 5,996,030	\$ 5,647,926	26.97%
<b>REVENUES</b>					
User Charges & Fees	\$ 6,136,438	\$ 6,293,038	\$ 6,473,000	\$ 6,664,000	5.89%
Other Revenue	364,557	51,000	155,000	190,000	272.55%
<b>Total Revenue</b>	\$ 6,500,995	\$ 6,344,038	\$ 6,628,000	\$ 6,854,000	8.04%
<b>EXPENDITURES</b>					
Personnel	\$ 1,642,408	\$ 1,996,407	\$ 1,996,407	\$ 2,109,341	5.66%
Purchased Services	783,379	1,327,444	1,327,444	1,070,300	-19.37%
Supplies/Non-Capital Equipment	704,307	906,800	1,195,060	969,590	6.92%
Capital Outlay	2,830,998	2,248,287	937,693	2,648,352	17.79%
Miscellaneous Expenses	41,151	26,100	26,100	23,450	-10.15%
Debt Service	1,138,176	1,493,400	1,493,400	1,437,000	-3.78%
<b>Total Expenditures</b>	\$ 7,140,419	\$ 7,998,438	\$ 6,976,104	\$ 8,258,033	3.25%
<b>Net Change in Fund Balance</b>	\$ (639,424)	\$ (1,654,400)	\$ (348,104)	\$ (1,404,033)	-15.13%
<b>Ending Fund Balance</b>	\$ 5,996,030	\$ 2,793,760	\$ 5,647,926	\$ 4,243,893	51.91%



# STORMWATER FUND

	2023 Actual	2024 Budget	2024 Forecast	2025 Proposed Budget	% Change from 2024 Budget
<b>Beginning Fund Balance</b>	\$ 1,631,522	\$ 1,214,637	\$ 2,033,669	\$ 2,246,455	84.95%
<b>REVENUES</b>					
User Charges & Fees	\$ 481,734	\$ 518,094	\$ 457,000	\$ 459,500	-11.31%
Intergovernmental	87,850	0	0	0	
Other Revenue	90,572	41,000	62,000	55,000	34.15%
<b>Total Revenue</b>	\$ 660,156	\$ 559,094	\$ 519,000	\$ 514,500	-7.98%
<b>EXPENDITURES</b>					
Personnel	\$ 99,512	\$ 103,571	\$ 103,571	\$ 107,507	3.80%
Purchased Services	22,977	80,393	80,393	71,970	-10.48%
Supplies/Non-Capital Equipment	17,966	20,100	20,100	22,100	9.95%
Capital Outlay	115,241	1,447,932	100,000	1,182,932	-18.30%
Miscellaneous Expenses	2,313	2,150	2,150	3,800	76.74%
<b>Total Expenditures</b>	\$ 258,009	\$ 1,654,146	\$ 306,214	\$ 1,388,309	-16.07%
<b>Net Change in Fund Balance</b>	\$ 402,147	\$ (1,095,052)	\$ 212,786	\$ (873,809)	
<b>Ending Fund Balance</b>	\$ 2,033,669	\$ 119,585	\$ 2,246,455	\$ 1,372,646	1047.84%



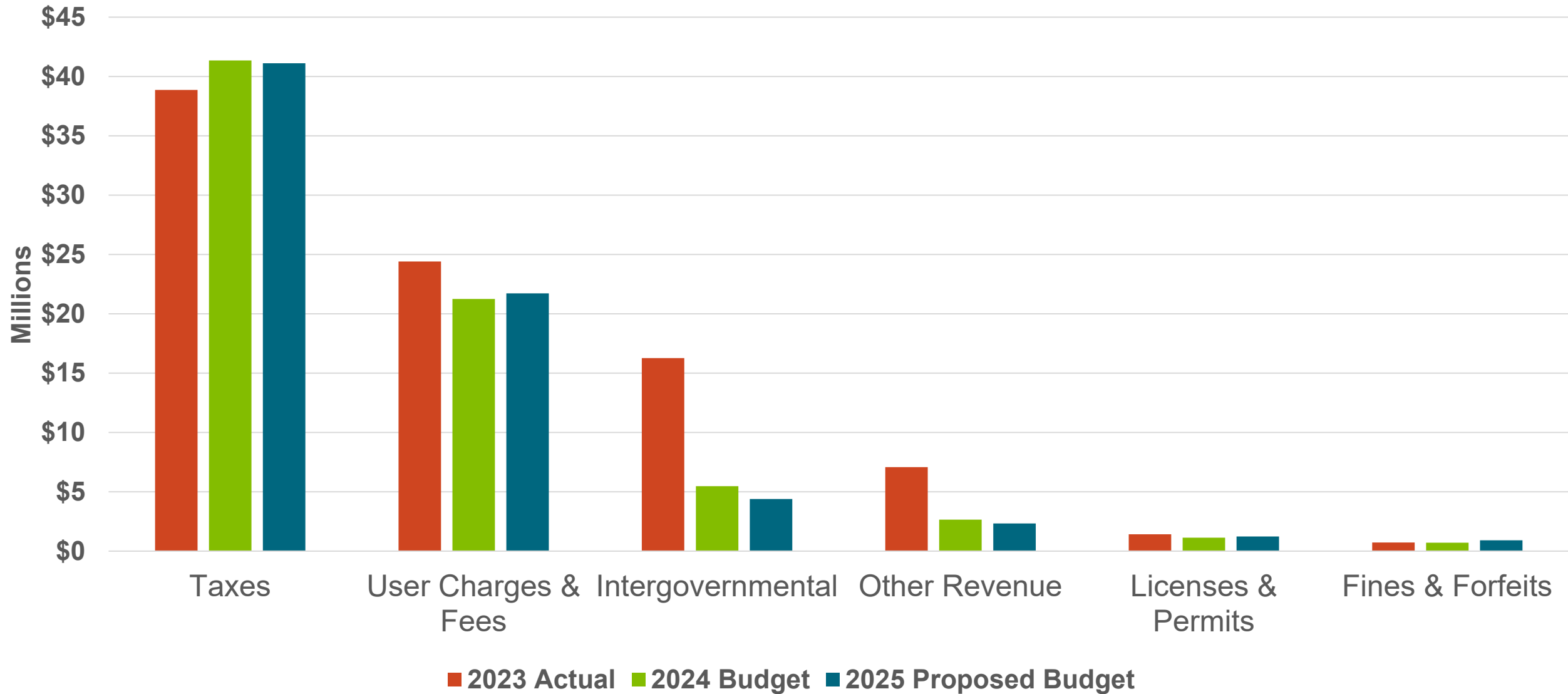


# SANITATION FUND

	2023 Actual	2024 Budget	2024 Forecast	2025 Proposed Budget	% Change from 2024 Budget
<b>Beginning Fund Balance</b>	\$ 2,091,294	\$ 2,159,407	\$ 2,401,655	\$ 1,826,944	-15.40%
<b>REVENUES</b>					
User Charges & Fees	\$ 1,993,403	\$ 1,982,880	\$ 2,002,000	\$ 1,991,000	0.41%
Other Revenue	175,271	51,000	54,000	65,000	27.45%
<b>Total Revenue</b>	\$ 2,168,674	\$ 2,033,880	\$ 2,056,000	\$ 2,056,000	1.09%
<b>EXPENDITURES</b>					
Personnel	\$ 968,498	\$ 1,101,681	\$ 1,101,681	\$ 1,083,407	-1.66%
Capital Outlay	148,457	751,570	751,570	674,349	-10.27%
Purchased Services	536,180	568,760	568,760	612,900	7.76%
Supplies/Non-Capital Equipment	204,583	208,100	208,100	200,200	-3.80%
Miscellaneous Expenses	595	600	600	600	0.00%
<b>Total Expenditures</b>	\$ 1,858,313	\$ 2,630,711	\$ 2,630,711	\$ 2,571,456	-2.25%
<b>Net Change in Fund Balance</b>	\$ 310,361	\$ (596,831)	\$ (574,711)	\$ (515,456)	
<b>Ending Fund Balance</b>	\$ 2,401,655	\$ 1,562,576	\$ 1,826,944	\$ 1,311,488	-16.07%



# REVENUES

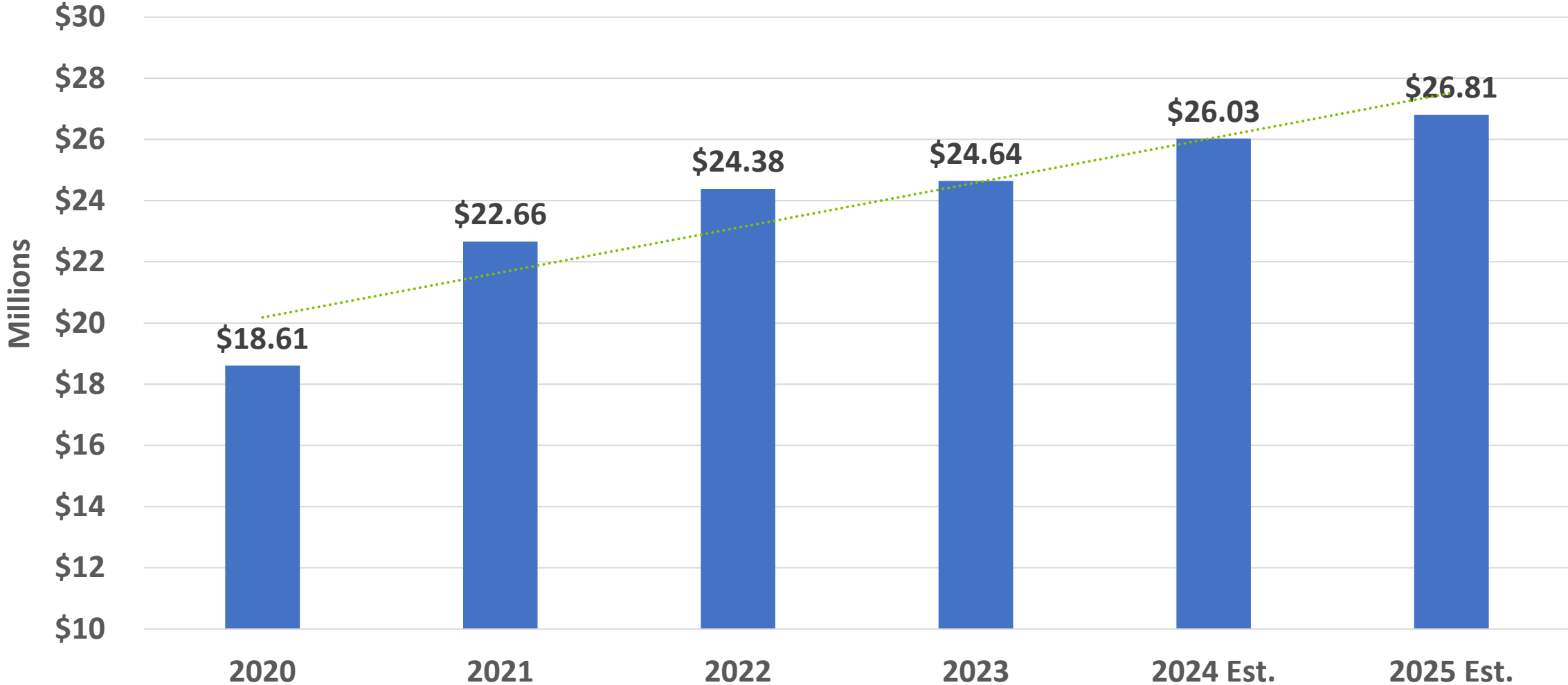


# ***KEY REVENUES***

- **Sales and use tax growth estimated at 3% above 2024 year-end estimate**
- **No change to property tax mill levy rate**
  - Revenue to remain flat compared to 2024
  - House Bill 24B-1001 impact



# SALES TAX



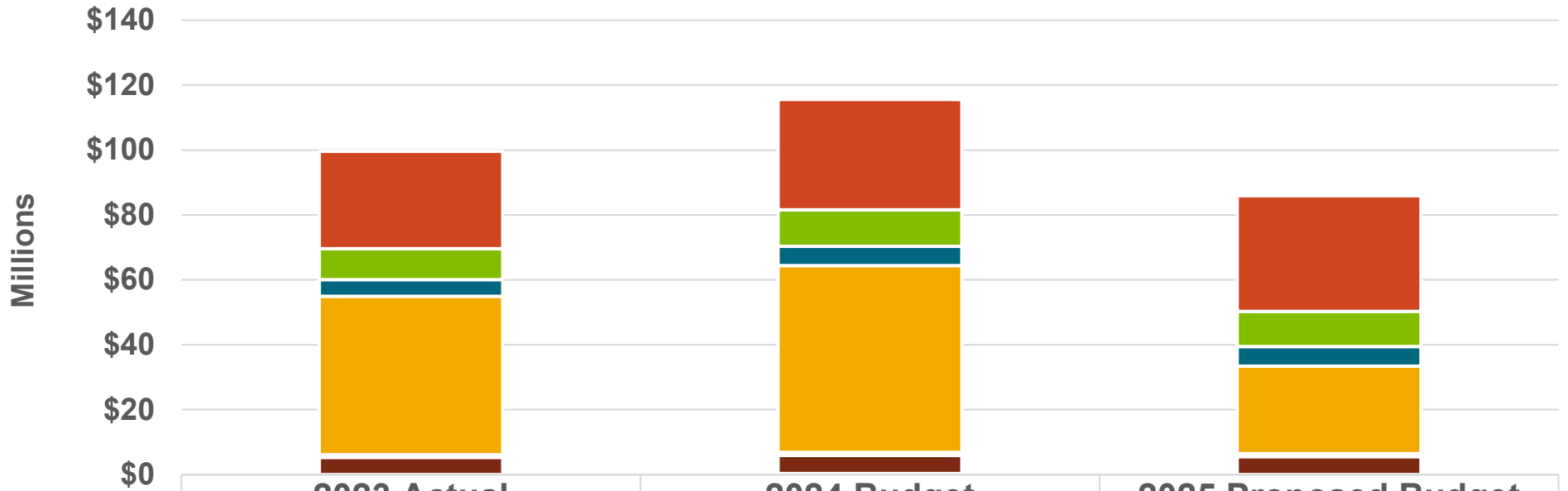
# ***KEY REVENUES***

**The 2017 Water and Wastewater rate study evaluated a 10-year time horizon with recommended increases for 2023-2027 to be:**

- **Water rate increase of 2.00%**
  - Avg. customer bill will increase \$.70-\$1.87/mo.
- **Wastewater increase of 5.25%**
  - Avg. customer bill will increase \$1.33/mo.



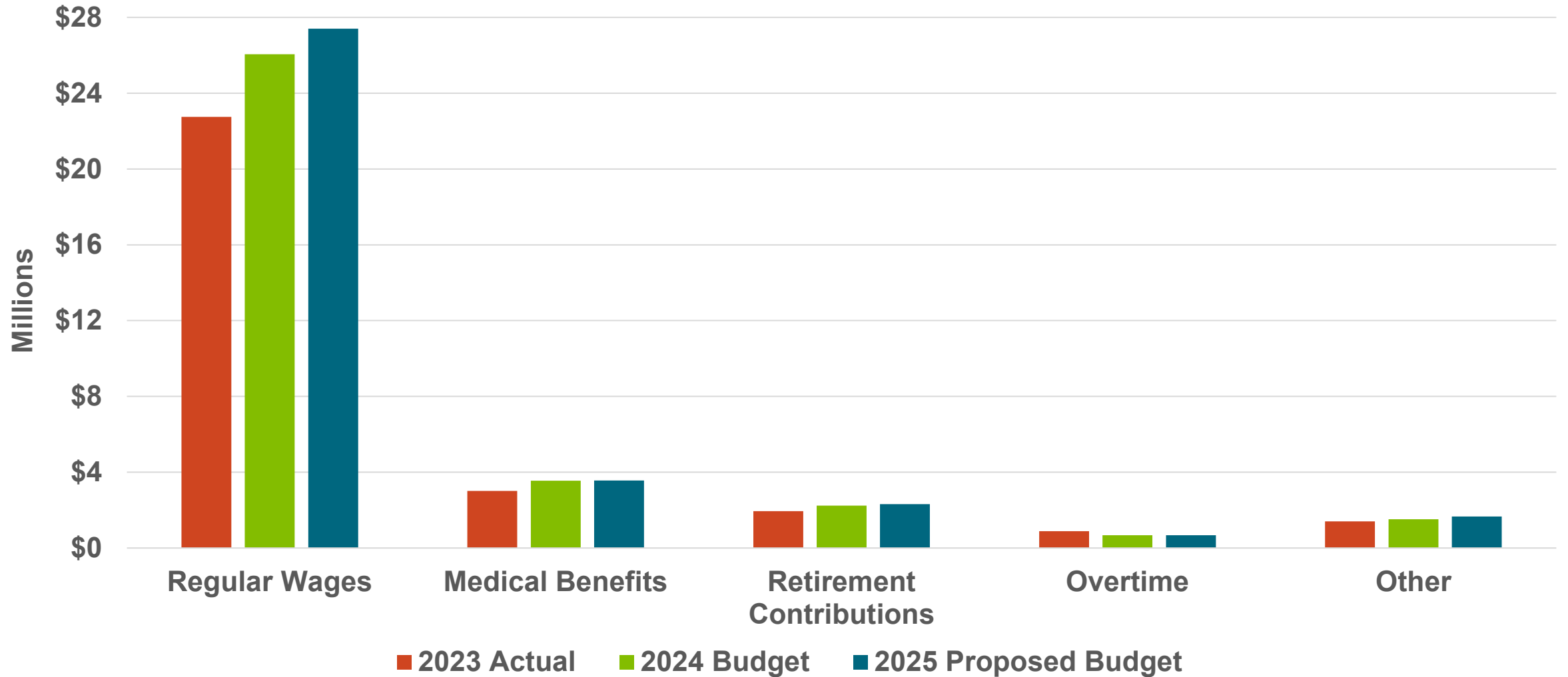
# KEY EXPENDITURES



	2023 Actual	2024 Budget	2025 Proposed Budget
■ Personnel	\$30,002,780	\$34,016,026	\$35,609,426
■ Purchased Services	\$9,538,316	\$11,249,444	\$10,824,116
■ Supplies/Non-Capital Equipment	\$5,101,180	\$5,906,019	\$6,047,601
■ Capital Outlay	\$48,841,658	\$57,561,553	\$26,930,619
■ Miscellaneous Expenses	\$844,633	\$820,869	\$845,125
■ Contingency	\$-	\$50,000	\$50,000
■ Debt Service	\$5,275,995	\$5,636,719	\$5,575,069
■ Transfers Out	\$-	\$334,396	\$-



# PERSONNEL



# PERSONNEL

- **Market adjustments**

**CONT'D**

- 2% for non-sworn employees and sworn not currently a Police Officer or Sergeant
- 3% for Police Officers and Sergeants

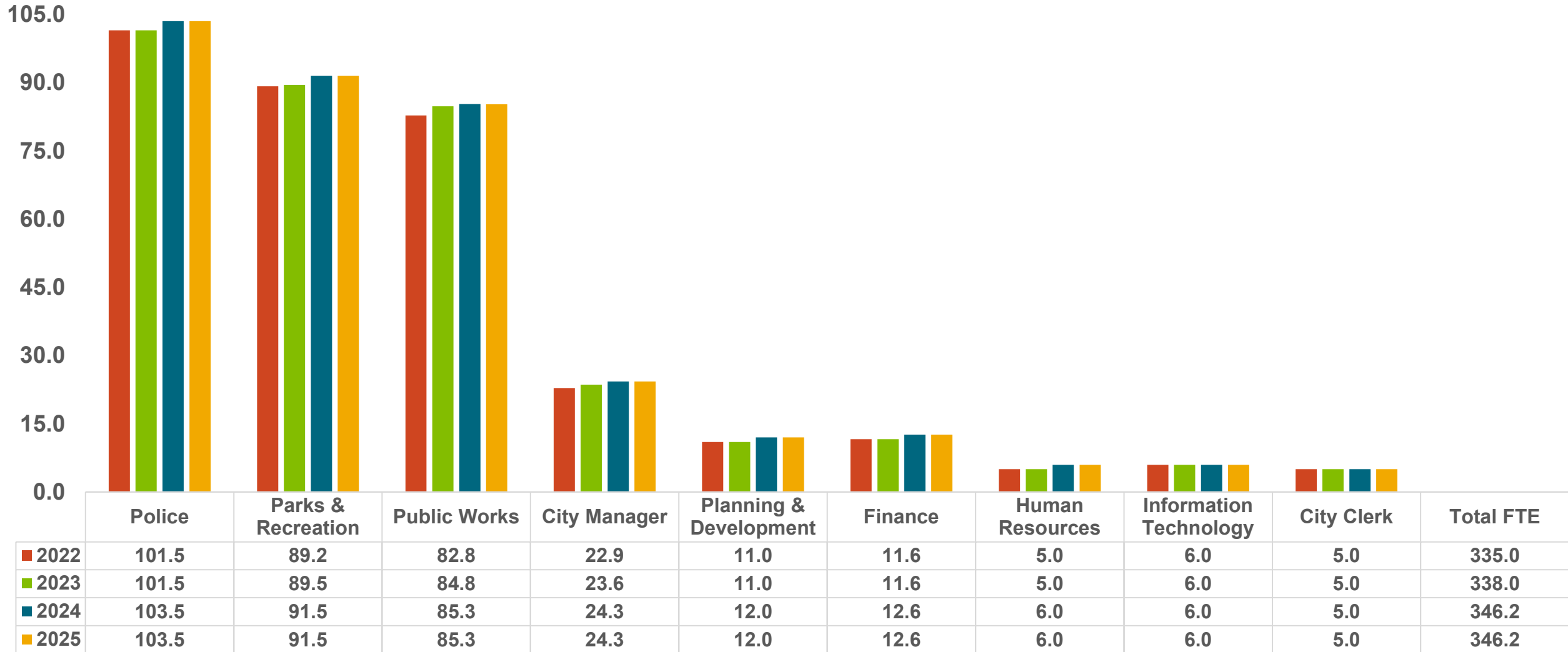
- **Merit pay**

- 3% for non-sworn employees and sworn positions not in a step plan
- 7% for Police Officers moving to next step
- 6% for Sergeants moving to next step

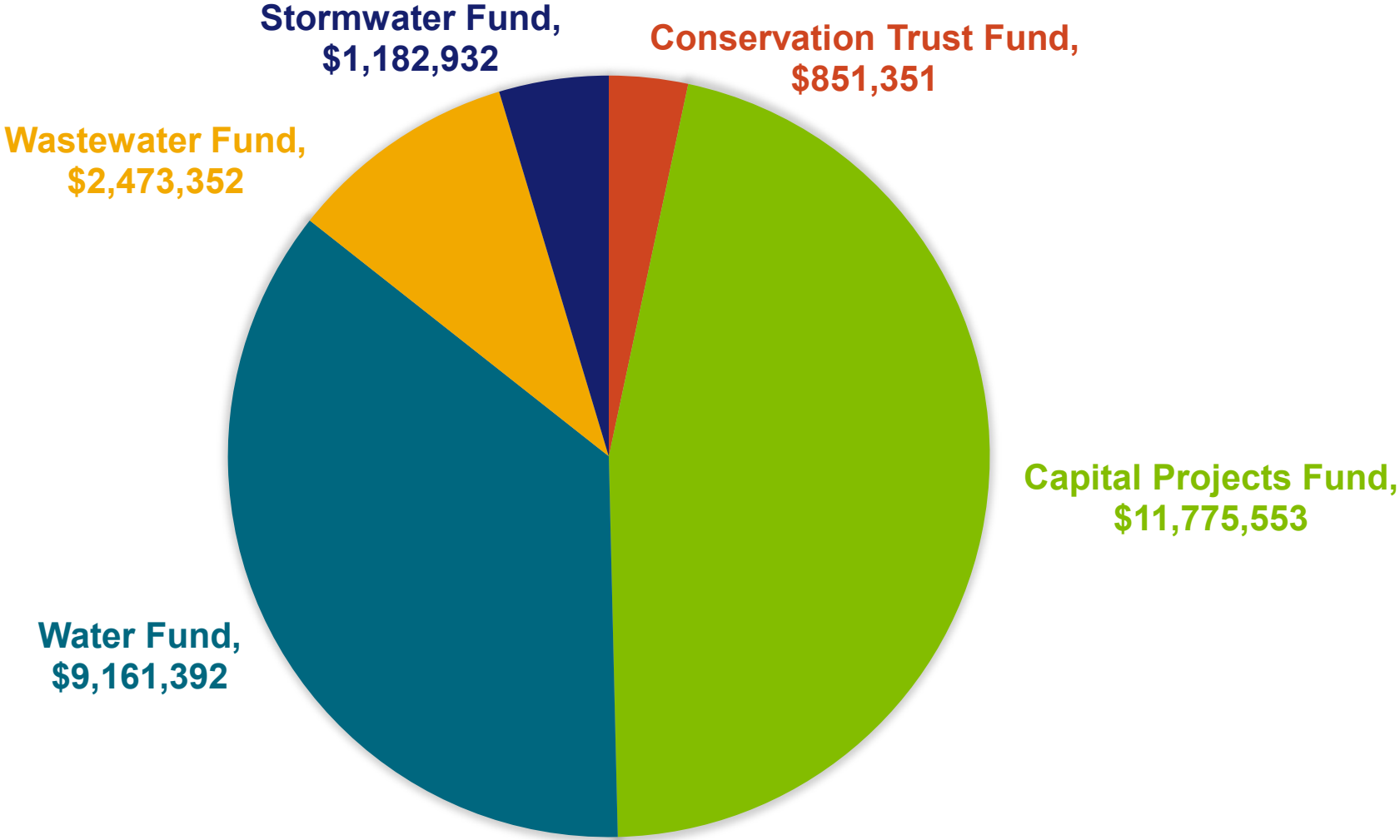




# STAFFING LEVELS



# CAPITAL PROJECT SUMMARY



# CONSERVATION TRUST FUND

Project	Amount
Playground Equipment Replacement	\$300,000
Jaycee Park Improvements	\$250,000
Tunnel & Skatepark Safety Improvements	\$226,351
Greenway Trail Replacement	\$75,000
<b>Total</b>	<b>\$851,351</b>



# CAPITAL PROJECTS FUND

Project	Amount
Odell Barry Park (\$3.5M funding gap)	\$1,767,307
E.B. Rains, Jr. Memorial Park Renovations	\$1,573,595
Parks Barn Replacement	\$711,342
Park Amenity Replacement	\$600,000
Citywide Fence Maintenance	\$320,000
Playground Equipment Replacement	\$100,000
Centennial Park Improvements	\$75,000
Community Garden	\$50,000
Larson Glenn Fitness & Futsal	\$50,000
Huron Crossing Fence, Trail & Pedestrian Lighting	\$50,000
Emergency Park Repairs	\$25,000
Bleachers & Dugout Covers – NWOS & Rotary Park	\$25,000



# CAPITAL PROJECTS FUND **CONT'D**

Project	Amount
Civic Center Master Plan Phase 2 – Site Work	\$2,062,129
Residential Street Overlay	\$1,148,549
Entryway Signs	\$533,024
Community Center Drive Bridge Repair	\$532,415
Temporary Traffic Calming	\$500,000
Traffic Signal Replacement	\$400,000
Pedestrian Bridge Rail Replacement	\$303,970
Transportation Master Plan	\$300,000
School Zone Safety Assessment	\$200,000
Parking Lot Repairs	\$200,000
Concrete Program	\$139,362
Citywide Street Lighting	\$58,860
I-25 Pedestrian Bridge	\$50,000
<b>Total</b>	<b>\$11,775,553</b>

# ***WATER FUND***

<b>Project</b>	<b>Amount</b>
Aquifer Storage & Recovery	\$5,050,000
Section 36 Water Lines	\$2,200,000
Water Line Rehabilitation	\$791,392
Automated Filter Backwash	\$600,000
Water Treatment Facility Rehabilitation	\$250,000
Standley Lake Pipeline	\$200,000
Water Treatment Facility Power Analysis	\$70,000
<b>Total</b>	<b>\$9,161,392</b>



# WASTEWATER FUND

Project	Amount
Collection System Rehabilitation	\$1,223,352
Lift Station B Replacement (design)	\$1,000,000
Wastewater Treatment Plant Rehabilitation	\$250,000
<b>Total</b>	<b>\$2,473,352</b>



# ***STORMWATER FUND***

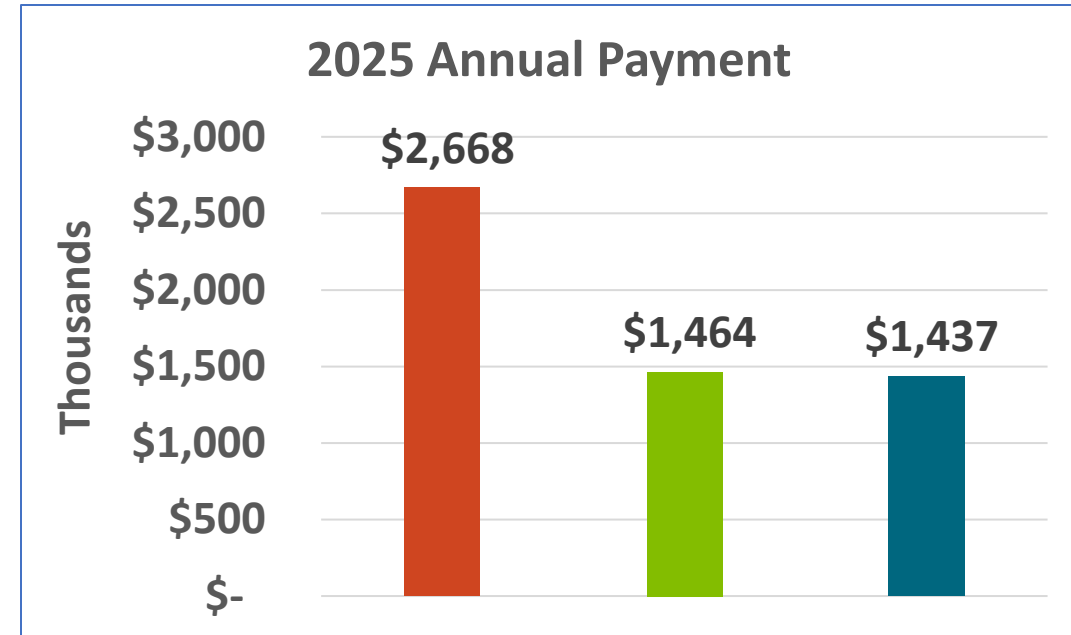
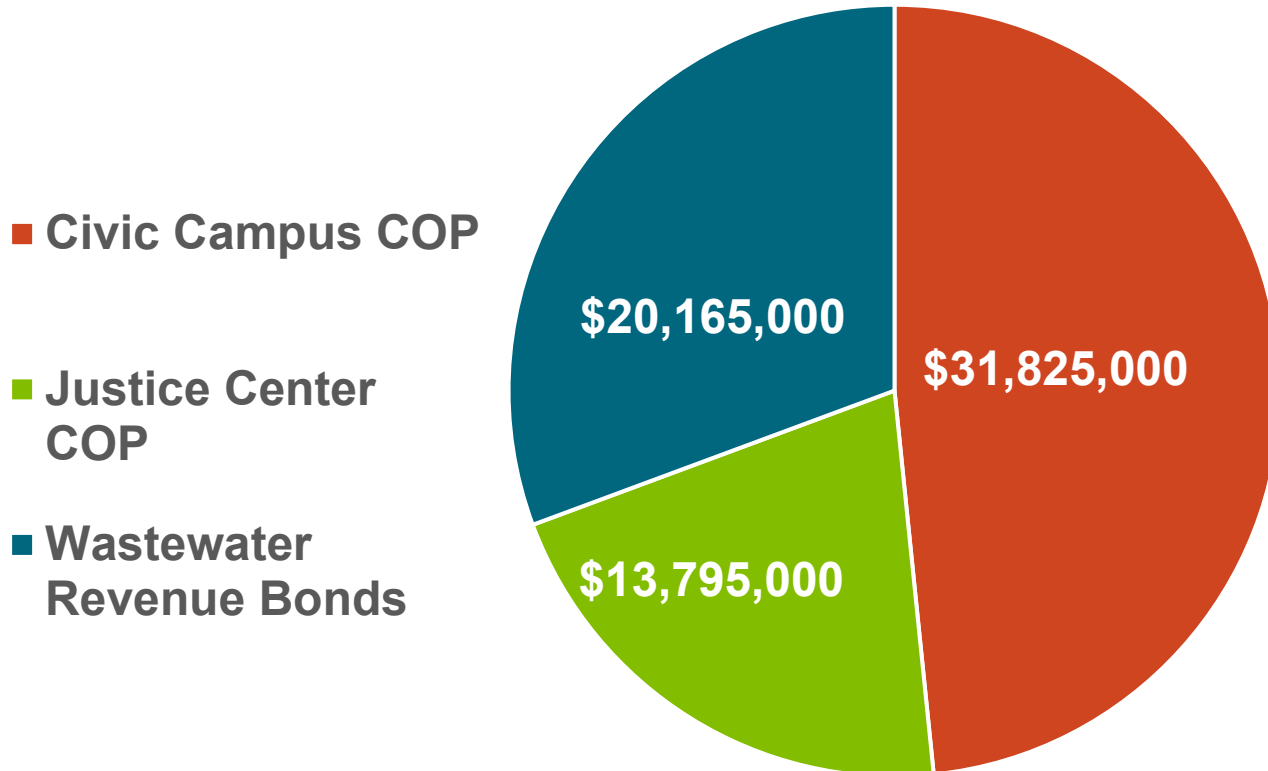
<b>Project</b>	<b>Amount</b>
Storm Drainage Improvements – City-wide	\$1,182,932
<b>Total</b>	<b>\$1,182,932</b>





# LONG-TERM OBLIGATIONS

Balances at Jan. 1, 2025



# ***NEXT STEPS***

**Oct. 28 – Adoption of 2025 Budget**

**Q1 2025 – prioritize future capital projects  
funding**



# QUESTIONS?

**Jason Loveland**

*Deputy City Manager/Director of Finance*

*303.450.8817*

*[jloveland@northglenn.org](mailto:jloveland@northglenn.org)*

**Council Meeting**

*Oct. 14, 2024*

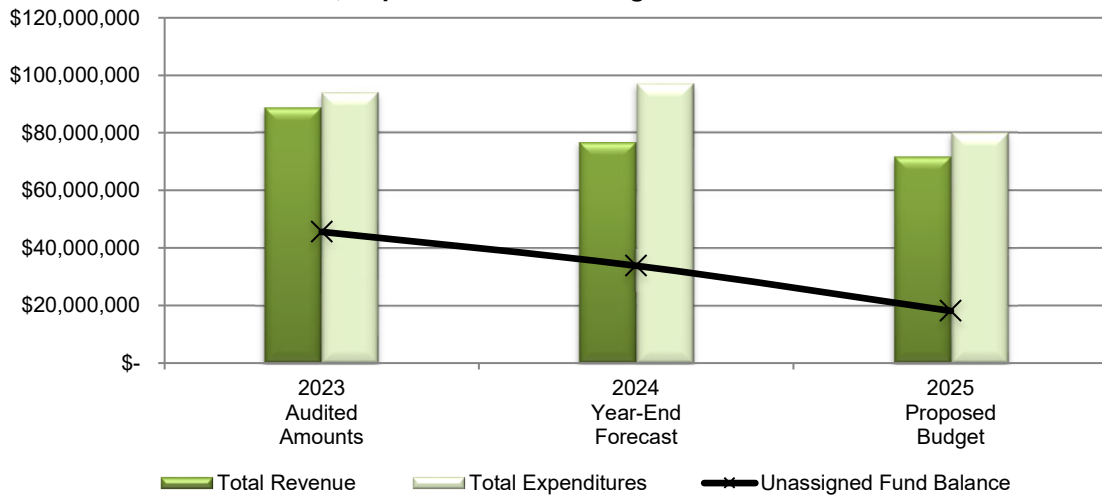


**CITY OF**  
**Northglenn**

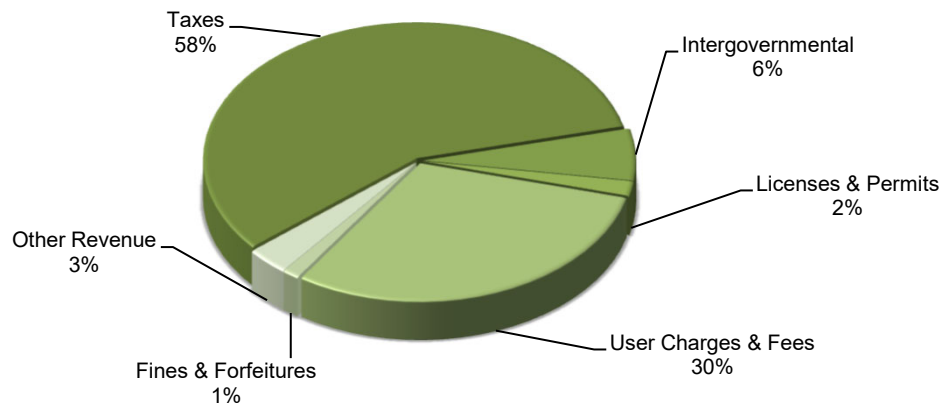
## City-Wide Summary

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Taxes	\$ 38,860,890	\$ 41,349,517	\$ 40,199,200	\$ 41,119,000
Intergovernmental	16,264,931	5,466,601	10,722,470	4,386,168
Licenses & Permits	1,415,124	1,124,700	1,240,531	1,240,500
User Charges & Fees	24,408,258	21,244,600	21,198,016	21,725,926
Fines & Forfeitures	721,159	712,000	926,484	917,000
Other Revenue	7,084,316	2,319,900	2,494,485	2,332,000
<b>Total Revenue</b>	<b>88,754,678</b>	<b>72,217,318</b>	<b>76,781,186</b>	<b>71,720,594</b>
<b>Expenditures:</b>				
Personnel	\$ 30,002,780	\$ 34,016,026	\$ 34,016,026	\$ 35,609,426
Purchased Services	9,538,316	11,249,444	11,249,444	10,824,116
Supplies/Non-Capital Equipment	5,101,180	5,906,019	5,906,019	6,047,601
Capital Outlay	48,841,658	57,561,553	45,350,682	26,930,619
Miscellaneous	342,130	408,869	408,869	420,125
Contingency	-	50,000	50,000	50,000
<b>Total Expenditures</b>	<b>93,826,064</b>	<b>109,191,911</b>	<b>96,981,040</b>	<b>79,881,887</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(5,071,386)</b>	<b>(36,974,593)</b>	<b>(20,199,854)</b>	<b>(8,161,293)</b>
<b>Other Financing Sources/(Uses):</b>				
Debt Issuance/(Payments)	(5,275,995)	(5,636,719)	(5,636,719)	(5,575,069)
Sale of Assets	119,883	-	14,500	-
Insurance Recovery/(Claims)	(386,254)	(125,000)	(125,000)	(125,000)
Economic Incentives	(100,719)	(287,000)	(287,000)	(300,000)
Claims/Awards	(15,530)	-	-	-
<b>Total Other Financing Sources/(Uses)</b>	<b>(5,658,615)</b>	<b>(6,048,719)</b>	<b>(6,034,219)</b>	<b>(6,000,069)</b>
<b>Net Change In Fund Balance:</b>	<b>(10,730,001)</b>	<b>(43,023,312)</b>	<b>(26,234,073)</b>	<b>(14,161,362)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	105,580,156	80,727,939	94,850,155	68,616,082
Ending Fund Balance	<b>94,850,155</b>	<b>37,704,627</b>	<b>68,616,082</b>	<b>54,454,720</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
Fund Balance Restrictions	36,645,618	5,447,328	21,241,971	22,574,790
Fund Balance Commitments	12,574,010	13,711,796	13,539,028	13,712,261
<b>Unassigned Fund Balance</b>	<b>\$ 45,630,527</b>	<b>\$ 18,545,503</b>	<b>\$ 33,835,083</b>	<b>\$ 18,167,669</b>

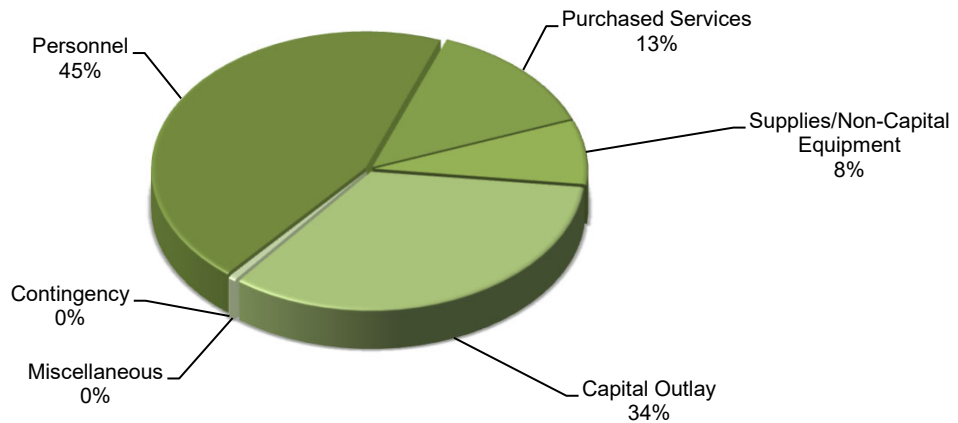
### Revenue, Expenditures & Unassigned Fund Balance



### Operating Revenue Budget By Category



### Operating Expenditure Budget By Category



## City-Wide Revenue Detail

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Taxes</b>				
Property Tax	\$ 5,276,935	\$ 6,602,517	\$ 6,186,000	\$ 6,309,000
Penalties & Interest	10,034	6,000	8,000	8,000
Specific Ownership Tax	376,380	404,000	427,000	427,000
Sales Tax	24,639,873	26,600,000	26,025,000	26,806,000
Marijuana Sales Tax	854,815	980,000	903,000	903,000
Food Sales Tax	1,497,312	1,422,000	1,627,000	1,627,000
Penalties & Interest	83,277	70,000	136,000	136,000
Use Tax	3,782,247	3,674,000	3,418,000	3,418,000
Building Materials Use Tax	1,828,327	989,000	814,000	814,000
Audit Transactions	15,746	194,000	110,000	110,000
Accommodations Tax	481,046	392,000	535,200	551,000
Occupational Tax	14,898	16,000	10,000	10,000
<b>Total Taxes</b>	<b>38,860,890</b>	<b>41,349,517</b>	<b>40,199,200</b>	<b>41,119,000</b>
<b>Intergovernmental</b>				
NURA IGA	72,000	72,000	72,000	72,000
School Resource Officers	148,897	151,000	155,289	163,047
North Metro Task Force	85,175	8,000	70,000	70,000
Traffic Light IGA	4,200	5,000	4,200	4,200
Berthoud Pass IGA	2,766	-	-	-
Open Space Tax	489,431	449,000	489,000	494,000
DUI Proceeds	15,721	21,000	20,000	20,000
Uninsured Motorist Revenue	1,781	6,000	4,000	4,000
Seat Belt Violations	130	160	-	-
Drug Surcharge	844	1,000	1,000	1,000
Transportation Tax	1,332,371	1,396,000	1,368,000	1,354,000
Road & Bridge Tax	289,068	268,000	285,000	285,000
Motor Vehicle Registration	180,469	105,000	141,000	141,000
Tobacco Tax	58,076	50,000	42,000	42,000
Severance Tax	103,842	64,000	105,000	105,000
Mineral Lease Proceeds	32,517	27,000	30,000	30,000
Lottery Proceeds	527,936	516,000	478,000	485,000
Highway Users Tax	1,002,240	1,015,000	1,085,000	1,085,000
County Grants	1,347,231	300,000	3,870,300	-
State Grants	37,176	80,680	60,387	30,921
Federal Grants	10,533,060	931,761	2,442,294	-
<b>Total Intergovernmental</b>	<b>16,264,931</b>	<b>5,466,601</b>	<b>10,722,470</b>	<b>4,386,168</b>
<b>Licenses &amp; Permits</b>				
Sales/Use Tax Licenses	17	-	31	-
Contractor Licenses	70,420	66,000	69,000	69,000
Liquor/Marijuana/Tobacco Licenses	83,160	59,000	68,000	68,000
Pawn Shop Licenses	5,575	5,500	5,500	5,500
Amusement Licenses	10,250	8,000	9,000	9,000
Short-Term Rental Licenses	7,050	4,000	7,000	7,000
Peddlers Licenses	1,800	1,000	1,000	1,000
Building Permits	614,464	537,000	607,000	607,000
Electrical Permits	86,119	78,000	84,000	84,000
ROW Construction Permits	410,454	277,200	264,000	264,000
Sign Permits	10,000	10,000	10,000	10,000
Park Use Permits	115,815	79,000	116,000	116,000
<b>Total Licenses &amp; Permits</b>	<b>1,415,124</b>	<b>1,124,700</b>	<b>1,240,531</b>	<b>1,240,500</b>

## City-Wide Revenue Detail

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>User Charges &amp; Fees</b>				
Administrative Fees	16,128	16,280	16,250	16,250
Bond Administration Fees	2,044	3,000	2,000	2,000
Sex Offender Registration	4,130	4,000	4,000	4,000
Passport Processing Fees	97,203	97,000	132,600	119,000
FRICO Agreement	3,150	2,000	4,000	4,000
Past Due Penalties/Interest	92,548	84,000	94,000	94,000
Plan Review Fees	359,790	192,000	192,000	192,000
VIN Inspection Fees	261	432	250	250
Participant Fees	1,431,595	1,397,100	1,481,190	1,650,700
Occupational Fees	1,590,923	1,383,800	1,383,800	1,383,800
Vending Machine Concessions	555	360	360	360
Advertising Revenue	33,850	35,000	35,000	35,000
Rental/Lease Income	201,790	213,000	212,000	229,000
Contracted Off-Duty Services	42,888	30,000	30,000	30,000
Fingerprinting Fees	9	-	-	-
Contracted Lab Services	680	1,000	500	500
Water Use Charges	7,382,088	8,784,000	8,483,000	8,653,000
Construction Water Sales	37,855	26,000	22,000	22,000
Water Lease Revenue	3,750,000	25,800	500	-
Sewer Use Charges	5,927,213	6,272,000	6,308,000	6,639,000
Tap Connection Fees	926,631	117,382	257,000	116,500
Stormwater Charges	450,984	515,000	453,000	456,000
Trash Collection Charges	1,848,021	1,867,880	1,848,000	1,857,000
Roll-Off/Special Pickup Fees	72,062	79,000	80,000	80,000
Recycling Revenue	40,512	10,000	45,000	25,000
Sale of Inventory	59,274	57,000	60,000	63,000
Documents/Photocopies	446	566	566	566
Passport Photographs	20,224	20,000	36,000	36,000
Police Reports	15,404	11,000	17,000	17,000
<b>Total User Charges &amp; Fees</b>	<b>24,408,258</b>	<b>21,244,600</b>	<b>21,198,016</b>	<b>21,725,926</b>
<b>Fines &amp; Forfeits</b>				
Court Costs	44,700	51,000	51,000	51,000
General Fines	3,701	5,000	5,000	5,000
Criminal Fines	29,438	55,000	15,000	15,000
Traffic Fines	593,729	567,000	766,000	774,000
Parking Fines	1,025	3,000	2,000	2,000
OJW Revenue	333	-	-	-
Forfeitures	895	-	-	-
Forfeitures - State	6,217	-	-	-
Forfeitures - Federal	7,608	-	16,083	-
Victim Assistance Surcharge	33,060	26,000	45,000	45,000
Nuisance Abatement Fees	196	5,000	25,000	25,000
Other Citations	257	-	1,401	-
<b>Total Fines &amp; Forfeits</b>	<b>721,159</b>	<b>712,000</b>	<b>926,484</b>	<b>917,000</b>

## City-Wide Revenue Detail

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Other Revenue</b>				
Investment Earnings	5,040,727	2,103,450	2,226,450	2,145,000
Miscellaneous	2,043,670	216,450	268,035	187,000
Cash Over/Short	(81)	-	-	-
<b>Total Other Revenue</b>	<b>7,084,316</b>	<b>2,319,900</b>	<b>2,494,485</b>	<b>2,332,000</b>
<b>Total Revenues</b>	<b>\$ 88,754,678</b>	<b>\$ 72,217,318</b>	<b>\$ 76,781,186</b>	<b>\$ 71,720,594</b>



## City-Wide Expenditure Detail

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	\$ 22,752,636	\$ 26,053,611	\$ 26,053,611	\$ 27,411,080
Seasonal/Temporary Wages	389,637	262,303	262,303	332,125
Overtime	886,674	667,050	667,050	672,550
Allowances	132,369	139,506	139,506	137,898
Medicare	336,086	386,021	386,021	400,978
Unemployment Insurance	-	25,000	25,000	25,000
Workers Compensation	215,385	208,546	208,546	235,384
Retirement Contributions	1,946,303	2,232,728	2,232,728	2,312,189
Medical Benefits	3,014,710	3,552,452	3,552,452	3,558,355
Life/Disability Benefits	306,270	452,809	452,809	487,867
Post-Employment Benefits	22,710	36,000	36,000	36,000
<b>Total Personnel</b>	<b>30,002,780</b>	<b>34,016,026</b>	<b>34,016,026</b>	<b>35,609,426</b>
<b>Purchased Services</b>				
Professional Services	1,736,348	2,517,504	2,517,504	1,888,933
Technical Services	1,507,296	1,371,172	1,371,172	1,423,038
General Services	1,147,168	1,120,715	1,120,715	1,186,539
Property Services	2,463,669	3,017,505	3,017,505	2,968,455
Repair/Maintenance Services	(262)	-	-	-
Communication Services	1,243,471	1,394,591	1,394,591	1,462,496
Internet Services	8,916	16,000	16,000	15,000
Training/Registration	354,067	525,791	525,791	563,980
Mileage/Travel	61,369	72,221	72,221	73,143
Rentals/Leases	380,107	400,945	400,945	429,532
Insurance Premiums	636,167	813,000	813,000	813,000
<b>Total Purchased Services</b>	<b>9,538,316</b>	<b>11,249,444</b>	<b>11,249,444</b>	<b>10,824,116</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	70,524	83,261	83,261	87,250
Technology Supplies	34,511	114,436	114,436	98,977
Operating Supplies	1,532,925	1,617,086	1,617,086	1,753,257
Chemicals/Compounds	263,624	603,740	603,740	571,100
Maintenance Supplies	548,699	665,000	665,000	598,000
Construction Materials	69	-	-	-
Inventory Supplies	71,319	65,000	65,000	65,000
Uniforms/Clothing	32,740	35,200	35,200	33,400
Non-Capital Equipment	432,276	529,096	529,096	624,617
Gas/Electricity	1,722,744	1,785,500	1,785,500	1,827,500
Motor Vehicle Fuels	391,749	407,700	407,700	388,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>5,101,180</b>	<b>5,906,019</b>	<b>5,906,019</b>	<b>6,047,601</b>
<b>Capital Outlay</b>				
Property/Rights	1,215,853	11,583,386	11,583,386	5,050,000
Capital Equipment	1,468,721	2,268,712	2,268,712	1,486,039
Capital Improvement Projects	46,157,084	43,709,455	31,498,584	20,394,580
<b>Total Capital Outlay</b>	<b>48,841,658</b>	<b>57,561,553</b>	<b>45,350,682</b>	<b>26,930,619</b>

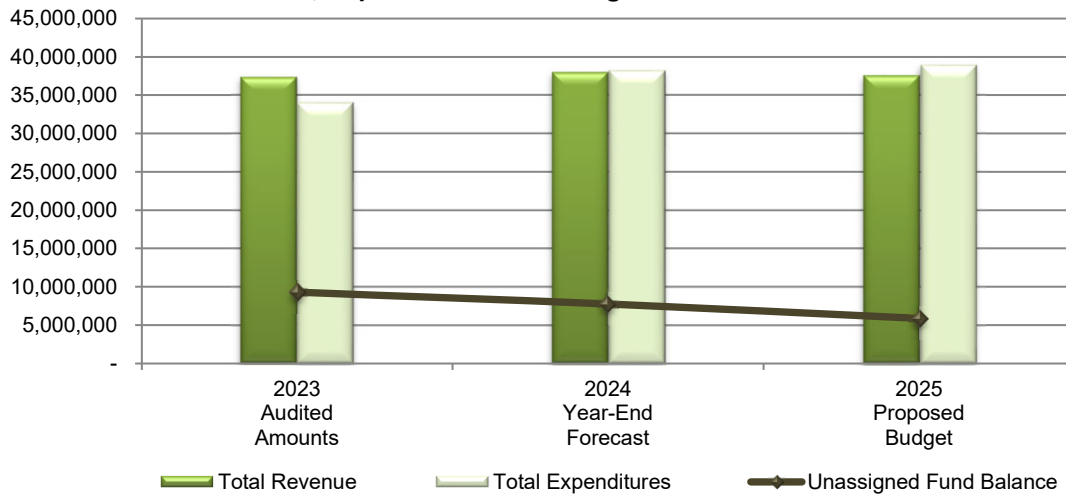
## City-Wide Expenditure Detail

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Miscellaneous</b>				
Dues/Fees	161,752	192,450	192,450	201,706
Grants/Donations	142,359	176,169	176,169	176,169
Community Incentive	38,019	40,000	40,000	42,000
Bad Debt Expense	-	250	250	250
<b>Total Other Expenditures</b>	<b>342,130</b>	<b>408,869</b>	<b>408,869</b>	<b>420,125</b>
<b>Contingency</b>				
Contingency	-	50,000	50,000	50,000
<b>Total Contingency</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Total Expenditures</b>	<b>\$ 93,826,064</b>	<b>\$ 109,191,911</b>	<b>\$ 96,981,040</b>	<b>\$ 79,881,887</b>

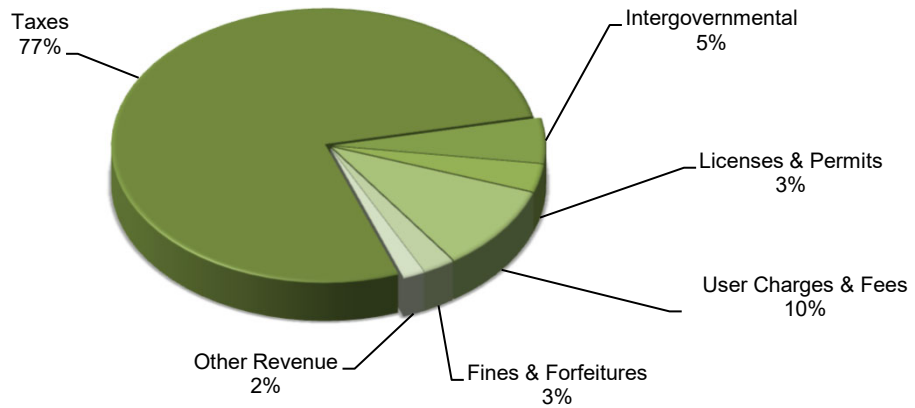
## General Fund Summary

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Taxes	\$ 27,201,449	\$ 29,513,198	\$ 28,346,200	\$ 29,052,000
Intergovernmental	2,974,406	2,805,601	3,159,021	2,022,247
Licenses & Permits	1,415,124	1,124,700	1,240,531	1,240,500
User Charges & Fees	3,828,043	3,418,538	3,558,016	3,733,926
Fines & Forfeitures	721,159	712,000	926,484	917,000
Other Revenue	1,244,754	749,700	767,250	632,000
<b>Total Revenue</b>	<b>37,384,935</b>	<b>38,323,737</b>	<b>37,997,502</b>	<b>37,597,673</b>
<b>Expenditures:</b>				
Personnel	\$ 23,578,952	\$ 26,650,112	\$ 26,650,112	\$ 27,996,230
Purchased Services	6,474,433	7,009,801	7,009,801	6,836,928
Supplies/Non-Capital Equipment	2,920,106	3,289,307	3,289,307	3,395,206
Capital Outlay	800,843	884,969	884,969	292,621
Miscellaneous	256,453	311,907	311,907	315,373
Contingency	-	50,000	50,000	50,000
<b>Total Expenditures</b>	<b>34,030,787</b>	<b>38,196,096</b>	<b>38,196,096</b>	<b>38,886,358</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>3,354,148</b>	<b>127,641</b>	<b>(198,594)</b>	<b>(1,288,685)</b>
<b>Other Financing Sources/(Uses):</b>				
Transfers In/(Out)	-	(334,396)	(334,396)	-
Sale of Assets	44,833	-	14,500	-
Insurance Recovery/(Claims)	(386,254)	(125,000)	(125,000)	(125,000)
Economic Incentives	(100,719)	(287,000)	(287,000)	(300,000)
<b>Total Other Financing Sources/(Uses)</b>	<b>(442,140)</b>	<b>(746,396)</b>	<b>(731,896)</b>	<b>(425,000)</b>
<b>Net Change In Fund Balance:</b>	<b>2,912,008</b>	<b>(618,755)</b>	<b>(930,490)</b>	<b>(1,713,685)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	15,440,797	17,212,843	18,352,805	17,422,315
Ending Fund Balance	<b>18,352,805</b>	<b>16,594,088</b>	<b>17,422,315</b>	<b>15,708,630</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
3% TABOR Reserve Restriction	1,086,510	1,168,275	1,167,840	1,179,341
Operating Reserve Commitment	7,967,739	8,567,348	8,480,559	8,648,499
<b>Unassigned Fund Balance</b>	<b>\$ 9,298,556</b>	<b>\$ 6,858,465</b>	<b>\$ 7,773,916</b>	<b>\$ 5,880,790</b>

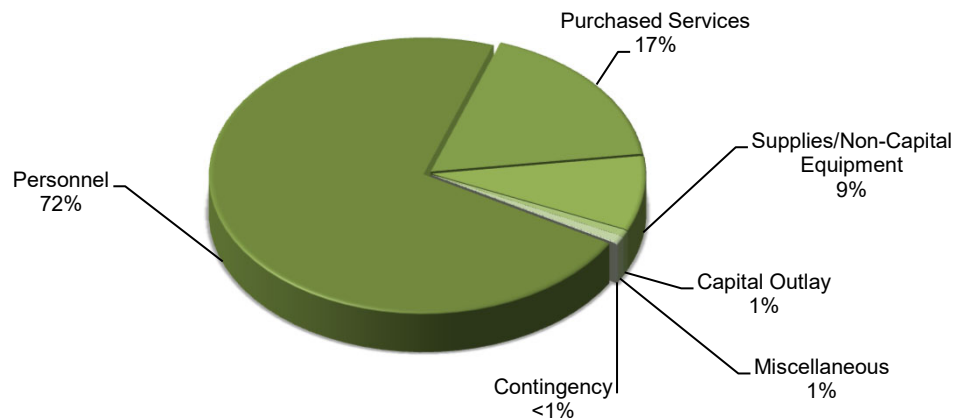
### Revenue, Expenditures & Unassigned Fund Balance



### Operating Revenue Budget By Category



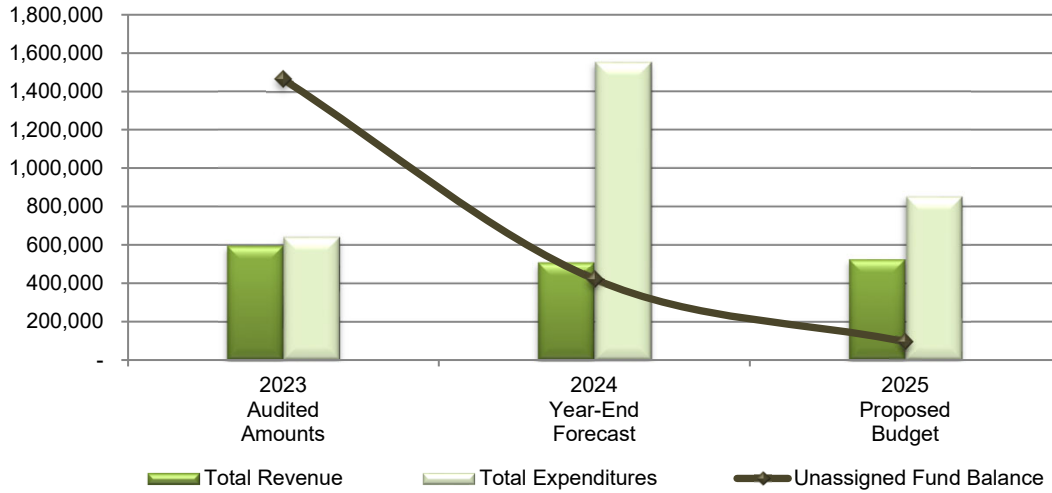
### Operating Expenditure Budget By Category



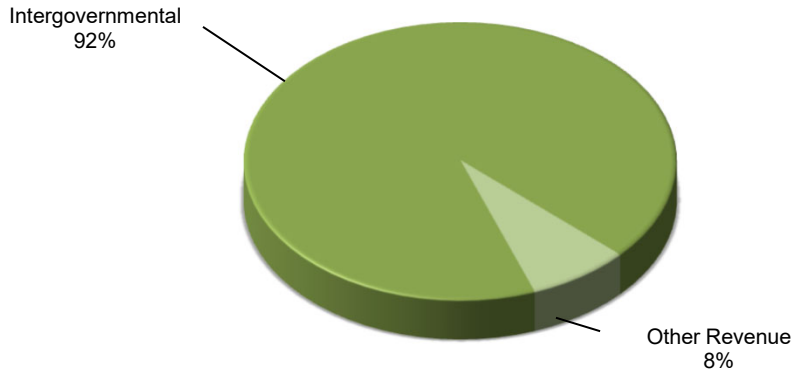
## Conservation Trust Fund Summary

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Intergovernmental	\$ 527,936	\$ 516,000	\$ 478,000	\$ 485,000
Other Revenue	67,036	31,000	31,000	40,000
<b>Total Revenue</b>	<b>594,972</b>	<b>547,000</b>	<b>509,000</b>	<b>525,000</b>
<b>Expenditures:</b>				
Capital Outlay	\$ 641,565	\$ 1,550,759	\$ 1,550,759	\$ 851,351
<b>Total Expenditures</b>	<b>641,565</b>	<b>1,550,759</b>	<b>1,550,759</b>	<b>851,351</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(46,593)</b>	<b>(1,003,759)</b>	<b>(1,041,759)</b>	<b>(326,351)</b>
<b>Net Change In Fund Balance:</b>	<b>(46,593)</b>	<b>(1,003,759)</b>	<b>(1,041,759)</b>	<b>(326,351)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	1,510,323	1,463,730	1,463,730	421,971
Ending Fund Balance	<b>1,463,730</b>	<b>459,971</b>	<b>421,971</b>	<b>95,620</b>
<b>Unassigned Fund Balance</b>	<b>\$ 1,463,730</b>	<b>\$ 459,971</b>	<b>\$ 421,971</b>	<b>\$ 95,620</b>

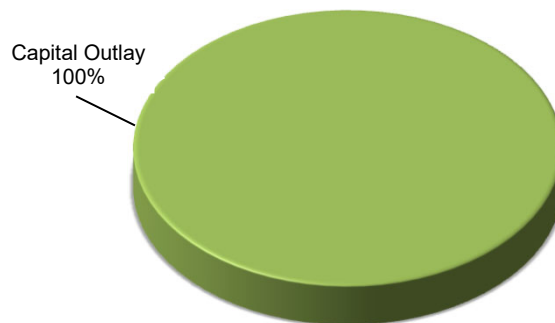
### Revenue, Expenditures & Unassigned Fund Balance



### Operating Revenue Budget By Category



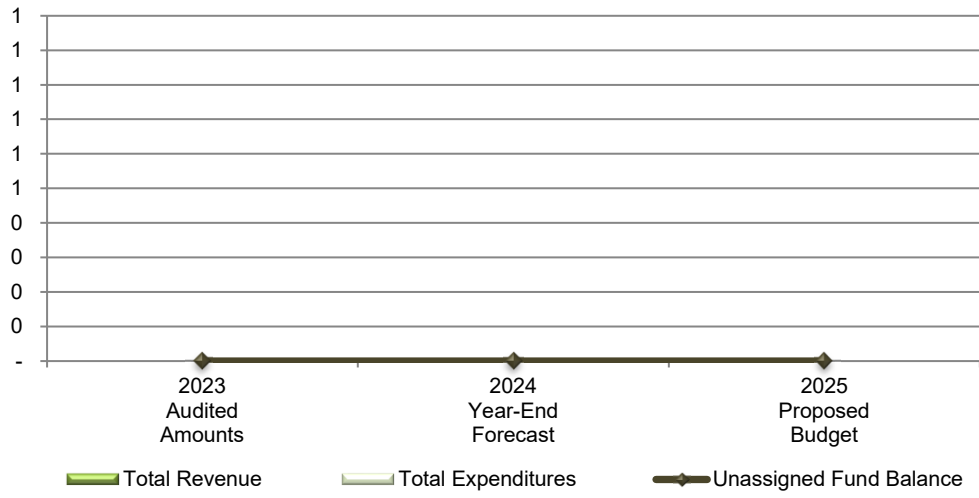
### Operating Expenditure Budget By Category



## CDBG Fund Summary

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Intergovernmental	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	-	-	-	-
<b>Expenditures:</b>				
Capital Outlay	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	-	-	-	-
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	-	-	-	-
<b>Net Change In Fund Balance:</b>	-	-	-	-
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	-	-	-	-
<b>Unassigned Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Revenue, Expenditures & Unassigned Fund Balance

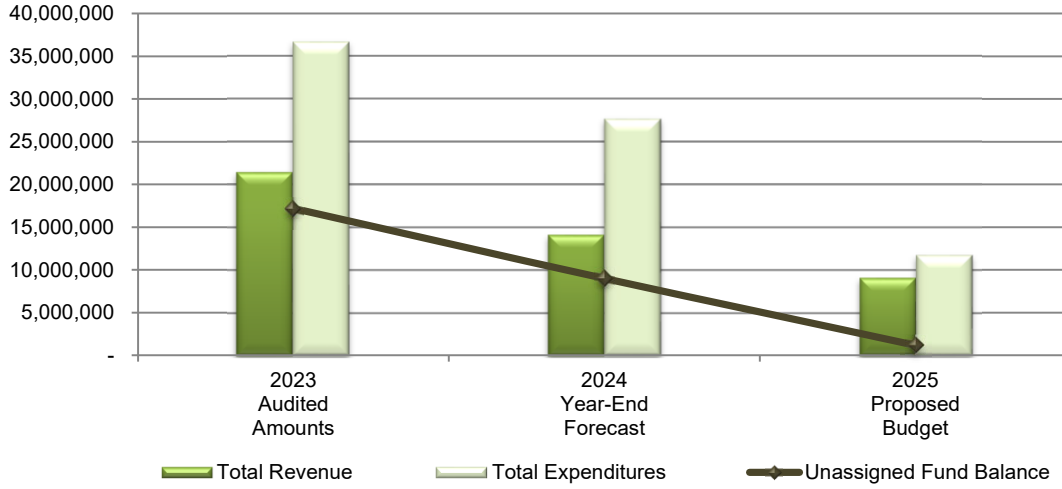




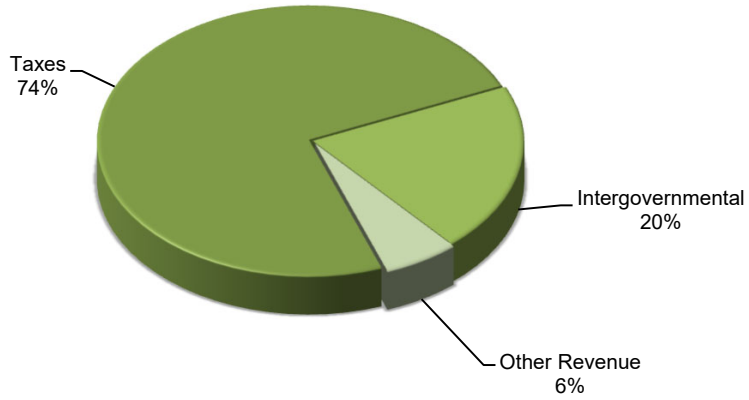
## Capital Projects Fund Summary

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Taxes	\$ 6,418,743	\$ 6,835,819	\$ 6,637,000	\$ 6,759,000
Intergovernmental	11,407,441	2,145,000	6,731,738	1,848,000
Other Revenue	3,633,049	756,200	785,200	530,000
<b>Total Revenue</b>	<b>21,459,233</b>	<b>9,737,019</b>	<b>14,153,938</b>	<b>9,137,000</b>
<b>Expenditures:</b>				
Capital Outlay	\$ 36,642,714	\$ 36,022,790	\$ 27,673,577	\$ 11,775,553
<b>Total Expenditures</b>	<b>36,642,714</b>	<b>36,022,790</b>	<b>27,673,577</b>	<b>11,775,553</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(15,183,481)</b>	<b>(26,285,771)</b>	<b>(13,519,639)</b>	<b>(2,638,553)</b>
<b>Other Financing Sources/(Uses):</b>				
Transfers In/(Out)	-	334,396	334,396	-
Debt Issuance/(Payments)	(4,137,819)	(4,143,319)	(4,143,319)	(4,138,069)
<b>Total Other Financing Sources/(Uses)</b>	<b>(4,137,819)</b>	<b>(3,808,923)</b>	<b>(3,808,923)</b>	<b>(4,138,069)</b>
<b>Net Change In Fund Balance:</b>	<b>(19,321,300)</b>	<b>(30,094,694)</b>	<b>(17,328,562)</b>	<b>(6,776,622)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	48,637,642	29,316,342	29,316,342	11,987,780
Ending Fund Balance	<b>29,316,342</b>	<b>(778,352)</b>	<b>11,987,780</b>	<b>5,211,158</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
4.000 Mill Restricted Fund Balance	367,622	(1,176,981)	403,637	1,430,088
1/2% Sales/Use Tax Restricted Balance	3,887,786	(5,890,966)	(329,156)	(36,225)
Marijuana Sales Tax Restricted Balance	4,457,197	223,382	(139,803)	13,197
ADCOO Restricted Fund Balance	1,453,636	(140,814)	739,236	(11,473)
ADCOT Restricted Fund Balance	1,155,944	164,216	1,500,094	1,815,542
Debt Restricted Fund Balance	802,964	820,285	802,964	802,964
<b>Unassigned Fund Balance</b>	<b>\$ 17,191,193</b>	<b>\$ 5,222,526</b>	<b>\$ 9,010,808</b>	<b>\$ 1,197,065</b>

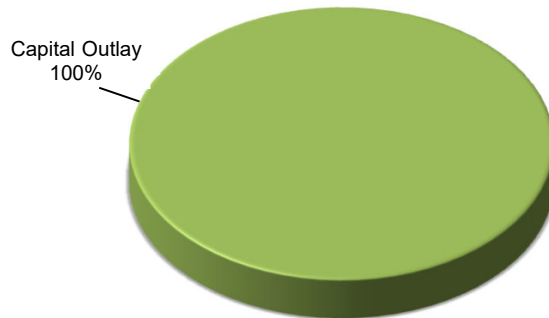
### Revenue, Expenditures & Unassigned Fund Balance



### Operating Revenue Budget By Category



### Operating Expenditure Budget By Category



## 4.000 Mill Property Tax Restricted Revenue

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
4.000 Mill Property Tax	\$ 1,820,542	\$ 2,277,319	\$ 2,145,000	\$ 2,175,000
<b>Total Revenue</b>	<b>1,820,542</b>	<b>2,277,319</b>	<b>2,145,000</b>	<b>2,175,000</b>
<b>Expenditures:</b>				
Road Reconstruction Improvements	\$ 7,969,834	\$ 2,307,534	\$ 2,108,985	\$ 1,148,549
<b>Total Expenditures</b>	<b>7,969,834</b>	<b>2,307,534</b>	<b>2,108,985</b>	<b>1,148,549</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(6,149,292)</b>	<b>(30,215)</b>	<b>36,015</b>	<b>1,026,451</b>
<b>Net Change In Fund Balance:</b>	<b>(6,149,292)</b>	<b>(30,215)</b>	<b>36,015</b>	<b>1,026,451</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	6,516,914	(1,146,766)	367,622	403,637
Ending Fund Balance	<b>\$ 367,622</b>	<b>\$ (1,176,981)</b>	<b>\$ 403,637</b>	<b>\$ 1,430,088</b>

## 1/2% Sales/Use Tax Restricted Revenue

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
1/2% Sales/Use Tax	\$ 3,743,386	\$ 3,578,500	\$ 3,589,000	\$ 3,681,000
<b>Total Revenue</b>	<b>3,743,386</b>	<b>3,578,500</b>	<b>3,589,000</b>	<b>3,681,000</b>
<b>Expenditures:</b>				
Capital Improvement Projects	\$ 13,065,847	\$ 4,662,623	\$ 4,648,407	\$ -
<b>Total Expenditures</b>	<b>13,065,847</b>	<b>4,662,623</b>	<b>4,648,407</b>	<b>-</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(9,322,461)</b>	<b>(1,084,123)</b>	<b>(1,059,407)</b>	<b>3,681,000</b>
<b>Other Financing Sources/(Uses):</b>				
Debt Issuance/(Payments)	(4,137,819)	(3,143,319)	(3,157,535)	(3,388,069)
<b>Total Other Financing Sources/(Uses)</b>	<b>(4,137,819)</b>	<b>(3,143,319)</b>	<b>(3,157,535)</b>	<b>(3,388,069)</b>
<b>Net Change In Fund Balance:</b>	<b>(13,460,280)</b>	<b>(4,227,442)</b>	<b>(4,216,942)</b>	<b>292,931</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	17,348,066	(1,663,524)	3,887,786	(329,156)
<b>Ending Fund Balance</b>	<b>\$ 3,887,786</b>	<b>\$ (5,890,966)</b>	<b>\$ (329,156)</b>	<b>\$ (36,225)</b>

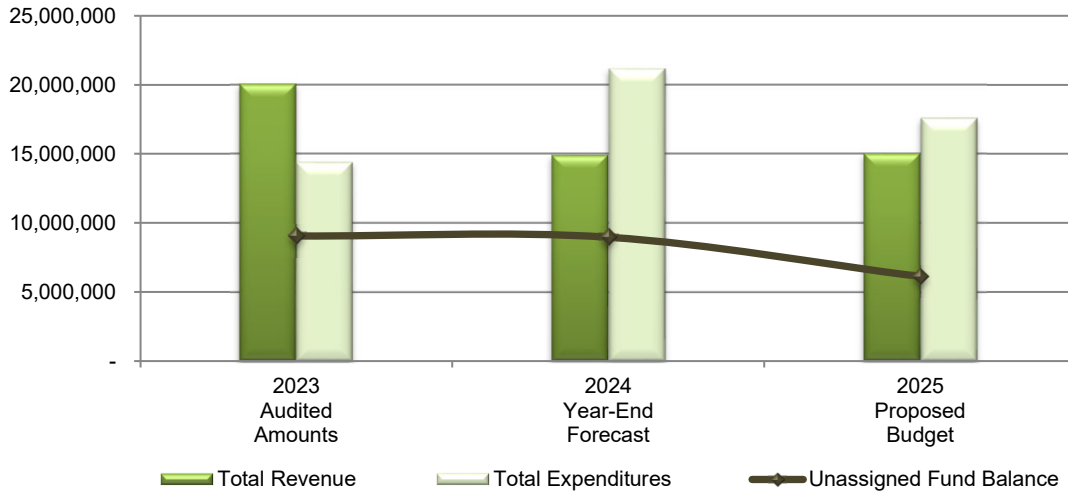
## 4% Marijuana Sales Tax Restricted Revenue

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Marijuana Sales Tax	\$ 854,815	\$ 980,000	\$ 903,000	\$ 903,000
<b>Total Revenue</b>	<b>854,815</b>	<b>980,000</b>	<b>903,000</b>	<b>903,000</b>
<b>Expenditures:</b>				
Capital Improvement Projects	\$ -	\$ -	\$ 4,500,000	\$ -
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>4,500,000</b>	<b>-</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>854,815</b>	<b>980,000</b>	<b>(3,597,000)</b>	<b>903,000</b>
<b>Other Financing Sources/(Uses):</b>				
Debt Issuance/(Payments)	(1,000,000)	(1,000,000)	(1,000,000)	(750,000)
<b>Total Other Financing Sources/(Uses)</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>(750,000)</b>
<b>Net Change In Fund Balance:</b>	<b>(145,185)</b>	<b>(20,000)</b>	<b>(4,597,000)</b>	<b>153,000</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	4,602,382	243,382	4,457,197	(139,803)
<b>Ending Fund Balance</b>	<b>\$ 4,457,197</b>	<b>\$ 223,382</b>	<b>\$ (139,803)</b>	<b>\$ 13,197</b>

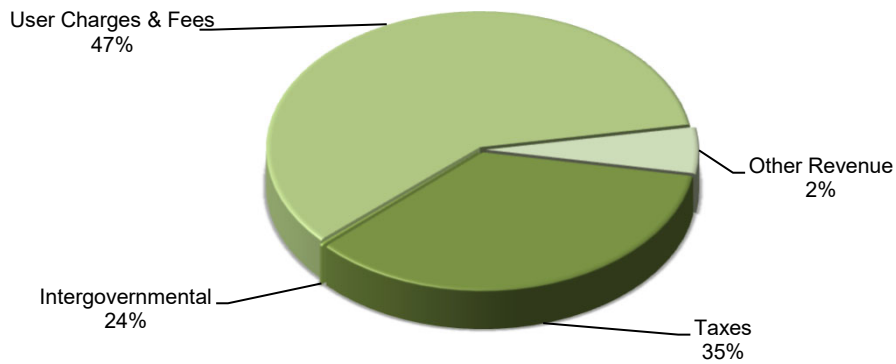
## Water Fund Summary

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Taxes	\$ 5,240,698	\$ 5,000,500	\$ 5,216,000	\$ 5,308,000
Intergovernmental	1,267,298	-	353,711	30,921
User Charges & Fees	11,968,640	9,032,050	8,708,000	8,877,500
Other Revenue	1,584,127	640,000	640,035	820,000
<b>Total Revenue</b>	<b>20,060,763</b>	<b>14,672,550</b>	<b>14,917,746</b>	<b>15,036,421</b>
<b>Expenditures:</b>				
Personnel	\$ 3,713,409	\$ 4,164,255	\$ 4,164,255	\$ 4,312,941
Purchased Services	1,721,348	2,263,046	2,263,046	2,232,018
Supplies/Non-Capital Equipment	1,254,218	1,481,712	1,481,712	1,460,505
Capital Outlay	7,661,840	14,655,246	13,163,854	9,505,461
Miscellaneous	61,626	68,112	68,112	76,902
<b>Total Expenditures</b>	<b>14,412,441</b>	<b>22,632,371</b>	<b>21,140,979</b>	<b>17,587,827</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>5,648,322</b>	<b>(7,959,821)</b>	<b>(6,223,233)</b>	<b>(2,551,406)</b>
<b>Other Financing Sources/(Uses):</b>				
Claims/Awards	4,478	-	-	-
<b>Total Other Financing Sources/(Uses)</b>	<b>4,478</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change In Fund Balance:</b>	<b>5,652,800</b>	<b>(7,959,821)</b>	<b>(6,223,233)</b>	<b>(2,551,406)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	29,633,124	24,912,820	35,285,924	29,062,691
Ending Fund Balance	<b>35,285,924</b>	<b>16,952,999</b>	<b>29,062,691</b>	<b>26,511,285</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
3% TABOR Reserve Restriction	406,414	459,000	437,000	450,000
Debt Service Reserve Restriction	2,435,138	3,631,826	4,062,138	5,689,138
Water Right Purchase Restriction	20,592,407	6,189,105	12,598,021	11,229,021
Capital/Infrastructure Commitment	1,000,000	1,000,000	1,000,000	1,000,000
Operating Reserve Commitment	1,800,477	2,080,260	1,994,281	2,020,592
<b>Unassigned Fund Balance</b>	<b>\$ 9,051,488</b>	<b>\$ 3,592,808</b>	<b>\$ 8,971,251</b>	<b>\$ 6,122,534</b>

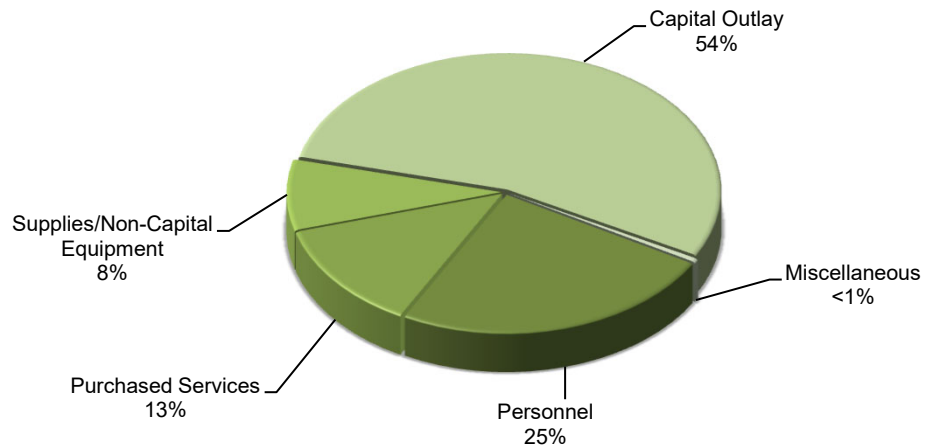
### Revenue, Expenditures & Unassigned Fund Balance



### Operating Revenue Budget By Category



### Operating Expenditure Budget By Category



## Debt Service Function

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Food Related Sales Tax	\$ 1,497,312	\$ 1,422,000	\$ 1,627,000	\$ 1,627,000
<b>Total Revenue</b>	<b>1,497,312</b>	<b>1,422,000</b>	<b>1,627,000</b>	<b>1,627,000</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>				
	<b>1,497,312</b>	<b>1,422,000</b>	<b>1,627,000</b>	<b>1,627,000</b>
<b>Net Change In Fund Balance:</b>				
	<b>1,497,312</b>	<b>1,422,000</b>	<b>1,627,000</b>	<b>1,627,000</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	937,826	2,209,826	2,435,138	4,062,138
Ending Fund Balance	<b>\$ 2,435,138</b>	<b>\$ 3,631,826</b>	<b>\$ 4,062,138</b>	<b>\$ 5,689,138</b>



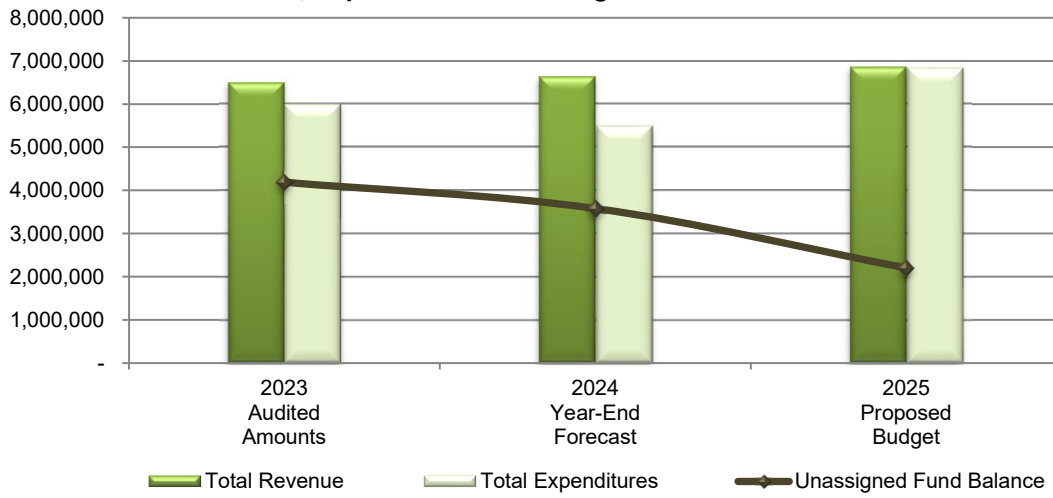
## Water Resources Function

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Non-Food Sales/Use Tax	\$ 3,743,386	\$ 3,578,500	\$ 3,589,000	\$ 3,681,000
<b>Total Revenue</b>	<b>3,743,386</b>	<b>3,578,500</b>	<b>3,589,000</b>	<b>3,681,000</b>
<b>Expenditures:</b>				
Water Rights Purchases	\$ 1,215,853	\$ 11,583,386	\$ 11,583,386	\$ 5,050,000
<b>Total Expenditures</b>	<b>1,215,853</b>	<b>11,583,386</b>	<b>11,583,386</b>	<b>5,050,000</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>2,527,533</b>	<b>(8,004,886)</b>	<b>(7,994,386)</b>	<b>(1,369,000)</b>
<b>Net Change In Fund Balance:</b>	<b>2,527,533</b>	<b>(8,004,886)</b>	<b>(7,994,386)</b>	<b>(1,369,000)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	18,064,874	14,193,991	20,592,407	12,598,021
Ending Fund Balance	<b>\$ 20,592,407</b>	<b>\$ 6,189,105</b>	<b>\$ 12,598,021</b>	<b>\$ 11,229,021</b>

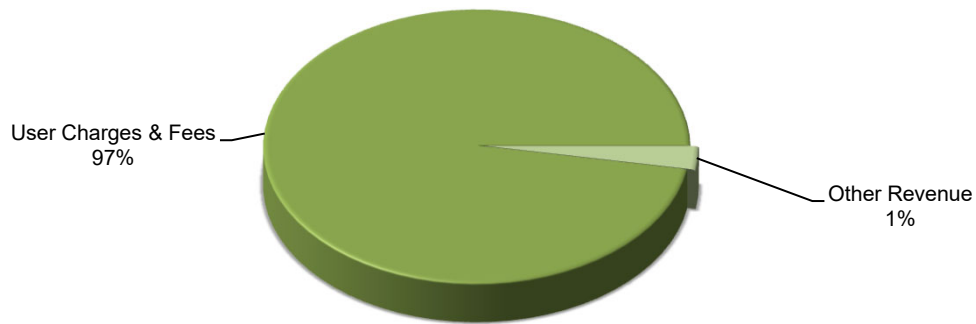
## Wastewater Fund Summary

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
User Charges & Fees	\$ 6,136,438	\$ 6,293,038	\$ 6,473,000	\$ 6,664,000
Other Revenue	355,507	51,000	155,000	190,000
<b>Total Revenue</b>	<b>6,491,945</b>	<b>6,344,038</b>	<b>6,628,000</b>	<b>6,854,000</b>
<b>Expenditures:</b>				
Personnel	\$ 1,642,408	\$ 1,996,407	\$ 1,996,407	\$ 2,109,341
Purchased Services	783,379	1,327,444	1,327,444	1,070,300
Supplies/Non-Capital Equipment	704,307	906,800	906,800	969,590
Capital Outlay	2,830,998	2,248,287	1,225,953	2,648,352
Miscellaneous	21,143	26,100	26,100	23,450
<b>Total Expenditures</b>	<b>5,982,235</b>	<b>6,505,038</b>	<b>5,482,704</b>	<b>6,821,033</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>509,710</b>	<b>(161,000)</b>	<b>1,145,296</b>	<b>32,967</b>
<b>Other Financing Sources/(Uses):</b>				
Debt Issuance/(Payments)	(1,138,176)	(1,493,400)	(1,493,400)	(1,437,000)
Sale of Assets	9,050	-	-	-
Claims/Awards	(20,008)	-	-	-
<b>Total Other Financing Sources/(Uses)</b>	<b>(1,149,134)</b>	<b>(1,493,400)</b>	<b>(1,493,400)</b>	<b>(1,437,000)</b>
<b>Net Change In Fund Balance:</b>	<b>(639,424)</b>	<b>(1,654,400)</b>	<b>(348,104)</b>	<b>(1,404,033)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	6,635,454	4,448,160	5,996,030	5,647,926
Ending Fund Balance	<b>5,996,030</b>	<b>2,793,760</b>	<b>5,647,926</b>	<b>4,243,893</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
Capital/Infrastructure Commitment	1,000,000	1,000,000	1,000,000	1,000,000
Operating Reserve Commitment	805,794	1,064,188	1,064,188	1,043,170
<b>Unassigned Fund Balance</b>	<b>\$ 4,190,236</b>	<b>\$ 729,572</b>	<b>\$ 3,583,738</b>	<b>\$ 2,200,723</b>

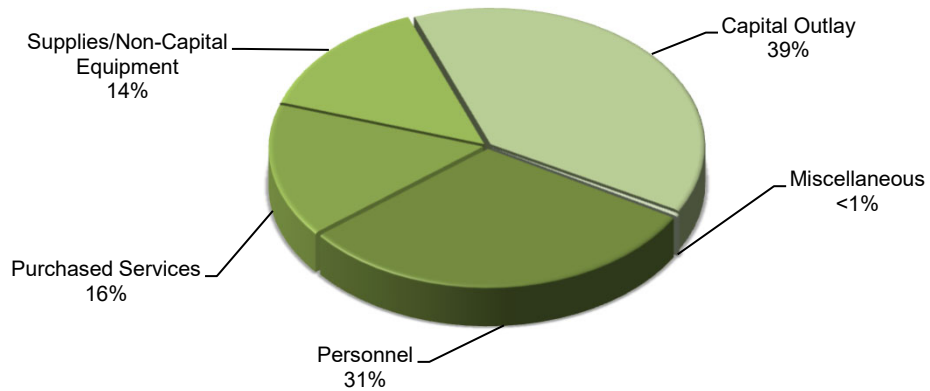
### Revenue, Expenditures & Unassigned Fund Balance



### Operating Revenue Budget By Category

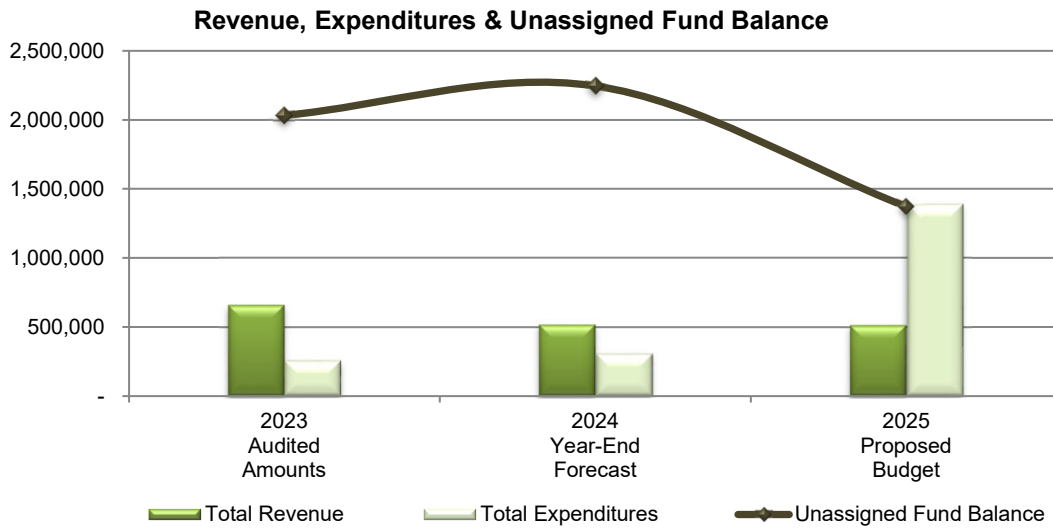


### Operating Expenditure Budget By Category

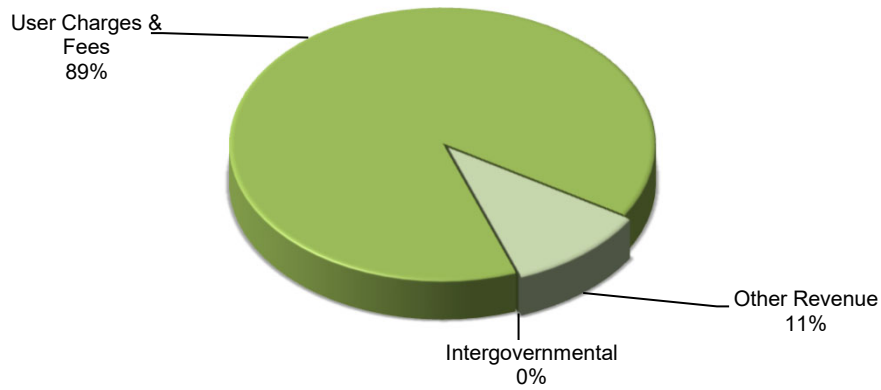


## Stormwater Fund Summary

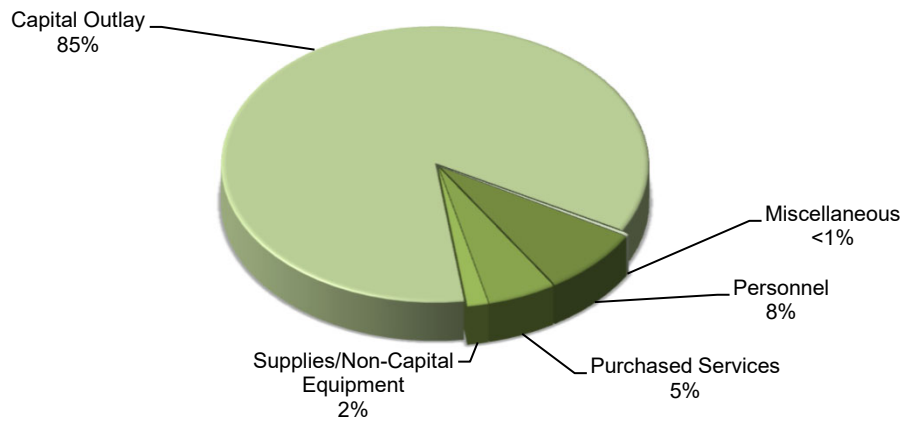
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
Intergovernmental	\$ 87,850	\$ -	\$ -	\$ -
User Charges & Fees	481,734	518,094	457,000	459,500
Other Revenue	90,572	41,000	62,000	55,000
<b>Total Revenue</b>	<b>660,156</b>	<b>559,094</b>	<b>519,000</b>	<b>514,500</b>
<b>Expenditures:</b>				
Personnel	\$ 99,513	\$ 103,571	\$ 103,571	\$ 107,507
Purchased Services	22,976	80,393	80,393	71,970
Supplies/Non-Capital Equipment	17,966	20,100	20,100	22,100
Capital Outlay	115,241	1,447,932	100,000	1,182,932
Miscellaneous	2,313	2,150	2,150	3,800
<b>Total Expenditures</b>	<b>258,009</b>	<b>1,654,146</b>	<b>306,214</b>	<b>1,388,309</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>402,147</b>	<b>(1,095,052)</b>	<b>212,786</b>	<b>(873,809)</b>
<b>Net Change In Fund Balance:</b>	<b>402,147</b>	<b>(1,095,052)</b>	<b>212,786</b>	<b>(873,809)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	1,631,522	1,214,637	2,033,669	2,246,455
Ending Fund Balance	<b>2,033,669</b>	<b>119,585</b>	<b>2,246,455</b>	<b>1,372,646</b>
<b>Unassigned Fund Balance</b>	<b>\$ 2,033,669</b>	<b>\$ 119,585</b>	<b>\$ 2,246,455</b>	<b>\$ 1,372,646</b>



### Operating Revenue Budget By Category



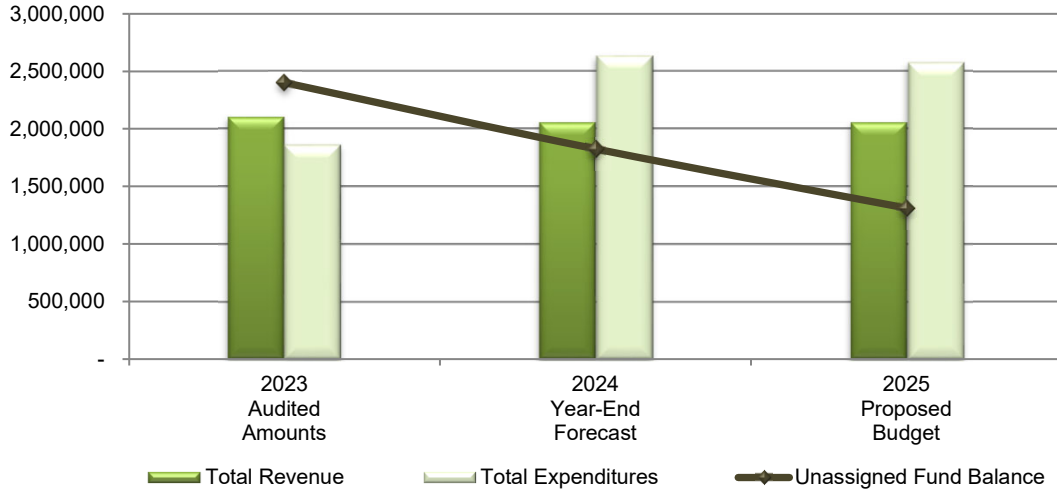
### Operating Expenditure Budget By Category



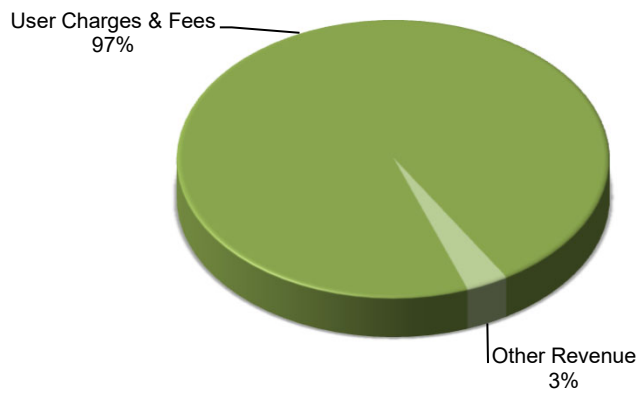
## Sanitation Fund Summary

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Revenue:</b>				
User Charges & Fees	\$ 1,993,403	\$ 1,982,880	\$ 2,002,000	\$ 1,991,000
Other Revenue	109,271	51,000	54,000	65,000
<b>Total Revenue</b>	<b>2,102,674</b>	<b>2,033,880</b>	<b>2,056,000</b>	<b>2,056,000</b>
<b>Expenditures:</b>				
Personnel	\$ 968,498	\$ 1,101,681	\$ 1,101,681	\$ 1,083,407
Purchased Services	536,180	568,760	568,760	612,900
Supplies/Non-Capital Equipment	204,583	208,100	208,100	200,200
Capital Outlay	148,457	751,570	751,570	674,349
Miscellaneous	595	600	600	600
<b>Total Expenditures</b>	<b>1,858,313</b>	<b>2,630,711</b>	<b>2,630,711</b>	<b>2,571,456</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>244,361</b>	<b>(596,831)</b>	<b>(574,711)</b>	<b>(515,456)</b>
<b>Other Financing Sources/(Uses):</b>				
Sale of Assets	66,000	-	-	-
<b>Total Other Financing Sources/(Uses)</b>	<b>66,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change In Fund Balance:</b>	<b>310,361</b>	<b>(596,831)</b>	<b>(574,711)</b>	<b>(515,456)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	2,091,294	2,159,407	2,401,655	1,826,944
Ending Fund Balance	<b>2,401,655</b>	<b>1,562,576</b>	<b>1,826,944</b>	<b>1,311,488</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
Assigned Fund Balance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Unassigned Fund Balance</b>	<b>\$ 2,401,655</b>	<b>\$ 1,562,576</b>	<b>\$ 1,826,944</b>	<b>\$ 1,311,488</b>

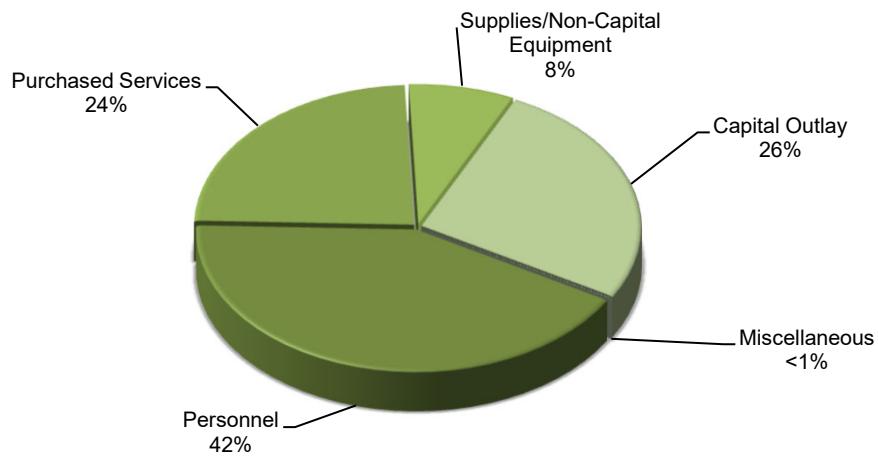
### Revenue, Expenditures & Unassigned Fund Balance



### Operating Revenue Budget By Category



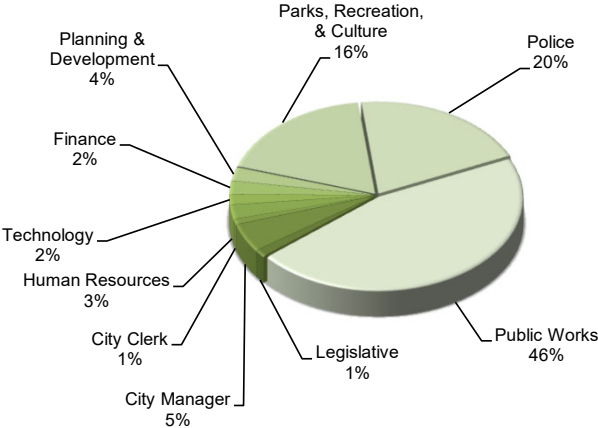
### Operating Expenditure Budget By Category



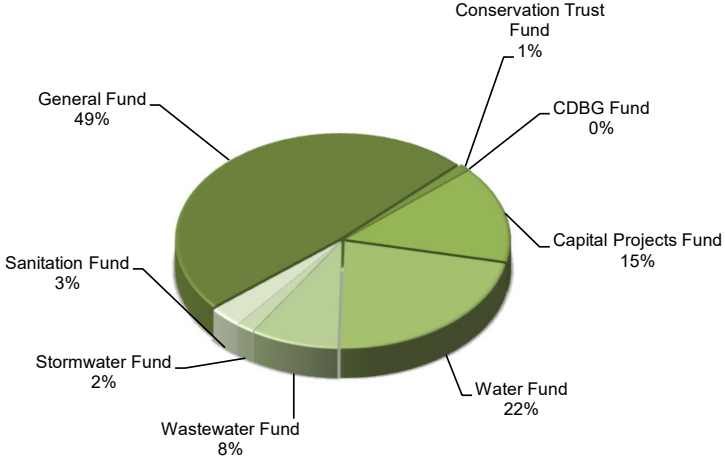
# Department Funding Matrix

	General Fund	Conservation Trust Fund	CDBG Fund	Capital Projects Fund	Water Fund	Wastewater Fund	Stormwater Fund	Sanitation Fund	Total
<b>Departments:</b>									
Legislative	\$ 977,383	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 1,007,383
City Manager	3,902,622	-	-	-	-	-	-	-	3,902,622
City Clerk	721,292	-	-	-	-	-	-	-	721,292
Human Resources	1,407,864	-	-	-	520,662	-	-	30,000	1,958,526
Technology	1,139,081	-	-	-	269,779	-	-	-	1,408,860
Finance	705,027	-	-	-	1,138,967	-	-	2,700	1,846,694
Planning & Development	1,891,504	-	-	-	-	-	-	-	1,891,504
Parks, Recreation, & Culture	8,384,282	851,351	-	5,347,244	-	-	-	-	14,582,877
Police	16,092,627	-	-	-	-	-	-	-	16,092,627
Public Works	3,664,676	-	-	6,428,309	15,628,419	6,821,033	1,388,309	2,538,756	36,469,502
<b>Total Expenditures</b>	<b>\$ 38,886,358</b>	<b>\$ 851,351</b>	<b>\$ -</b>	<b>\$ 11,775,553</b>	<b>\$ 17,587,827</b>	<b>\$ 6,821,033</b>	<b>\$ 1,388,309</b>	<b>\$ 2,571,456</b>	<b>\$ 79,881,887</b>

**City-Wide Expenditures By Department**



**City-Wide Expenditures By Fund**





# Legislative

Meredith Leighty, Mayor

## Department Description

The Legislative Department includes three divisions: City Council, City Attorney, and Boards and Commissions.

The City Council is comprised of the Mayor and two council members elected from each of the City's four wards. The City Council serves as the legislative and governing body of the City of Northglenn and is responsible for establishing City policies and goals.

The City Attorney serves as legal counsel for the City and represents the City in litigation in state and federal courts and before local administrative agencies. The City Attorney advises Council, City Manager, administrative staff, and board members on legal matters, drafts ordinances, resolutions, and contracts for the City. The City Attorney is also responsible for the prosecution of all cases in Municipal Court.

The City of Northglenn has 11 boards and commissions, which provide various opportunities for citizens to become involved in the City. The boards are created by the City Charter, by Ordinance, or by Resolution and include the following: Board of Adjustments, Citizens' Affairs Board, Elections Commission, Historic Preservation Commission, Liquor Licensing Authority, Parks and Recreation Advisory Board, Planning Commission, Victim Assistance and Law Enforcement Board, Youth Commission, Community Co-Production Policing Advisory Board and Diversity, Inclusivity and Social Equity Board.

## 2024 Achievements

- Engaged in Regional Government Authorities: NATA, RTD, I-25, Adams Co. Council of Governments, Metro North Chamber and other regional collaborations (Council Goal #2)
- Received awards at the state and national levels for excellence including the Public Works Department receiving Nationally Accreditation
- Completed construction of the new City Hall building, a 32,600 facility that is net zero and the first CORE certified municipal building in Colorado.
- Developed a new five-year City Council Strategic Plan 2024 - 2029.

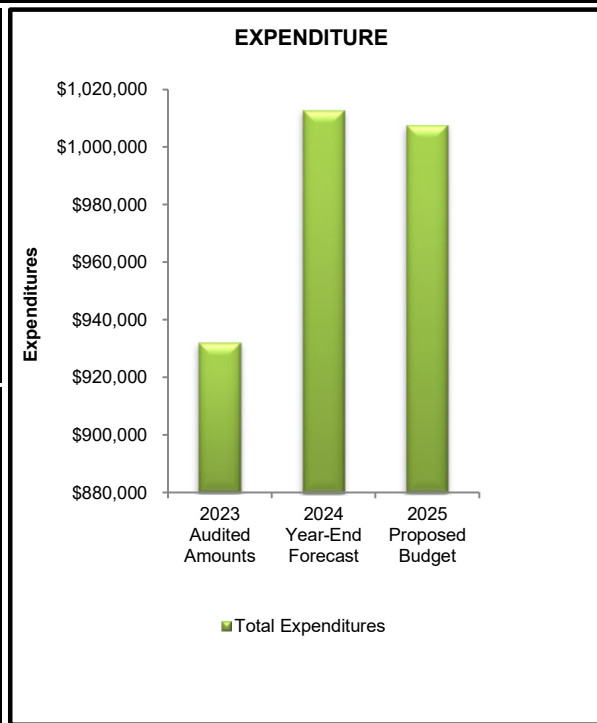
## Goals & Objectives

- Partner with the Northglenn Urban Renewal Authority to address safety and nuisance concerns at the Washington Point Shopping Center.
- Address concerns around parking challenges at the Recreation, Senior Center, and Theatre.
- Monitor 2025 strategic goal activities.

# Legislative

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 977,383	-
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	30,000	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>1,007,383</b>	<b>-</b>

2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
City Council	\$ 956,796	-
City Attorney	-	-
Boards & Commissions	50,587	-
<b>Total</b>	<b>1,007,383</b>	<b>-</b>



EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	-	-	-	-
<b>Expenditures:</b>				
Personnel	\$ 142,184	\$ 156,485	\$ 156,485	\$ 157,206
Purchased Services	550,524	561,202	561,202	555,202
Supplies/Non-Capital Equipment	30,439	45,370	45,370	45,370
Miscellaneous	208,725	199,605	199,605	199,605
Contingency	-	50,000	50,000	50,000
<b>Total Expenditures</b>	<b>\$ 931,872</b>	<b>\$ 1,012,662</b>	<b>\$ 1,012,662</b>	<b>\$ 1,007,383</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ -
2. Legal Fees	26,000
3. Lobbyist Fees	4,000
	<b>\$ 30,000</b>

# Expenditure Detail

## Legislative Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	95,316	106,186	106,186	106,080
Allowances	39,405	39,960	39,960	39,960
Medicare	1,939	1,540	1,540	1,538
Workers Compensation	99	41	41	45
Retirement Contributions	5,053	7,824	7,824	8,597
Life/Disability Benefits	372	934	934	986
<b>Total Personnel</b>	<b>142,184</b>	<b>156,485</b>	<b>156,485</b>	<b>157,206</b>
<b>Purchased Services</b>				
Professional Services	399,227	398,680	398,680	392,680
General Services	59,291	50,000	50,000	50,000
Communication Services	39,235	32,847	32,847	32,847
Training/Registration	52,771	79,675	79,675	79,675
<b>Total Purchased Services</b>	<b>550,524</b>	<b>561,202</b>	<b>561,202</b>	<b>555,202</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	48	-	-	-
Technology Supplies	111	-	-	-
Operating Supplies	30,280	45,370	45,370	45,370
<b>Total Supplies/Non-Capital Equipment</b>	<b>30,439</b>	<b>45,370</b>	<b>45,370</b>	<b>45,370</b>
<b>Miscellaneous</b>				
Dues/Fees	87,684	83,436	83,436	83,436
Grants/Donations	121,041	116,169	116,169	116,169
<b>Total Other Expenditures</b>	<b>208,725</b>	<b>199,605</b>	<b>199,605</b>	<b>199,605</b>
<b>Contingency</b>				
Contingency	-	50,000	50,000	50,000
<b>Total Contingency</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Total Expenditures</b>	<b>\$ 931,872</b>	<b>\$ 1,012,662</b>	<b>\$ 1,012,662</b>	<b>\$ 1,007,383</b>

## Expenditure Detail

### Legislative Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	95,316	106,186	106,186	106,080
Allowances	39,405	39,960	39,960	39,960
Medicare	1,939	1,540	1,540	1,538
Workers Compensation	99	41	41	45
Retirement Contributions	5,053	7,824	7,824	8,597
Life/Disability Benefits	372	934	934	986
<b>Total Personnel</b>	<b>142,184</b>	<b>156,485</b>	<b>156,485</b>	<b>157,206</b>
<b>Purchased Services</b>				
Professional Services	352,768	368,680	368,680	362,680
General Services	59,291	50,000	50,000	50,000
Communication Services	39,235	32,847	32,847	32,847
Training/Registration	52,771	79,675	79,675	79,675
<b>Total Purchased Services</b>	<b>504,065</b>	<b>531,202</b>	<b>531,202</b>	<b>525,202</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	48	-	-	-
Technology Supplies	111	-	-	-
Operating Supplies	30,280	45,370	45,370	45,370
<b>Total Supplies/Non-Capital Equipment</b>	<b>30,439</b>	<b>45,370</b>	<b>45,370</b>	<b>45,370</b>
<b>Miscellaneous</b>				
Dues/Fees	87,684	83,436	83,436	83,436
Grants/Donations	121,041	116,169	116,169	116,169
<b>Total Other Expenditures</b>	<b>208,725</b>	<b>199,605</b>	<b>199,605</b>	<b>199,605</b>
<b>Contingency</b>				
Contingency	-	50,000	50,000	50,000
<b>Total Contingency</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Total Expenditures</b>	<b>\$ 885,413</b>	<b>\$ 982,662</b>	<b>\$ 982,662</b>	<b>\$ 977,383</b>

## Expenditure Detail

### City Council Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	95,316	106,186	106,186	106,080
Allowances	39,405	39,960	39,960	39,960
Medicare	1,939	1,540	1,540	1,538
Workers Compensation	99	41	41	45
Retirement Contributions	5,053	7,824	7,824	8,597
Life/Disability Benefits	372	934	934	986
<b>Total Personnel</b>	<b>142,184</b>	<b>156,485</b>	<b>156,485</b>	<b>157,206</b>
<b>Purchased Services</b>				
Professional Services	337,170	360,000	360,000	354,000
General Services	59,291	50,000	50,000	50,000
Communication Services	39,235	32,785	32,785	32,785
Training/Registration	38,844	63,000	63,000	63,000
<b>Total Purchased Services</b>	<b>474,540</b>	<b>505,785</b>	<b>505,785</b>	<b>499,785</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	48	-	-	-
Technology Supplies	111	-	-	-
Operating Supplies	23,350	20,200	20,200	20,200
<b>Total Supplies/Non-Capital Equipment</b>	<b>23,509</b>	<b>20,200</b>	<b>20,200</b>	<b>20,200</b>
<b>Miscellaneous</b>				
Dues/Fees	87,684	83,436	83,436	83,436
Grants/Donations	121,041	116,169	116,169	116,169
<b>Total Other Expenditures</b>	<b>208,725</b>	<b>199,605</b>	<b>199,605</b>	<b>199,605</b>
<b>Contingency</b>				
Contingency	-	50,000	50,000	50,000
<b>Total Contingency</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Total Expenditures</b>	<b>\$ 848,958</b>	<b>\$ 932,075</b>	<b>\$ 932,075</b>	<b>\$ 926,796</b>

# Expenditure Detail

## Boards & Commissions Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Professional Services	15,598	8,680	8,680	8,680
Communication Services	-	62	62	62
Training/Registration	13,927	16,675	16,675	16,675
<b>Total Purchased Services</b>	<b>29,525</b>	<b>25,417</b>	<b>25,417</b>	<b>25,417</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	6,930	25,170	25,170	25,170
<b>Total Supplies/Non-Capital Equipment</b>	<b>6,930</b>	<b>25,170</b>	<b>25,170</b>	<b>25,170</b>
<b>Total Expenditures</b>	<b>\$ 36,455</b>	<b>\$ 50,587</b>	<b>\$ 50,587</b>	<b>\$ 50,587</b>

# Expenditure Detail

## Legislative Department - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Professional Services	46,459	30,000	30,000	30,000
<b>Total Purchased Services</b>	<b>46,459</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Total Expenditures</b>	<b>\$ 46,459</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>

# Expenditure Detail

## City Council Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Professional Services	46,459	30,000	30,000	30,000
<b>Total Purchased Services</b>	<b>46,459</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Total Expenditures</b>	<b>\$ 46,459</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>



# City Manager

Heather Geyer, City Manager

## Department Description

The City Manager's Office oversees the daily activities, directs the operations of all city departments, and implements policy decisions made by City Council, as well as enforcing City Ordinances. Departmental oversight is also supported by the Deputy City Manager. Included in the City Manager's department is Public Communications, Economic Development, Municipal Court, VALE and Community Engagement. Communications provides public information to citizens to support transparency in government and foster an informed community through media relations, community partnerships and working with the city administration and other departments. Economic Development activities provide networking, business retention and attraction, maintains a program of business incentives, and provides support to the Northglenn Urban Renewal Authority. The Municipal Court has jurisdiction over all cases involving violations of the provisions of the City Charter, code and other ordinances of the city. The Community Engagement division creates connections and provides involvement, interaction and problem resolution through volunteer services, community outreach, neighborhood programs, events, and proactive relations with residents.

## 2024 Achievements

- Collaborated development of the City Council five year strategic plan, 2024 - 2029
- Completed construction of the new City Hall, net zero and CORE certified building.
- Coordinated and held 14 events; three regional, seven community, and four neighborhood
- Supported five City Hall opening events
- Launched a new texting platform to provide residents city information
- Conducted a feasibility study for redevelopment scenarios at Washington Point shopping center
- Completed redevelopment of 112th & Washington properties (now leasing as Northglenn Business Suites)
- Partnered with NURA and private sector to initiate redevelopment efforts at Washington Center retail center
- Achieved paperless Court processing

## Goals & Objectives

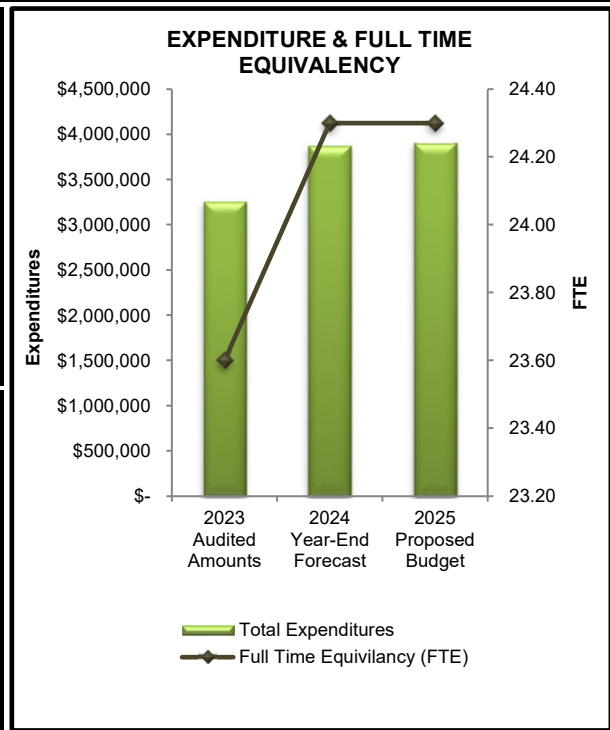
- Complete Washington Center redevelopment project with NURA funding
- Initiate a city-wide retail recruitment strategy
- Pursue Washington Point redevelopment opportunities
- Continue development of short-term and long-term, permanent solutions for the 112th Ditch and Roadway flooding issues
- Website upgrade to align with accessibility standards
- Install a digital sign on the Civic Center Campus

## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
Original Video Productions	#2	50	50	70	50
# of Business Retention Visits	#4	115	64	100	104
New Commercial s/f Absorption	#4	101,458	101,227	90,000	100,000
Business Appreciation Attendance	#4	265	236	275	300
# of Court Cases Closed	#1	3,100	3,804	3,800	3,800
# of Community Events Organized	#2	14	14	14	13
# of Volunteer Events	#2	13	13	13	13

# City Manager

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 3,902,622	24.30
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>3,902,622</b>	<b>24.30</b>



2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 671,643	3.20
Public Communications	583,446	3.00
Economic Development	545,502	3.00
Court	810,114	6.60
VALE	60,100	-
Community Engagement	696,700	3.50
Crisis Response Unit	535,117	5.00
<b>Total</b>	<b>3,902,622</b>	<b>24.30</b>

EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	23.60	24.30	24.30	24.30
<b>Expenditures:</b>				
Personnel	\$ 2,190,928	\$ 2,582,246	\$ 2,582,246	\$ 2,656,436
Purchased Services	932,631	1,001,450	1,001,450	1,027,952
Supplies/Non-Capital Equipment	93,668	129,746	129,746	101,068
Capital Outlay	-	65,000	65,000	30,000
Miscellaneous	32,215	86,566	86,566	87,166
<b>Total Expenditures</b>	<b>\$ 3,249,442</b>	<b>\$ 3,865,008</b>	<b>\$ 3,865,008</b>	<b>\$ 3,902,622</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 42,029
2. Personnel Merit Allowance	47,283
3. Communications Fee Increase	20,000
4. Events Increase	35,000
5. Events Supply Storage	30,000
	<b>\$ 174,312</b>

# Expenditure Detail

## City Manager Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	1,761,530	2,099,904	2,099,904	2,190,779
Overtime	182	500	500	500
Allowances	6,696	6,600	6,600	6,600
Medicare	24,764	30,448	30,448	31,767
Workers Compensation	2,096	1,054	1,054	1,201
Retirement Contributions	148,039	174,474	174,474	182,714
Medical Benefits	238,582	251,143	251,143	224,373
Life/Disability Benefits	9,039	18,123	18,123	18,502
<b>Total Personnel</b>	<b>2,190,928</b>	<b>2,582,246</b>	<b>2,582,246</b>	<b>2,656,436</b>
<b>Purchased Services</b>				
Professional Services	317,842	342,485	342,485	304,485
Technical Services	78,063	47,400	47,400	54,215
General Services	300,338	337,250	337,250	372,250
Property Services	305	-	-	-
Repair/Maintenance Services	2,343	-	-	-
Communication Services	192,971	208,150	208,150	226,702
Training/Registration	14,908	27,594	27,594	30,150
Mileage/Travel	14,126	28,871	28,871	30,450
Rentals/Leases	11,735	9,700	9,700	9,700
<b>Total Purchased Services</b>	<b>932,631</b>	<b>1,001,450</b>	<b>1,001,450</b>	<b>1,027,952</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	4,032	4,717	4,717	3,440
Technology Supplies	8,976	54,796	54,796	31,138
Operating Supplies	77,238	66,057	66,057	65,890
Non-Capital Equipment	2,020	3,576	3,576	-
Motor Vehicle Fuels	1,402	600	600	600
<b>Total Supplies/Non-Capital Equipment</b>	<b>93,668</b>	<b>129,746</b>	<b>129,746</b>	<b>101,068</b>
<b>Capital Outlay</b>				
Capital Equipment	-	65,000	65,000	30,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>65,000</b>	<b>65,000</b>	<b>30,000</b>
<b>Miscellaneous</b>				
Dues/Fees	10,897	26,566	26,566	27,166
Grants/Donations	21,318	60,000	60,000	60,000
<b>Total Other Expenditures</b>	<b>32,215</b>	<b>86,566</b>	<b>86,566</b>	<b>87,166</b>
<b>Total Expenditures</b>	<b>\$ 3,249,442</b>	<b>\$ 3,865,008</b>	<b>\$ 3,865,008</b>	<b>\$ 3,902,622</b>

# Expenditure Detail

## City Manager Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	1,761,530	2,099,904	2,099,904	2,190,779
Overtime	182	500	500	500
Allowances	6,696	6,600	6,600	6,600
Medicare	24,764	30,448	30,448	31,767
Workers Compensation	2,096	1,054	1,054	1,201
Retirement Contributions	148,039	174,474	174,474	182,714
Medical Benefits	238,582	251,143	251,143	224,373
Life/Disability Benefits	9,039	18,123	18,123	18,502
<b>Total Personnel</b>	<b>2,190,928</b>	<b>2,582,246</b>	<b>2,582,246</b>	<b>2,656,436</b>
<b>Purchased Services</b>				
Professional Services	317,842	342,485	342,485	304,485
Technical Services	78,063	47,400	47,400	54,215
General Services	300,338	337,250	337,250	372,250
Property Services	305	-	-	-
Repair/Maintenance Services	2,343	-	-	-
Communication Services	192,971	208,150	208,150	226,702
Training/Registration	14,908	27,594	27,594	30,150
Mileage/Travel	14,126	28,871	28,871	30,450
Rentals/Leases	11,735	9,700	9,700	9,700
<b>Total Purchased Services</b>	<b>932,631</b>	<b>1,001,450</b>	<b>1,001,450</b>	<b>1,027,952</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	4,032	4,717	4,717	3,440
Technology Supplies	8,976	54,796	54,796	31,138
Operating Supplies	77,238	66,057	66,057	65,890
Non-Capital Equipment	2,020	3,576	3,576	-
Motor Vehicle Fuels	1,402	600	600	600
<b>Total Supplies/Non-Capital Equipment</b>	<b>93,668</b>	<b>129,746</b>	<b>129,746</b>	<b>101,068</b>
<b>Capital Outlay</b>				
Capital Equipment	-	65,000	65,000	30,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>65,000</b>	<b>65,000</b>	<b>30,000</b>
<b>Miscellaneous</b>				
Dues/Fees	10,897	26,566	26,566	27,166
Grants/Donations	21,318	60,000	60,000	60,000
<b>Total Other Expenditures</b>	<b>32,215</b>	<b>86,566</b>	<b>86,566</b>	<b>87,166</b>
<b>Total Expenditures</b>	<b>\$ 3,249,442</b>	<b>\$ 3,865,008</b>	<b>\$ 3,865,008</b>	<b>\$ 3,902,622</b>

# Expenditure Detail

## Administration/Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	297,613	485,696	485,696	523,430
Allowances	6,050	6,600	6,600	6,600
Medicare	4,337	7,043	7,043	7,590
Workers Compensation	126	185	185	223
Retirement Contributions	26,326	39,542	39,542	45,880
Medical Benefits	16,217	38,515	38,515	17,530
Life/Disability Benefits	1,627	4,232	4,232	4,394
<b>Total Personnel</b>	<b>352,296</b>	<b>581,813</b>	<b>581,813</b>	<b>605,647</b>
<b>Purchased Services</b>				
Professional Services	116,165	41,645	41,645	13,645
Technical Services	4,009	-	-	-
Communication Services	1,667	1,920	1,920	1,920
Training/Registration	6,443	7,750	7,750	7,750
Mileage/Travel	6,717	14,000	14,000	14,000
Rentals/Leases	479	2,000	2,000	2,000
<b>Total Purchased Services</b>	<b>135,480</b>	<b>67,315</b>	<b>67,315</b>	<b>39,315</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	195	1,000	1,000	1,000
Technology Supplies	55	2,000	2,000	2,000
Operating Supplies	15,030	6,000	6,000	6,000
Motor Vehicle Fuels	115	-	-	-
<b>Total Supplies/Non-Capital Equipment</b>	<b>15,395</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>Miscellaneous</b>				
Dues/Fees	3,792	17,681	17,681	17,681
<b>Total Other Expenditures</b>	<b>3,792</b>	<b>17,681</b>	<b>17,681</b>	<b>17,681</b>
<b>Total Expenditures</b>	<b>\$ 506,963</b>	<b>\$ 675,809</b>	<b>\$ 675,809</b>	<b>\$ 671,643</b>

# Expenditure Detail

## Public Communications Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	288,099	294,087	294,087	310,298
Medicare	4,019	4,264	4,264	4,499
Workers Compensation	121	112	112	132
Retirement Contributions	24,544	24,148	24,148	25,356
Medical Benefits	39,103	10,198	10,198	10,539
Life/Disability Benefits	1,710	2,551	2,551	2,622
<b>Total Personnel</b>	<b>357,596</b>	<b>335,360</b>	<b>335,360</b>	<b>353,446</b>
<b>Purchased Services</b>				
Professional Services	33,287	68,000	68,000	68,000
Technical Services	11,478	18,400	18,400	18,400
Communication Services	123,744	105,000	105,000	125,000
Training/Registration	557	2,300	2,300	2,300
Rentals/Leases	1,623	800	800	800
<b>Total Purchased Services</b>	<b>170,689</b>	<b>194,500</b>	<b>194,500</b>	<b>214,500</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,065	500	500	500
Technology Supplies	5,754	33,000	33,000	8,000
Operating Supplies	2,353	4,200	4,200	4,200
<b>Total Supplies/Non-Capital Equipment</b>	<b>9,172</b>	<b>37,700</b>	<b>37,700</b>	<b>12,700</b>
<b>Capital Outlay</b>				
Capital Equipment	-	65,000	65,000	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>
<b>Miscellaneous</b>				
Dues/Fees	2,600	2,800	2,800	2,800
<b>Total Other Expenditures</b>	<b>2,600</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>
<b>Total Expenditures</b>	<b>\$ 540,057</b>	<b>\$ 635,360</b>	<b>\$ 635,360</b>	<b>\$ 583,446</b>

# Expenditure Detail

## Economic Development Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	188,053	282,776	282,776	291,563
Medicare	2,589	4,100	4,100	4,228
Workers Compensation	80	108	108	124
Retirement Contributions	15,825	23,054	23,054	23,792
Medical Benefits	22,552	30,062	30,062	17,530
Life/Disability Benefits	584	2,432	2,432	2,478
<b>Total Personnel</b>	<b>229,683</b>	<b>342,532</b>	<b>342,532</b>	<b>339,715</b>
<b>Purchased Services</b>				
Professional Services	16,020	35,000	35,000	30,000
Technical Services	18,000	10,000	10,000	16,815
Communication Services	45,973	78,350	78,350	77,102
Training/Registration	4,923	6,850	6,850	6,350
Mileage/Travel	18	11,100	11,100	11,100
Rentals/Leases	479	800	800	800
<b>Total Purchased Services</b>	<b>91,313</b>	<b>197,500</b>	<b>197,500</b>	<b>197,567</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	697	640	640	640
Technology Supplies	1,367	1,000	1,000	1,000
Operating Supplies	7,806	1,167	1,167	1,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>9,870</b>	<b>2,807</b>	<b>2,807</b>	<b>2,640</b>
<b>Miscellaneous</b>				
Dues/Fees	3,323	5,480	5,480	5,580
<b>Total Other Expenditures</b>	<b>3,323</b>	<b>5,480</b>	<b>5,480</b>	<b>5,580</b>
<b>Total Expenditures</b>	<b>\$ 334,189</b>	<b>\$ 548,319</b>	<b>\$ 548,319</b>	<b>\$ 545,502</b>

## Expenditure Detail

### Municipal Court Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	395,300	435,607	435,607	457,209
Overtime	182	500	500	500
Allowances	600	-	-	-
Medicare	5,558	6,316	6,316	6,630
Workers Compensation	738	166	166	194
Retirement Contributions	33,215	38,690	38,690	40,307
Medical Benefits	57,630	68,247	68,247	70,788
Life/Disability Benefits	2,021	3,706	3,706	3,804
<b>Total Personnel</b>	<b>495,244</b>	<b>553,232</b>	<b>553,232</b>	<b>579,432</b>
<b>Purchased Services</b>				
Professional Services	115,934	151,000	151,000	148,000
Technical Services	33,353	19,000	19,000	19,000
General Services	7,929	6,000	6,000	6,000
Property Services	305	-	-	-
Communication Services	13,886	16,800	16,800	16,800
Training/Registration	560	4,000	4,000	6,000
Mileage/Travel	260	100	100	1,100
Rentals/Leases	1,830	3,700	3,700	3,700
<b>Total Purchased Services</b>	<b>174,057</b>	<b>200,600</b>	<b>200,600</b>	<b>200,600</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	777	1,277	1,277	-
Technology Supplies	-	5,000	5,000	6,277
Operating Supplies	12,028	23,200	23,200	22,700
Non-Capital Equipment	1,129	3,576	3,576	-
<b>Total Supplies/Non-Capital Equipment</b>	<b>13,934</b>	<b>33,053</b>	<b>33,053</b>	<b>28,977</b>
<b>Miscellaneous</b>				
Dues/Fees	1,182	605	605	1,105
<b>Total Other Expenditures</b>	<b>1,182</b>	<b>605</b>	<b>605</b>	<b>1,105</b>
<b>Total Expenditures</b>	<b>\$ 684,417</b>	<b>\$ 787,490</b>	<b>\$ 787,490</b>	<b>\$ 810,114</b>



# Expenditure Detail

## VALE Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	110	100	100	100
<b>Total Supplies/Non-Capital Equipment</b>	<b>110</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Miscellaneous</b>				
Grants/Donations	21,318	60,000	60,000	60,000
<b>Total Other Expenditures</b>	<b>21,318</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>Total Expenditures</b>	<b>\$ 21,428</b>	<b>\$ 60,100</b>	<b>\$ 60,100</b>	<b>\$ 60,100</b>

# Expenditure Detail

## Community Engagement Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	264,698	256,301	256,301	238,719
Allowances	46	-	-	-
Medicare	3,711	3,716	3,716	3,461
Workers Compensation	220	351	351	371
Retirement Contributions	22,369	22,253	22,253	19,019
Medical Benefits	44,620	42,694	42,694	44,283
Life/Disability Benefits	1,314	2,193	2,193	2,087
<b>Total Personnel</b>	<b>336,978</b>	<b>327,508</b>	<b>327,508</b>	<b>307,940</b>
<b>Purchased Services</b>				
Professional Services	5,539	6,840	6,840	6,840
General Services	286,509	275,850	275,850	310,850
Communication Services	2,413	3,380	3,380	3,380
Training/Registration	225	2,750	2,750	2,750
Mileage/Travel	89	250	250	250
Rentals/Leases	7,324	2,400	2,400	2,400
<b>Total Purchased Services</b>	<b>302,099</b>	<b>291,470</b>	<b>291,470</b>	<b>326,470</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,298	1,300	1,300	1,300
Operating Supplies	34,786	30,390	30,390	30,390
Motor Vehicle Fuels	379	600	600	600
<b>Total Supplies/Non-Capital Equipment</b>	<b>36,463</b>	<b>32,290</b>	<b>32,290</b>	<b>32,290</b>
<b>Capital Outlay</b>				
Capital Equipment	-	-	-	30,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
<b>Total Expenditures</b>	<b>\$ 675,540</b>	<b>\$ 651,268</b>	<b>\$ 651,268</b>	<b>\$ 696,700</b>

# Expenditure Detail

## Crisis Response Unit - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	327,767	345,437	345,437	369,560
Medicare	4,550	5,009	5,009	5,359
Workers Compensation	811	132	132	157
Retirement Contributions	25,760	26,787	26,787	28,360
Medical Benefits	58,460	61,427	61,427	63,703
Life/Disability Benefits	1,783	3,009	3,009	3,117
<b>Total Personnel</b>	<b>419,131</b>	<b>441,801</b>	<b>441,801</b>	<b>470,256</b>
<b>Purchased Services</b>				
Professional Services	30,897	40,000	40,000	38,000
Technical Services	11,223	-	-	-
Repair/Maintenance Services	2,343	-	-	-
Communication Services	5,288	2,700	2,700	2,500
Training/Registration	2,200	3,944	3,944	5,000
Mileage/Travel	7,042	3,421	3,421	4,000
<b>Total Purchased Services</b>	<b>58,993</b>	<b>50,065</b>	<b>50,065</b>	<b>49,500</b>
<b>Supplies/Non-Capital Equipment</b>				
Technology Supplies	1,800	13,796	13,796	13,861
Operating Supplies	5,125	1,000	1,000	1,500
Non-Capital Equipment	891	-	-	-
Motor Vehicle Fuels	908	-	-	-
<b>Total Supplies/Non-Capital Equipment</b>	<b>8,724</b>	<b>14,796</b>	<b>14,796</b>	<b>15,361</b>
<b>Total Expenditures</b>	<b>\$ 486,848</b>	<b>\$ 506,662</b>	<b>\$ 506,662</b>	<b>\$ 535,117</b>

# City Clerk

Johanna Small, City Clerk

## Department Description

The City Clerk serves as the official record custodian of the City of Northglenn and preserves the legislative history of the City by keeping accurate and accessible records of City Council. The City Clerk's office administers elections, responds to records requests in compliance with the Colorado Open Records Act, and ensures the timely posting of meeting notices pursuant to the Colorado Open Meetings Act. The City Clerk's office provides service to the citizens of Northglenn and members of the community by responding to information requests, providing notary services, and accepting passport applications. The City Clerk's office is responsible for issuing the following licenses and permits: liquor, medical marijuana, retail marijuana, marijuana delivery, retail tobacco, amusement device/arcade, peddler/solicitor, massage parlor, non-alcoholic dance club, guard dog, pawnbroker, and short-term rental property licenses. The Department is also responsible for updates to the Municipal Code, citywide records management, and provides support to the City Council, Liquor Licensing Authority, Citizens' Affairs Board and the Community Co-Production Policing Advisory Board.

## 2024 Achievements

- Responded to open records requests and provided legal notices within the timeframes allowed by State law
- Preserved and provided electronic access to legislative actions and organizational records
- Administered licensing programs, provided legislative and administrative services
- Operated as a Passport Acceptance Facility, providing a valuable service to the public and collecting revenue for the City
- Conducted quarterly Passport Saturdays to provide additional services to customers
- Conducted quarterly resource drives for local nonprofit organizations to positively impact and connect community members and customers

## Goals & Objectives

- Provide equal and inclusive access to open and transparent government (Council Goal #1)
- Comply with legislative, municipal, and statutory requirements (Council Goal #1)
- Enhance and promote City Clerk services, encouraging civic engagement (Council Goal #2)
- Improve the accessibility of records and enhance transparency by providing records and information to the public (Council Goal #1)
- Provide efficient and accurate licensing, permitting, and passport services (Council Goal #1)

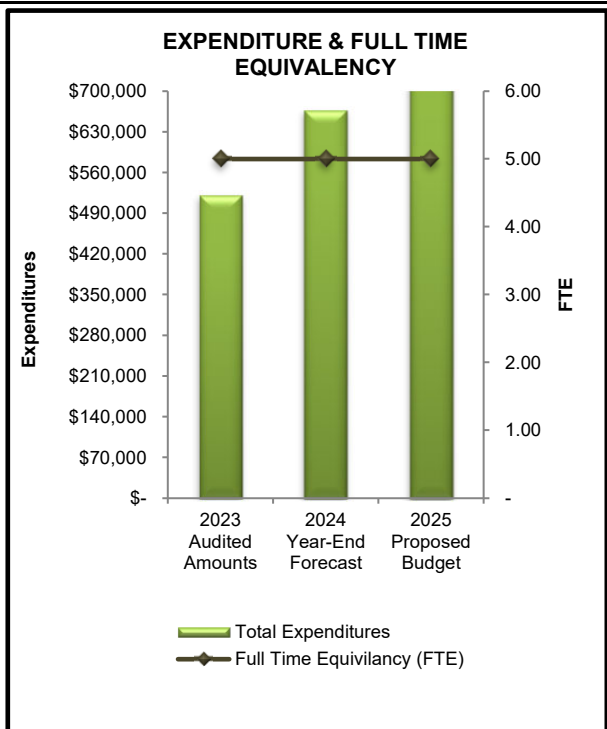
## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
Public meetings and public hearings noticed and published	#1	244	255	248	250
Legislative items processed (Ordinances/Resolutions)	#1	197	179	188	170
Public Record Requests processed	#1	170	154	200	175
Passport Applications	#2	2,550	2,700	3,500	3,600

# City Clerk

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 721,292	5.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>721,292</b>	<b>5.00</b>

2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 721,292	5.00
<b>Total</b>	<b>721,292</b>	<b>5.00</b>



EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	5.00	5.00	5.00	5.00
<b>Expenditures:</b>				
Personnel	\$ 451,479	\$ 576,649	\$ 576,649	\$ 562,042
Purchased Services	49,331	65,650	65,650	135,400
Supplies/Non-Capital Equipment	19,532	22,310	22,310	22,560
Miscellaneous	849	1,290	1,290	1,290
<b>Total Expenditures</b>	<b>\$ 521,191</b>	<b>\$ 665,899</b>	<b>\$ 665,899</b>	<b>\$ 721,292</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 8,606
2. Personnel Merit Allowance	9,682
3. Software	50,000
4. Ward Redistricting	10,000
5. Code Codification	10,000
	<b>\$ 88,288</b>

## Expenditure Detail

### City Clerk Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	359,101	451,807	451,807	448,577
Overtime	246	-	-	-
Medicare	4,990	6,551	6,551	6,504
Workers Compensation	382	172	172	191
Retirement Contributions	33,775	39,921	39,921	39,497
Medical Benefits	51,026	74,276	74,276	63,390
Life/Disability Benefits	1,959	3,922	3,922	3,883
<b>Total Personnel</b>	<b>451,479</b>	<b>576,649</b>	<b>576,649</b>	<b>562,042</b>
<b>Purchased Services</b>				
Professional Services	17,551	35,000	35,000	30,000
Technical Services	-	-	-	60,000
General Services	-	3,000	3,000	3,000
Property Services	-	1,500	1,500	1,500
Communication Services	9,184	15,000	15,000	25,000
Training/Registration	-	4,000	4,000	7,500
Mileage/Travel	1,139	4,350	4,350	4,250
Rentals/Leases	21,457	2,800	2,800	4,150
<b>Total Purchased Services</b>	<b>49,331</b>	<b>65,650</b>	<b>65,650</b>	<b>135,400</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	2,188	3,510	3,510	3,760
Technology Supplies	-	2,500	2,500	2,500
Operating Supplies	17,064	14,800	14,800	14,800
Non-Capital Equipment	280	1,500	1,500	1,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>19,532</b>	<b>22,310</b>	<b>22,310</b>	<b>22,560</b>
<b>Miscellaneous</b>				
Dues/Fees	849	1,290	1,290	1,290
<b>Total Other Expenditures</b>	<b>849</b>	<b>1,290</b>	<b>1,290</b>	<b>1,290</b>
<b>Total Expenditures</b>	<b>\$ 521,191</b>	<b>\$ 665,899</b>	<b>\$ 665,899</b>	<b>\$ 721,292</b>

## Expenditure Detail

### City Clerk Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	359,101	451,807	451,807	448,577
Overtime	246	-	-	-
Medicare	4,990	6,551	6,551	6,504
Workers Compensation	382	172	172	191
Retirement Contributions	33,775	39,921	39,921	39,497
Medical Benefits	51,026	74,276	74,276	63,390
Life/Disability Benefits	1,959	3,922	3,922	3,883
<b>Total Personnel</b>	<b>451,479</b>	<b>576,649</b>	<b>576,649</b>	<b>562,042</b>
<b>Purchased Services</b>				
Professional Services	17,551	35,000	35,000	30,000
Technical Services	-	-	-	60,000
General Services	-	3,000	3,000	3,000
Property Services	-	1,500	1,500	1,500
Communication Services	9,184	15,000	15,000	25,000
Training/Registration	-	4,000	4,000	7,500
Mileage/Travel	1,139	4,350	4,350	4,250
Rentals/Leases	21,457	2,800	2,800	4,150
<b>Total Purchased Services</b>	<b>49,331</b>	<b>65,650</b>	<b>65,650</b>	<b>135,400</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	2,188	3,510	3,510	3,760
Technology Supplies	-	2,500	2,500	2,500
Operating Supplies	17,064	14,800	14,800	14,800
Non-Capital Equipment	280	1,500	1,500	1,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>19,532</b>	<b>22,310</b>	<b>22,310</b>	<b>22,560</b>
<b>Miscellaneous</b>				
Dues/Fees	849	1,290	1,290	1,290
<b>Total Other Expenditures</b>	<b>849</b>	<b>1,290</b>	<b>1,290</b>	<b>1,290</b>
<b>Total Expenditures</b>	<b>\$ 521,191</b>	<b>\$ 665,899</b>	<b>\$ 665,899</b>	<b>\$ 721,292</b>

# Expenditure Detail

## Administration/Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	359,101	451,807	451,807	448,577
Overtime	246	-	-	-
Medicare	4,990	6,551	6,551	6,504
Workers Compensation	382	172	172	191
Retirement Contributions	33,775	39,921	39,921	39,497
Medical Benefits	51,026	74,276	74,276	63,390
Life/Disability Benefits	1,959	3,922	3,922	3,883
<b>Total Personnel</b>	<b>451,479</b>	<b>576,649</b>	<b>576,649</b>	<b>562,042</b>
<b>Purchased Services</b>				
Professional Services	17,551	35,000	35,000	30,000
Technical Services	-	-	-	60,000
General Services	-	3,000	3,000	3,000
Property Services	-	1,500	1,500	1,500
Communication Services	9,184	15,000	15,000	25,000
Training/Registration	-	4,000	4,000	7,500
Mileage/Travel	1,139	4,350	4,350	4,250
Rentals/Leases	21,457	2,800	2,800	4,150
<b>Total Purchased Services</b>	<b>49,331</b>	<b>65,650</b>	<b>65,650</b>	<b>135,400</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	2,188	3,510	3,510	3,760
Technology Supplies	-	2,500	2,500	2,500
Operating Supplies	17,064	14,800	14,800	14,800
Non-Capital Equipment	280	1,500	1,500	1,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>19,532</b>	<b>22,310</b>	<b>22,310</b>	<b>22,560</b>
<b>Miscellaneous</b>				
Dues/Fees	849	1,290	1,290	1,290
<b>Total Other Expenditures</b>	<b>849</b>	<b>1,290</b>	<b>1,290</b>	<b>1,290</b>
<b>Total Expenditures</b>	<b>\$ 521,191</b>	<b>\$ 665,899</b>	<b>\$ 665,899</b>	<b>\$ 721,292</b>



# Human Resources

**Tamara Dixon, Director of Human Resources & Chief Diversity Officer**

## Department Description

The Human Resources Department is responsible for recruiting, retaining, and training employees, and developing integrated solutions to promote diversity, equity and inclusion in the organization. Employees are retained through effective employee relations and competitive compensation and benefits, as well as offering employee development and safety training.

## 2024 Achievements

- Implemented a new Performance Management Process that is aligned with city values (Council Goal #1)
- Updated the City's ADA program to enhance the customer experience (Council Goal #1)
- Implemented the first all Employee Recognition Ceremony to increase employee engagement (Council Goal #1)

## Goals & Objectives

- Update and enhance all job descriptions across the city to ensure accuracy of essential functions (Council Goal #1)
- Implement DEI training at the line staff level to advance the city's DEI strategies (Council Goal #6)
- Enhance the city's Leadership Training to positively impact employee engagement (Council Goal #1)

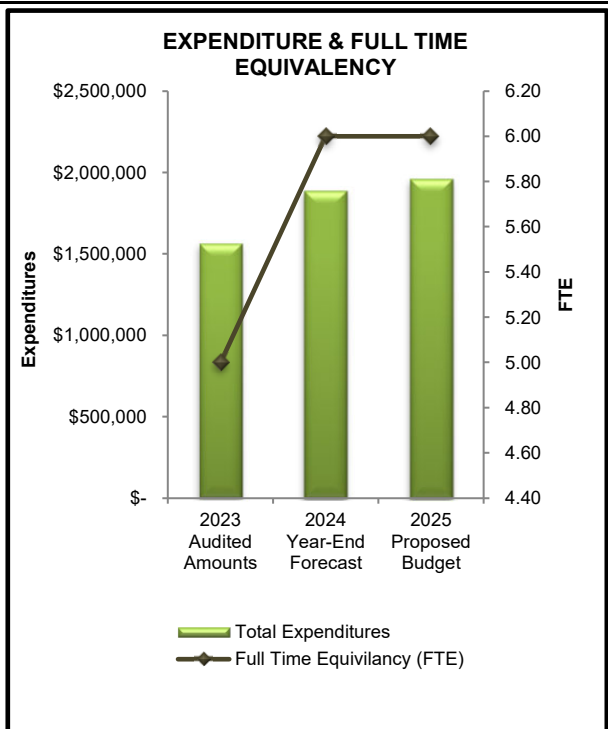
## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
# of Personnel Actions	#1	650	649	650	700
# of Orientations	#1	137	131	135	145

# Human Resources

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,407,864	4.20
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	520,662	1.80
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	30,000	-
<b>Total</b>	<b>1,958,526</b>	<b>6.00</b>

2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 1,958,526	6.00
<b>Total</b>	<b>1,958,526</b>	<b>6.00</b>



EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	5.00	6.00	6.00	6.00
<b>Expenditures:</b>				
Personnel	\$ 727,781	\$ 780,903	\$ 780,903	\$ 829,544
Purchased Services	801,299	976,300	976,300	1,004,300
Supplies/Non-Capital Equipment	30,675	118,182	118,182	118,182
Miscellaneous	1,330	6,500	6,500	6,500
<b>Total Expenditures</b>	<b>\$ 1,561,085</b>	<b>\$ 1,881,885</b>	<b>\$ 1,881,885</b>	<b>\$ 1,958,526</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 12,479
2. Personnel Merit Allowance	14,039
3. DEI Training	28,000
	<b>\$ 54,518</b>

# Expenditure Detail

## Human Resources Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	594,079	607,750	607,750	650,477
Medicare	8,483	8,812	8,812	9,432
Unemployment Insurance	-	25,000	25,000	25,000
Workers Compensation	342	232	232	276
Retirement Contributions	48,950	50,156	50,156	53,448
Medical Benefits	51,207	48,255	48,255	50,019
Life/Disability Benefits	2,010	4,698	4,698	4,892
Post-Employment Benefits	22,710	36,000	36,000	36,000
<b>Total Personnel</b>	<b>727,781</b>	<b>780,903</b>	<b>780,903</b>	<b>829,544</b>
<b>Purchased Services</b>				
Professional Services	105,952	120,200	120,200	148,200
Technical Services	12,335	-	-	-
General Services	1,688	-	-	-
Communication Services	1,595	1,350	1,350	1,350
Training/Registration	40,703	36,250	36,250	36,250
Mileage/Travel	1,343	3,500	3,500	3,500
Rentals/Leases	1,516	2,000	2,000	2,000
Insurance Premiums	636,167	813,000	813,000	813,000
<b>Total Purchased Services</b>	<b>801,299</b>	<b>976,300</b>	<b>976,300</b>	<b>1,004,300</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	3,981	500	500	500
Operating Supplies	26,694	117,682	117,682	117,682
<b>Total Supplies/Non-Capital Equipment</b>	<b>30,675</b>	<b>118,182</b>	<b>118,182</b>	<b>118,182</b>
<b>Miscellaneous</b>				
Dues/Fees	1,330	6,500	6,500	6,500
<b>Total Other Expenditures</b>	<b>1,330</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<b>Total Expenditures</b>	<b>\$ 1,561,085</b>	<b>\$ 1,881,885</b>	<b>\$ 1,881,885</b>	<b>\$ 1,958,526</b>

# Expenditure Detail

## Human Resources Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	482,818	454,425	454,425	491,917
Medicare	6,887	6,589	6,589	7,133
Unemployment Insurance	-	25,000	25,000	25,000
Workers Compensation	294	173	173	209
Retirement Contributions	39,403	38,250	38,250	41,280
Medical Benefits	43,512	33,780	33,780	35,011
Life/Disability Benefits	1,439	3,656	3,656	3,832
Post-Employment Benefits	22,710	32,000	32,000	32,000
<b>Total Personnel</b>	<b>597,063</b>	<b>593,873</b>	<b>593,873</b>	<b>636,382</b>
<b>Purchased Services</b>				
Professional Services	105,929	100,200	100,200	128,200
Technical Services	12,335	-	-	-
General Services	1,688	-	-	-
Communication Services	913	850	850	850
Training/Registration	36,062	36,250	36,250	36,250
Mileage/Travel	1,343	3,500	3,500	3,500
Rentals/Leases	1,516	2,000	2,000	2,000
Insurance Premiums	376,861	476,000	476,000	476,000
<b>Total Purchased Services</b>	<b>536,647</b>	<b>618,800</b>	<b>618,800</b>	<b>646,800</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	3,981	500	500	500
Operating Supplies	26,694	117,682	117,682	117,682
<b>Total Supplies/Non-Capital Equipment</b>	<b>30,675</b>	<b>118,182</b>	<b>118,182</b>	<b>118,182</b>
<b>Miscellaneous</b>				
Dues/Fees	1,330	6,500	6,500	6,500
<b>Total Other Expenditures</b>	<b>1,330</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<b>Total Expenditures</b>	<b>\$ 1,165,715</b>	<b>\$ 1,337,355</b>	<b>\$ 1,337,355</b>	<b>\$ 1,407,864</b>

# Expenditure Detail

## Administration/Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	482,818	454,425	454,425	491,917
Medicare	6,887	6,589	6,589	7,133
Unemployment Insurance	-	25,000	25,000	25,000
Workers Compensation	294	173	173	209
Retirement Contributions	39,403	38,250	38,250	41,280
Medical Benefits	43,512	33,780	33,780	35,011
Life/Disability Benefits	1,439	3,656	3,656	3,832
Post-Employment Benefits	22,710	32,000	32,000	32,000
<b>Total Personnel</b>	<b>597,063</b>	<b>593,873</b>	<b>593,873</b>	<b>636,382</b>
<b>Purchased Services</b>				
Professional Services	105,929	100,200	100,200	128,200
Technical Services	12,335	-	-	-
General Services	1,688	-	-	-
Communication Services	913	850	850	850
Training/Registration	36,062	36,250	36,250	36,250
Mileage/Travel	1,343	3,500	3,500	3,500
Rentals/Leases	1,516	2,000	2,000	2,000
Insurance Premiums	376,861	476,000	476,000	476,000
<b>Total Purchased Services</b>	<b>536,647</b>	<b>618,800</b>	<b>618,800</b>	<b>646,800</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	3,981	500	500	500
Operating Supplies	26,694	117,682	117,682	117,682
<b>Total Supplies/Non-Capital Equipment</b>	<b>30,675</b>	<b>118,182</b>	<b>118,182</b>	<b>118,182</b>
<b>Miscellaneous</b>				
Dues/Fees	1,330	6,500	6,500	6,500
<b>Total Other Expenditures</b>	<b>1,330</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<b>Total Expenditures</b>	<b>\$ 1,165,715</b>	<b>\$ 1,337,355</b>	<b>\$ 1,337,355</b>	<b>\$ 1,407,864</b>

# Expenditure Detail

## Human Resources Department - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	111,261	153,325	153,325	158,560
Medicare	1,596	2,223	2,223	2,299
Workers Compensation	48	59	59	67
Retirement Contributions	9,547	11,906	11,906	12,168
Medical Benefits	7,695	14,475	14,475	15,008
Life/Disability Benefits	571	1,042	1,042	1,060
Post-Employment Benefits	-	4,000	4,000	4,000
<b>Total Personnel</b>	<b>130,718</b>	<b>187,030</b>	<b>187,030</b>	<b>193,162</b>
<b>Purchased Services</b>				
Professional Services	23	20,000	20,000	20,000
Communication Services	682	500	500	500
Training/Registration	4,641	-	-	-
Insurance Premiums	241,899	307,000	307,000	307,000
<b>Total Purchased Services</b>	<b>247,245</b>	<b>327,500</b>	<b>327,500</b>	<b>327,500</b>
<b>Total Expenditures</b>	<b>\$ 377,963</b>	<b>\$ 514,530</b>	<b>\$ 514,530</b>	<b>\$ 520,662</b>

# Expenditure Detail

## Administration/Operations Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	111,261	153,325	153,325	158,560
Medicare	1,596	2,223	2,223	2,299
Workers Compensation	48	59	59	67
Retirement Contributions	9,547	11,906	11,906	12,168
Medical Benefits	7,695	14,475	14,475	15,008
Life/Disability Benefits	571	1,042	1,042	1,060
Post-Employment Benefits	-	4,000	4,000	4,000
<b>Total Personnel</b>	<b>130,718</b>	<b>187,030</b>	<b>187,030</b>	<b>193,162</b>
<b>Purchased Services</b>				
Professional Services	23	20,000	20,000	20,000
Communication Services	682	500	500	500
Training/Registration	4,641	-	-	-
Insurance Premiums	241,899	307,000	307,000	307,000
<b>Total Purchased Services</b>	<b>247,245</b>	<b>327,500</b>	<b>327,500</b>	<b>327,500</b>
<b>Total Expenditures</b>	<b>\$ 377,963</b>	<b>\$ 514,530</b>	<b>\$ 514,530</b>	<b>\$ 520,662</b>

# Expenditure Detail

## Human Resources Department - Sanitation Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Insurance Premiums	17,407	30,000	30,000	30,000
<b>Total Purchased Services</b>	<b>17,407</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Total Expenditures</b>	<b>\$ 17,407</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>



# Expenditure Detail

## Administration/Operations Division - Sanitation Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Insurance Premiums	17,407	30,000	30,000	30,000
<b>Total Purchased Services</b>	<b>17,407</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Total Expenditures</b>	<b>\$ 17,407</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>

# Technology

Bob Lehr, Director of Technology

## Department Description

The Information Technology Department provides reliable, secure, and cost effective technology infrastructure, applications, and support to the City. Services by this department include purchasing computer hardware and software, telecommunications and network management, application development, end-user support and training, and information/data security.

## 2024 Achievements

- Completed implementation of new network infrastructure between buildings (Council Goal #8)
- Complete multiple software upgrades to keep systems and data secure and efficient (Council Goal #1)
- Completed the new city hall technology implementation and move (Council Goal #1)

## Goals & Objectives

- Continue to manage the technology and information systems of the City (Council Goal #8)
- Upgrade software and network infrastructure to keep technology efficient, effective and secure (Council Goal #8)
- Provide resources and technology support to employees (Council Goal #1)

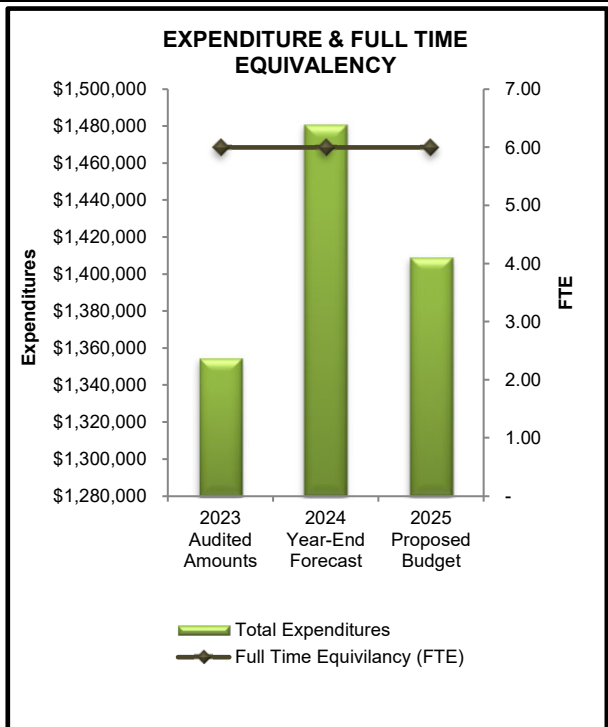
## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
Server/network uptime	#2	99.9%	99.9%	99.9%	99.9%
New/replaced Physical Servers	#8	3	2	3	2
New/replaced PC's & Printers	#8	64	61	54	51
Technology Training Sessions/Classes	#1	2	2	2	2
Support Requests Completed	#1	700	640	680	660

# Technology

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,139,081	5.20
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	269,779	0.80
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>1,408,860</b>	<b>6.00</b>

2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 1,408,860	6.00
Capital Improvement Projects	-	-
<b>Total</b>	<b>1,408,860</b>	<b>6.00</b>



EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	6.00	6.00	6.00	6.00
<b>Expenditures:</b>				
Personnel	\$ 832,871	\$ 838,679	\$ 838,679	\$ 870,920
Purchased Services	364,463	399,450	399,450	405,350
Supplies/Non-Capital Equipment	86,086	117,790	117,790	111,890
Capital Outlay	69,989	124,000	124,000	20,000
Miscellaneous	725	700	700	700
<b>Total Expenditures</b>	<b>\$ 1,354,134</b>	<b>\$ 1,480,619</b>	<b>\$ 1,480,619</b>	<b>\$ 1,408,860</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 13,730
2. Personnel Merit Allowance	15,446
3. Server Cluster Replacement - Disaster Recovery	20,000
	<b>\$ 49,176</b>

# Expenditure Detail

## Technology Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	662,530	688,732	688,732	715,681
Medicare	9,248	9,987	9,987	10,377
Workers Compensation	286	262	262	304
Retirement Contributions	64,430	64,586	64,586	66,759
Medical Benefits	91,997	69,584	69,584	72,149
Life/Disability Benefits	4,380	5,528	5,528	5,650
<b>Total Personnel</b>	<b>832,871</b>	<b>838,679</b>	<b>838,679</b>	<b>870,920</b>
<b>Purchased Services</b>				
Technical Services	265,603	293,400	293,400	291,300
Communication Services	85,864	87,000	87,000	90,000
Internet Services	8,916	16,000	16,000	15,000
Training/Registration	4,080	3,000	3,000	9,000
Rentals/Leases	-	50	50	50
<b>Total Purchased Services</b>	<b>364,463</b>	<b>399,450</b>	<b>399,450</b>	<b>405,350</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,104	2,100	2,100	2,000
Technology Supplies	1,811	13,640	13,640	11,340
Operating Supplies	1,027	50	50	50
Non-Capital Equipment	82,144	102,000	102,000	98,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>86,086</b>	<b>117,790</b>	<b>117,790</b>	<b>111,890</b>
<b>Capital Outlay</b>				
Capital Equipment	69,989	124,000	124,000	20,000
<b>Total Capital Outlay</b>	<b>69,989</b>	<b>124,000</b>	<b>124,000</b>	<b>20,000</b>
<b>Miscellaneous</b>				
Dues/Fees	725	700	700	700
<b>Total Other Expenditures</b>	<b>725</b>	<b>700</b>	<b>700</b>	<b>700</b>
<b>Total Expenditures</b>	<b>\$ 1,354,134</b>	<b>\$ 1,480,619</b>	<b>\$ 1,480,619</b>	<b>\$ 1,408,860</b>

## Expenditure Detail

### Technology Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	558,665	580,337	580,337	602,629
Medicare	7,773	8,415	8,415	8,738
Workers Compensation	236	221	221	256
Retirement Contributions	54,043	54,199	54,199	55,915
Medical Benefits	82,873	60,257	60,257	62,475
Life/Disability Benefits	3,712	4,811	4,811	4,908
<b>Total Personnel</b>	<b>707,302</b>	<b>708,240</b>	<b>708,240</b>	<b>734,921</b>
<b>Purchased Services</b>				
Technical Services	200,804	217,100	217,100	217,000
Communication Services	63,722	64,000	64,000	65,000
Internet Services	8,916	16,000	16,000	15,000
Training/Registration	4,080	3,000	3,000	9,000
Rentals/Leases	-	50	50	50
<b>Total Purchased Services</b>	<b>277,522</b>	<b>300,150</b>	<b>300,150</b>	<b>306,050</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,104	2,100	2,100	2,000
Technology Supplies	885	10,660	10,660	8,360
Operating Supplies	1,027	50	50	50
Non-Capital Equipment	54,263	75,500	75,500	72,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>57,279</b>	<b>88,310</b>	<b>88,310</b>	<b>82,410</b>
<b>Capital Outlay</b>				
Capital Equipment	52,452	86,250	86,250	15,000
<b>Total Capital Outlay</b>	<b>52,452</b>	<b>86,250</b>	<b>86,250</b>	<b>15,000</b>
<b>Miscellaneous</b>				
Dues/Fees	725	700	700	700
<b>Total Other Expenditures</b>	<b>725</b>	<b>700</b>	<b>700</b>	<b>700</b>
<b>Total Expenditures</b>	<b>\$ 1,095,280</b>	<b>\$ 1,183,650</b>	<b>\$ 1,183,650</b>	<b>\$ 1,139,081</b>

# Expenditure Detail

## Administration/Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	558,665	580,337	580,337	602,629
Medicare	7,773	8,415	8,415	8,738
Workers Compensation	236	221	221	256
Retirement Contributions	54,043	54,199	54,199	55,915
Medical Benefits	82,873	60,257	60,257	62,475
Life/Disability Benefits	3,712	4,811	4,811	4,908
<b>Total Personnel</b>	<b>707,302</b>	<b>708,240</b>	<b>708,240</b>	<b>734,921</b>
<b>Purchased Services</b>				
Technical Services	200,804	217,100	217,100	217,000
Communication Services	63,722	64,000	64,000	65,000
Internet Services	8,916	16,000	16,000	15,000
Training/Registration	4,080	3,000	3,000	9,000
Rentals/Leases	-	50	50	50
<b>Total Purchased Services</b>	<b>277,522</b>	<b>300,150</b>	<b>300,150</b>	<b>306,050</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,104	2,100	2,100	2,000
Technology Supplies	885	10,660	10,660	8,360
Operating Supplies	1,027	50	50	50
Non-Capital Equipment	54,263	75,500	75,500	72,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>57,279</b>	<b>88,310</b>	<b>88,310</b>	<b>82,410</b>
<b>Capital Outlay</b>				
Capital Equipment	52,452	86,250	86,250	15,000
<b>Total Capital Outlay</b>	<b>52,452</b>	<b>86,250</b>	<b>86,250</b>	<b>15,000</b>
<b>Miscellaneous</b>				
Dues/Fees	725	700	700	700
<b>Total Other Expenditures</b>	<b>725</b>	<b>700</b>	<b>700</b>	<b>700</b>
<b>Total Expenditures</b>	<b>\$ 1,095,280</b>	<b>\$ 1,183,650</b>	<b>\$ 1,183,650</b>	<b>\$ 1,139,081</b>

# Expenditure Detail

## Technology Department - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	103,865	108,395	108,395	113,052
Medicare	1,475	1,572	1,572	1,639
Workers Compensation	50	41	41	48
Retirement Contributions	10,387	10,387	10,387	10,844
Medical Benefits	9,124	9,327	9,327	9,674
Life/Disability Benefits	668	717	717	742
<b>Total Personnel</b>	<b>125,569</b>	<b>130,439</b>	<b>130,439</b>	<b>135,999</b>
<b>Purchased Services</b>				
Technical Services	64,799	76,300	76,300	74,300
Communication Services	22,142	23,000	23,000	25,000
<b>Total Purchased Services</b>	<b>86,941</b>	<b>99,300</b>	<b>99,300</b>	<b>99,300</b>
<b>Supplies/Non-Capital Equipment</b>				
Technology Supplies	926	2,980	2,980	2,980
Non-Capital Equipment	27,881	26,500	26,500	26,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>28,807</b>	<b>29,480</b>	<b>29,480</b>	<b>29,480</b>
<b>Capital Outlay</b>				
Capital Equipment	17,537	37,750	37,750	5,000
<b>Total Capital Outlay</b>	<b>17,537</b>	<b>37,750</b>	<b>37,750</b>	<b>5,000</b>
<b>Total Expenditures</b>	<b>\$ 258,854</b>	<b>\$ 296,969</b>	<b>\$ 296,969</b>	<b>\$ 269,779</b>

# Expenditure Detail

## Administration/Operations Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	103,865	108,395	108,395	113,052
Medicare	1,475	1,572	1,572	1,639
Workers Compensation	50	41	41	48
Retirement Contributions	10,387	10,387	10,387	10,844
Medical Benefits	9,124	9,327	9,327	9,674
Life/Disability Benefits	668	717	717	742
<b>Total Personnel</b>	<b>125,569</b>	<b>130,439</b>	<b>130,439</b>	<b>135,999</b>
<b>Purchased Services</b>				
Technical Services	64,799	76,300	76,300	74,300
Communication Services	22,142	23,000	23,000	25,000
<b>Total Purchased Services</b>	<b>86,941</b>	<b>99,300</b>	<b>99,300</b>	<b>99,300</b>
<b>Supplies/Non-Capital Equipment</b>				
Technology Supplies	926	2,980	2,980	2,980
Non-Capital Equipment	27,881	26,500	26,500	26,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>28,807</b>	<b>29,480</b>	<b>29,480</b>	<b>29,480</b>
<b>Capital Outlay</b>				
Capital Equipment	17,537	37,750	37,750	5,000
<b>Total Capital Outlay</b>	<b>17,537</b>	<b>37,750</b>	<b>37,750</b>	<b>5,000</b>
<b>Total Expenditures</b>	<b>\$ 258,854</b>	<b>\$ 296,969</b>	<b>\$ 296,969</b>	<b>\$ 269,779</b>



# Finance

**Jason Loveland, Deputy City Manager**

## Department Description

The Finance Department is responsible for the administration and recording of all financial activities of the City, including revenue collection, cash management, accounts payable, payroll, utility billing, sales tax collection, as well as general accounting and reporting. The Department oversees the procurement function of the City and is responsible for the production of the Annual Operating and Capital Improvement Budget, and Annual Comprehensive Financial Report.

## 2024 Achievements

- Received the Distinguished Budget Presentation Award from the GFOA for the 2023 budget (Council Goal #1)
- Received the Certificate of Achievement for Excellence in Financial Reporting from the GFOA for the 2022 Comprehensive Annual Report (Council Goal #1)
- Received unmodified audit opinion for the 2023 audit (Council Goal #1)

## Goals & Objectives

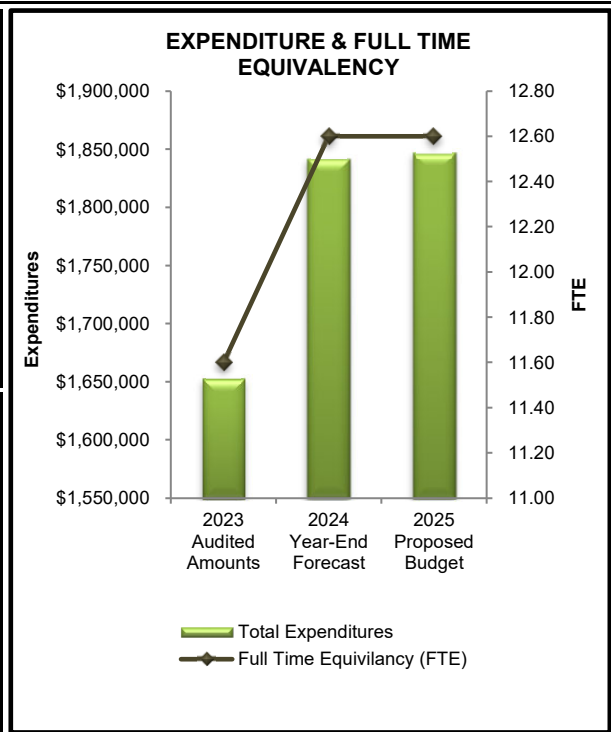
- Monitor budget forecast accuracy (Council Goal #1)
- Receive GFOA Distinguished Budget Award (Council Goal #1)
- Receive GFOA Certificate of Achievement for Annual Financial report (Council Goal #1)
- Provide monthly financial report in accordance with policy (Council Goal #1)

## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
% of General Fund actual expenditures versus original budget +/- 3%	#1	-3.6%	-2.1%	2.5%	-3.0%
Consecutive Years GFOA Budget Award Received	#1	12	13	14	15
Consecutive Years GFOA ACFR Award Received	#1	33	34	35	36
% of time monthly report completed timely	#1	100%	100%	100%	100%

# Finance

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 705,027	4.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	1,138,967	7.60
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	2,700	-
<b>Total</b>	<b>1,846,694</b>	<b>11.60</b>



2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 1,187,848	7.00
Utility Billing	658,846	4.60
<b>Total</b>	<b>1,846,694</b>	<b>11.60</b>

EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	11.60	12.60	12.60	12.60
<b>Expenditures:</b>				
Personnel	\$ 1,093,942	\$ 1,203,546	\$ 1,203,546	\$ 1,167,329
Purchased Services	553,327	618,897	618,897	655,700
Supplies/Non-Capital Equipment	3,795	17,934	17,934	22,150
Miscellaneous	1,577	1,344	1,344	1,515
<b>Total Expenditures</b>	<b>\$ 1,652,641</b>	<b>\$ 1,841,721</b>	<b>\$ 1,841,721</b>	<b>\$ 1,846,694</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 18,189
2. Personnel Merit Allowance	20,463
3. Operating Increase	41,190
	<b>\$ 79,842</b>

# Expenditure Detail

## Finance Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	895,078	989,605	989,605	948,109
Overtime	19	-	-	-
Allowances	2,400	2,400	2,400	2,400
Medicare	12,652	14,349	14,349	13,748
Workers Compensation	1,569	378	378	403
Retirement Contributions	79,277	89,855	89,855	83,614
Medical Benefits	98,689	99,282	99,282	111,721
Life/Disability Benefits	4,258	7,677	7,677	7,334
<b>Total Personnel</b>	<b>1,093,942</b>	<b>1,203,546</b>	<b>1,203,546</b>	<b>1,167,329</b>
<b>Purchased Services</b>				
Professional Services	97,709	111,186	111,186	111,185
Technical Services	56,529	96,000	96,000	94,575
General Services	283,497	289,261	289,261	322,390
Communication Services	113,199	110,350	110,350	114,600
Training/Registration	505	3,400	3,400	2,500
Mileage/Travel	-	6,800	6,800	4,600
Rentals/Leases	1,888	1,900	1,900	5,850
<b>Total Purchased Services</b>	<b>553,327</b>	<b>618,897</b>	<b>618,897</b>	<b>655,700</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,852	2,884	2,884	2,000
Operating Supplies	1,943	15,050	15,050	20,150
<b>Total Supplies/Non-Capital Equipment</b>	<b>3,795</b>	<b>17,934</b>	<b>17,934</b>	<b>22,150</b>
<b>Miscellaneous</b>				
Dues/Fees	1,577	1,344	1,344	1,515
<b>Total Other Expenditures</b>	<b>1,577</b>	<b>1,344</b>	<b>1,344</b>	<b>1,515</b>
<b>Total Expenditures</b>	<b>\$ 1,652,641</b>	<b>\$ 1,841,721</b>	<b>\$ 1,841,721</b>	<b>\$ 1,846,694</b>

# Expenditure Detail

## Finance Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	360,884	381,717	381,717	354,772
Allowances	1,200	1,200	1,200	1,200
Medicare	5,099	5,535	5,535	5,144
Workers Compensation	704	146	146	151
Retirement Contributions	32,344	34,151	34,151	30,538
Medical Benefits	38,891	35,927	35,927	41,635
Life/Disability Benefits	1,821	2,768	2,768	2,532
<b>Total Personnel</b>	<b>440,943</b>	<b>461,444</b>	<b>461,444</b>	<b>435,972</b>
<b>Purchased Services</b>				
Professional Services	43,658	46,863	46,863	48,982
Technical Services	19,154	49,625	49,625	51,987
General Services	92,283	106,858	106,858	124,358
Communication Services	28,075	31,000	31,000	34,250
Training/Registration	252	1,490	1,490	1,040
Mileage/Travel	-	2,525	2,525	1,425
Rentals/Leases	372	375	375	1,900
<b>Total Purchased Services</b>	<b>183,794</b>	<b>238,736</b>	<b>238,736</b>	<b>263,942</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	845	942	942	500
Operating Supplies	966	2,400	2,400	3,900
<b>Total Supplies/Non-Capital Equipment</b>	<b>1,811</b>	<b>3,342</b>	<b>3,342</b>	<b>4,400</b>
<b>Miscellaneous</b>				
Dues/Fees	763	627	627	713
<b>Total Other Expenditures</b>	<b>763</b>	<b>627</b>	<b>627</b>	<b>713</b>
<b>Total Expenditures</b>	<b>\$ 627,311</b>	<b>\$ 704,149</b>	<b>\$ 704,149</b>	<b>\$ 705,027</b>

# Expenditure Detail

## Administration/Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	360,884	381,717	381,717	354,772
Allowances	1,200	1,200	1,200	1,200
Medicare	5,099	5,535	5,535	5,144
Workers Compensation	704	146	146	151
Retirement Contributions	32,344	34,151	34,151	30,538
Medical Benefits	38,891	35,927	35,927	41,635
Life/Disability Benefits	1,821	2,768	2,768	2,532
<b>Total Personnel</b>	<b>440,943</b>	<b>461,444</b>	<b>461,444</b>	<b>435,972</b>
<b>Purchased Services</b>				
Professional Services	43,658	46,863	46,863	48,982
Technical Services	19,154	49,625	49,625	51,987
General Services	92,283	106,858	106,858	124,358
Communication Services	28,075	31,000	31,000	34,250
Training/Registration	252	1,490	1,490	1,040
Mileage/Travel	-	2,525	2,525	1,425
Rentals/Leases	372	375	375	1,900
<b>Total Purchased Services</b>	<b>183,794</b>	<b>238,736</b>	<b>238,736</b>	<b>263,942</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	845	942	942	500
Operating Supplies	966	2,400	2,400	3,900
<b>Total Supplies/Non-Capital Equipment</b>	<b>1,811</b>	<b>3,342</b>	<b>3,342</b>	<b>4,400</b>
<b>Miscellaneous</b>				
Dues/Fees	763	627	627	713
<b>Total Other Expenditures</b>	<b>763</b>	<b>627</b>	<b>627</b>	<b>713</b>
<b>Total Expenditures</b>	<b>\$ 627,311</b>	<b>\$ 704,149</b>	<b>\$ 704,149</b>	<b>\$ 705,027</b>

# Expenditure Detail

## Finance Department - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	534,194	607,888	607,888	593,337
Overtime	19	-	-	-
Allowances	1,200	1,200	1,200	1,200
Medicare	7,553	8,814	8,814	8,604
Workers Compensation	865	232	232	252
Retirement Contributions	46,933	55,704	55,704	53,076
Medical Benefits	59,798	63,355	63,355	70,086
Life/Disability Benefits	2,437	4,909	4,909	4,802
<b>Total Personnel</b>	<b>652,999</b>	<b>742,102</b>	<b>742,102</b>	<b>731,357</b>
<b>Purchased Services</b>				
Professional Services	51,375	61,863	61,863	59,503
Technical Services	37,375	46,375	46,375	42,588
General Services	191,214	182,403	182,403	198,032
Communication Services	85,124	79,350	79,350	80,350
Training/Registration	253	1,910	1,910	1,460
Mileage/Travel	-	4,275	4,275	3,175
Rentals/Leases	1,516	1,525	1,525	3,950
<b>Total Purchased Services</b>	<b>366,857</b>	<b>377,701</b>	<b>377,701</b>	<b>389,058</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,007	1,942	1,942	1,500
Operating Supplies	977	12,650	12,650	16,250
<b>Total Supplies/Non-Capital Equipment</b>	<b>1,984</b>	<b>14,592</b>	<b>14,592</b>	<b>17,750</b>
<b>Miscellaneous</b>				
Dues/Fees	814	717	717	802
<b>Total Other Expenditures</b>	<b>814</b>	<b>717</b>	<b>717</b>	<b>802</b>
<b>Total Expenditures</b>	<b>\$ 1,022,654</b>	<b>\$ 1,135,112</b>	<b>\$ 1,135,112</b>	<b>\$ 1,138,967</b>

# Expenditure Detail

## Administration/Operations Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	301,755	315,926	315,926	289,362
Allowances	1,200	1,200	1,200	1,200
Medicare	4,305	4,581	4,581	4,196
Workers Compensation	761	121	121	123
Retirement Contributions	27,213	28,508	28,508	24,999
Medical Benefits	24,190	24,840	24,840	30,140
Life/Disability Benefits	1,442	2,195	2,195	2,036
<b>Total Personnel</b>	<b>360,866</b>	<b>377,371</b>	<b>377,371</b>	<b>352,056</b>
<b>Purchased Services</b>				
Professional Services	51,375	61,863	61,863	59,503
Technical Services	26,500	31,375	31,375	31,713
General Services	18,413	17,033	17,033	25,532
Communication Services	6,070	6,000	6,000	7,000
Training/Registration	253	1,490	1,490	1,040
Mileage/Travel	-	2,525	2,525	1,425
<b>Total Purchased Services</b>	<b>102,611</b>	<b>120,286</b>	<b>120,286</b>	<b>126,213</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	74	942	942	500
Operating Supplies	474	1,900	1,900	650
<b>Total Supplies/Non-Capital Equipment</b>	<b>548</b>	<b>2,842</b>	<b>2,842</b>	<b>1,150</b>
<b>Miscellaneous</b>				
Dues/Fees	735	617	617	702
<b>Total Other Expenditures</b>	<b>735</b>	<b>617</b>	<b>617</b>	<b>702</b>
<b>Total Expenditures</b>	<b>\$ 464,760</b>	<b>\$ 501,116</b>	<b>\$ 501,116</b>	<b>\$ 480,121</b>

## Expenditure Detail

### Utility Billing Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	232,439	291,962	291,962	303,975
Overtime	19	-	-	-
Medicare	3,248	4,233	4,233	4,408
Workers Compensation	104	111	111	129
Retirement Contributions	19,720	27,196	27,196	28,077
Medical Benefits	35,608	38,515	38,515	39,946
Life/Disability Benefits	995	2,714	2,714	2,766
<b>Total Personnel</b>	<b>292,133</b>	<b>364,731</b>	<b>364,731</b>	<b>379,301</b>
<b>Purchased Services</b>				
Technical Services	10,875	15,000	15,000	10,875
General Services	172,801	165,370	165,370	172,500
Communication Services	79,054	73,350	73,350	73,350
Training/Registration	-	420	420	420
Mileage/Travel	-	1,750	1,750	1,750
Rentals/Leases	1,516	1,525	1,525	3,950
<b>Total Purchased Services</b>	<b>264,246</b>	<b>257,415</b>	<b>257,415</b>	<b>262,845</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	933	1,000	1,000	1,000
Operating Supplies	503	10,750	10,750	15,600
<b>Total Supplies/Non-Capital Equipment</b>	<b>1,436</b>	<b>11,750</b>	<b>11,750</b>	<b>16,600</b>
<b>Miscellaneous</b>				
Dues/Fees	79	100	100	100
<b>Total Other Expenditures</b>	<b>79</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Total Expenditures</b>	<b>\$ 557,894</b>	<b>\$ 633,996</b>	<b>\$ 633,996</b>	<b>\$ 658,846</b>



# Expenditure Detail

## Finance Department - Sanitation Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Professional Services	2,676	2,460	2,460	2,700
<b>Total Purchased Services</b>	<b>2,676</b>	<b>2,460</b>	<b>2,460</b>	<b>2,700</b>
<b>Total Expenditures</b>	<b>\$ 2,676</b>	<b>\$ 2,460</b>	<b>\$ 2,460</b>	<b>\$ 2,700</b>

# Expenditure Detail

## Administration/Operations Division - Sanitation Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Professional Services	2,676	2,460	2,460	2,700
<b>Total Purchased Services</b>	<b>2,676</b>	<b>2,460</b>	<b>2,460</b>	<b>2,700</b>
<b>Total Expenditures</b>	<b>\$ 2,676</b>	<b>\$ 2,460</b>	<b>\$ 2,460</b>	<b>\$ 2,700</b>

# Planning & Development

Brook Svoboda, Director of Planning & Development

## Department Description

The Planning and Development Department is responsible for the administration of the City's land use and development functions including building, planning, and neighborhood services (code enforcement). The department also guides the City's ongoing development and redevelopment activities by recruiting new investment and working to integrate new development projects into the existing fabric of the community. The department is also responsible for the administration and enforcement of the City's building, electrical, plumbing, and mechanical codes, as well as enforcement of the City's zoning ordinance and nuisance abatement program.

## 2024 Achievements

- City Hall Project Completed - Net Zero Building (Council Goal #7)
- Climate Action & Resilience Plan started (Council Goal #7)
- Kicked off Marketplace and Section 36 Sub-Area Plans (Council Goal #5)

## Goals & Objectives

- Implement Connect Northglenn recommendations (Council Goal #8)
- Complete Climate Action & Resilience Plan (Council Goal #7)
- Complete Sub Area Plans - Market Place & Section 36 (Council Goal #5)

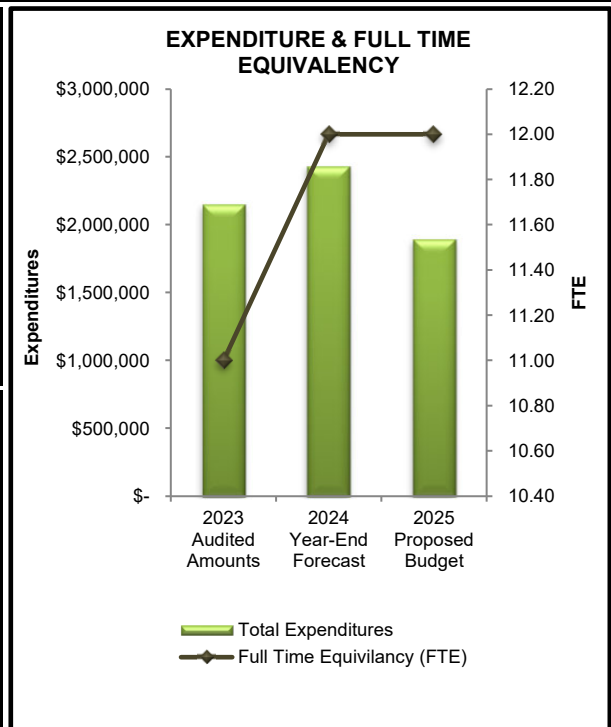
## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
# of Permits Issued	#5	2,063	2,063	1,096	1,370
Permit Fee Collection	#5	\$ 2,636,161	\$ 2,636,161	\$ 1,292,001	\$ 1,615,000
Permit Valuations	#5	\$ 85,069,533	\$ 85,069,533	\$ 49,000,000	\$ 61,250,000
Neighborhood Service Officer Activity (calls)	#5	2,500	2,500	2,500	2,500

## Planning & Development

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,891,504	12.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>1,891,504</b>	<b>12.00</b>

2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 214,151	1.00
Operations	1,154,385	5.00
Neighborhood Services	522,968	6.00
<b>Total</b>	<b>1,891,504</b>	<b>12.00</b>



EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	11.00	12.00	12.00	12.00
<b>Expenditures:</b>				
Personnel	\$ 1,113,050	\$ 1,247,762	\$ 1,247,762	\$ 1,280,134
Purchased Services	975,293	1,159,047	1,159,047	585,600
Supplies/Non-Capital Equipment	24,176	16,300	16,300	22,300
Capital Outlay	32,276	-	-	-
Miscellaneous	694	3,470	3,470	3,470
<b>Total Expenditures</b>	<b>\$ 2,145,489</b>	<b>\$ 2,426,579</b>	<b>\$ 2,426,579</b>	<b>\$ 1,891,504</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 19,680
2. Personnel Merit Allowance	22,140
3. iPad Replacements	6,000
	<b>\$ 47,820</b>

# Expenditure Detail

## Planning & Development Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	887,486	1,000,594	1,000,594	1,025,827
Overtime	2,897	4,000	4,000	4,000
Allowances	46	-	-	-
Medicare	12,467	14,508	14,508	14,874
Workers Compensation	4,945	4,116	4,116	4,695
Retirement Contributions	81,064	84,277	84,277	85,513
Medical Benefits	118,829	131,692	131,692	136,560
Life/Disability Benefits	5,316	8,575	8,575	8,665
<b>Total Personnel</b>	<b>1,113,050</b>	<b>1,247,762</b>	<b>1,247,762</b>	<b>1,280,134</b>
<b>Purchased Services</b>				
Professional Services	100,339	620,447	620,447	47,000
Technical Services	805,279	475,000	475,000	475,000
General Services	47,422	25,000	25,000	25,000
Property Services	29	-	-	-
Communication Services	5,989	11,280	11,280	11,280
Training/Registration	8,399	18,500	18,500	18,500
Mileage/Travel	5,548	6,000	6,000	6,000
Rentals/Leases	2,288	2,820	2,820	2,820
<b>Total Purchased Services</b>	<b>975,293</b>	<b>1,159,047</b>	<b>1,159,047</b>	<b>585,600</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	3,711	4,000	4,000	4,000
Operating Supplies	10,112	8,100	8,100	8,100
Non-Capital Equipment	6,956	-	-	6,000
Motor Vehicle Fuels	3,397	4,200	4,200	4,200
<b>Total Supplies/Non-Capital Equipment</b>	<b>24,176</b>	<b>16,300</b>	<b>16,300</b>	<b>22,300</b>
<b>Capital Outlay</b>				
Capital Equipment	32,276	-	-	-
<b>Total Capital Outlay</b>	<b>32,276</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>				
Dues/Fees	694	3,470	3,470	3,470
<b>Total Other Expenditures</b>	<b>694</b>	<b>3,470</b>	<b>3,470</b>	<b>3,470</b>
<b>Total Expenditures</b>	<b>\$ 2,145,489</b>	<b>\$ 2,426,579</b>	<b>\$ 2,426,579</b>	<b>\$ 1,891,504</b>

# Expenditure Detail

## Planning & Development Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	887,486	1,000,594	1,000,594	1,025,827
Overtime	2,897	4,000	4,000	4,000
Allowances	46	-	-	-
Medicare	12,467	14,508	14,508	14,874
Workers Compensation	4,945	4,116	4,116	4,695
Retirement Contributions	81,064	84,277	84,277	85,513
Medical Benefits	118,829	131,692	131,692	136,560
Life/Disability Benefits	5,316	8,575	8,575	8,665
<b>Total Personnel</b>	<b>1,113,050</b>	<b>1,247,762</b>	<b>1,247,762</b>	<b>1,280,134</b>
<b>Purchased Services</b>				
Professional Services	100,339	620,447	620,447	47,000
Technical Services	805,279	475,000	475,000	475,000
General Services	47,422	25,000	25,000	25,000
Property Services	29	-	-	-
Communication Services	5,989	11,280	11,280	11,280
Training/Registration	8,399	18,500	18,500	18,500
Mileage/Travel	5,548	6,000	6,000	6,000
Rentals/Leases	2,288	2,820	2,820	2,820
<b>Total Purchased Services</b>	<b>975,293</b>	<b>1,159,047</b>	<b>1,159,047</b>	<b>585,600</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	3,711	4,000	4,000	4,000
Operating Supplies	10,112	8,100	8,100	8,100
Non-Capital Equipment	6,956	-	-	6,000
Motor Vehicle Fuels	3,397	4,200	4,200	4,200
<b>Total Supplies/Non-Capital Equipment</b>	<b>24,176</b>	<b>16,300</b>	<b>16,300</b>	<b>22,300</b>
<b>Capital Outlay</b>				
Capital Equipment	32,276	-	-	-
<b>Total Capital Outlay</b>	<b>32,276</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>				
Dues/Fees	694	3,470	3,470	3,470
<b>Total Other Expenditures</b>	<b>694</b>	<b>3,470</b>	<b>3,470</b>	<b>3,470</b>
<b>Total Expenditures</b>	<b>\$ 2,145,489</b>	<b>\$ 2,426,579</b>	<b>\$ 2,426,579</b>	<b>\$ 1,891,504</b>

# Expenditure Detail

## Administrative Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	163,747	170,411	170,411	176,790
Medicare	2,374	2,471	2,471	2,563
Workers Compensation	69	65	65	75
Retirement Contributions	16,375	14,963	14,963	15,262
Medical Benefits	8,062	8,453	8,453	8,765
Life/Disability Benefits	1,025	1,487	1,487	1,506
<b>Total Personnel</b>	<b>191,652</b>	<b>197,850</b>	<b>197,850</b>	<b>204,961</b>
<b>Purchased Services</b>				
Professional Services	-	35,000	35,000	-
Training/Registration	200	6,500	6,500	6,500
Mileage/Travel	934	1,000	1,000	1,000
Rentals/Leases	-	120	120	120
<b>Total Purchased Services</b>	<b>1,134</b>	<b>42,620</b>	<b>42,620</b>	<b>7,620</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	-	300	300	300
Operating Supplies	-	300	300	300
<b>Total Supplies/Non-Capital Equipment</b>	<b>-</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>Miscellaneous</b>				
Dues/Fees	26	970	970	970
<b>Total Other Expenditures</b>	<b>26</b>	<b>970</b>	<b>970</b>	<b>970</b>
<b>Total Expenditures</b>	<b>\$ 192,812</b>	<b>\$ 242,040</b>	<b>\$ 242,040</b>	<b>\$ 214,151</b>

## Expenditure Detail

### Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	402,438	484,979	484,979	493,918
Medicare	5,654	7,032	7,032	7,162
Workers Compensation	171	185	185	210
Retirement Contributions	36,060	39,202	39,202	39,626
Medical Benefits	44,929	66,060	66,060	68,515
Life/Disability Benefits	2,593	4,139	4,139	4,174
<b>Total Personnel</b>	<b>491,845</b>	<b>601,597</b>	<b>601,597</b>	<b>613,605</b>
<b>Purchased Services</b>				
Professional Services	100,209	585,447	585,447	47,000
Technical Services	805,279	475,000	475,000	475,000
General Services	23,312	-	-	-
Communication Services	926	2,280	2,280	2,280
Training/Registration	3,120	6,000	6,000	6,000
Mileage/Travel	4,231	4,500	4,500	4,500
Rentals/Leases	1,144	1,200	1,200	1,200
<b>Total Purchased Services</b>	<b>938,221</b>	<b>1,074,427</b>	<b>1,074,427</b>	<b>535,980</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,401	1,500	1,500	1,500
Operating Supplies	1,987	800	800	800
Non-Capital Equipment	6,956	-	-	-
<b>Total Supplies/Non-Capital Equipment</b>	<b>10,344</b>	<b>2,300</b>	<b>2,300</b>	<b>2,300</b>
<b>Miscellaneous</b>				
Dues/Fees	668	2,500	2,500	2,500
<b>Total Other Expenditures</b>	<b>668</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Total Expenditures</b>	<b>\$ 1,441,078</b>	<b>\$ 1,680,824</b>	<b>\$ 1,680,824</b>	<b>\$ 1,154,385</b>



# Expenditure Detail

## Neighborhood Services Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	321,301	345,204	345,204	355,119
Overtime	2,897	4,000	4,000	4,000
Allowances	46	-	-	-
Medicare	4,439	5,005	5,005	5,149
Workers Compensation	4,705	3,866	3,866	4,410
Retirement Contributions	28,629	30,112	30,112	30,625
Medical Benefits	65,838	57,179	57,179	59,280
Life/Disability Benefits	1,698	2,949	2,949	2,985
<b>Total Personnel</b>	<b>429,553</b>	<b>448,315</b>	<b>448,315</b>	<b>461,568</b>
<b>Purchased Services</b>				
Professional Services	130	-	-	-
General Services	24,110	25,000	25,000	25,000
Property Services	29	-	-	-
Communication Services	5,063	9,000	9,000	9,000
Training/Registration	5,079	6,000	6,000	6,000
Mileage/Travel	383	500	500	500
Rentals/Leases	1,144	1,500	1,500	1,500
<b>Total Purchased Services</b>	<b>35,938</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	2,310	2,200	2,200	2,200
Operating Supplies	8,125	7,000	7,000	7,000
Non-Capital Equipment	-	-	-	6,000
Motor Vehicle Fuels	3,397	4,200	4,200	4,200
<b>Total Supplies/Non-Capital Equipment</b>	<b>13,832</b>	<b>13,400</b>	<b>13,400</b>	<b>19,400</b>
<b>Capital Outlay</b>				
Capital Equipment	32,276	-	-	-
<b>Total Capital Outlay</b>	<b>32,276</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 511,599</b>	<b>\$ 503,715</b>	<b>\$ 503,715</b>	<b>\$ 522,968</b>

# Parks, Recreation & Culture

Amanda Peterson, Director of Parks, Recreation & Culture

## Department Description

The City of Northglenn's Department of Parks, Recreation & Culture strives to provide a wide variety of high quality recreation services, theatre & cultural arts programs, parks, facilities, and community engagement opportunities to create community interaction, promote health and wellbeing, and enhance the quality of life for residents and participants.

## 2024 Achievements

- Completed comprehensive planning documents for the department, including Playbook, the Parks, Recreation & Culture long-range plan, and the Northglenn Arts & Humanities long-range plan, that will be utilized as a guide for programming and capital improvements for the next 10-15 years.
- Completed several major capital improvement projects, including renovation of Kiwanis Pool, replacement of playgrounds at all three parks in Fox Run, and installation of the NinjaCross course in the lap pool, as well as two public art installations - Flowing Together in the new City Hall, with artist Jodie Bliss and Traffic Signal Cabinet Wraps, with artist Julia Williams.
- Utilization of the Metropolitan Football Stadium District funding to partner with the Northglenn Arts & Humanities Foundation to build a youth arts scholarship endowment, partnership with the Adams 12 Five Star Foundation to provide active recreation scholarships for youth, installation of the NinjaCross course in the lap pool, and build upon the funding available for Odell Barry Park.
- Secured grant funding in the amount of approximately \$1.8 million from Adams County Open Space, Science & Cultural Facilities District, Rose Community Foundation, and TourWest.

## Goals & Objectives

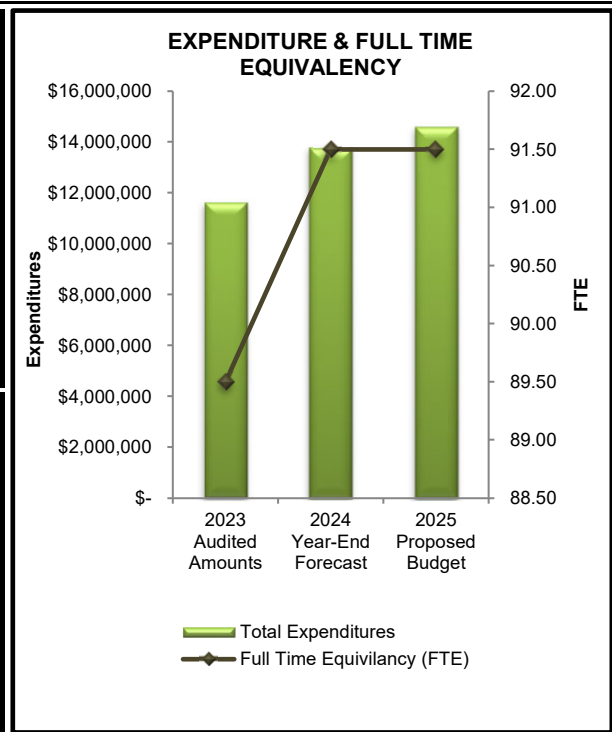
- Submit grant requests for applicable projects through Adams County Open Space and other sources as appropriate, specifically seeking funds for Odell Barry Park, Festival Lawn Shade, Huron Crossing Lighting, Centennial Park Design and Larson Glenn Park (Council Goal #1)
- Implement Playbook, the 2024 Parks and Recreation long-range plan, aligning with the City's Strategic Plan.
- Continue the transition to electric landscape maintenance equipment, including planning for longer term fleet and equipment conversion with City sustainability goals and objective in mind.

## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
# of park acres maintained	#8	342	361	361	361
# of ROW acres maintained	#8	250	257	257	257
# of miles of trails maintained	#8	39	39	39	39
Recreation Center attendance	#2	264,000	264,000	223,000	250,000
Number of registered program participants	#2	6,000	10,224	10,750	11,300

## Parks, Recreation & Culture

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 8,384,282	92.00
Conservation Trust Fund	851,351	-
CDBG Fund	-	-
Capital Projects Fund	5,347,244	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>14,582,877</b>	<b>92.00</b>



2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Park Operations	\$ 2,824,624	26.50
Recreation Operations	5,559,658	65.50
Capital Improvement Projects	6,198,595	-
<b>Total</b>	<b>14,582,877</b>	<b>92.00</b>

EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	89.50	91.50	91.50	91.50
<b>Expenditures:</b>				
Personnel	\$ 5,479,423	\$ 6,247,802	\$ 6,247,802	\$ 6,565,012
Purchased Services	1,150,615	864,317	864,317	842,980
Supplies/Non-Capital Equipment	873,906	893,640	893,640	908,640
Capital Outlay	4,100,630	9,903,226	5,757,322	6,258,595
Miscellaneous	7,154	7,650	7,650	7,650
<b>Total Expenditures</b>	<b>\$ 11,611,728</b>	<b>\$ 17,916,635</b>	<b>\$ 13,770,731</b>	<b>\$ 14,582,877</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 94,447
2. Personnel Merit Allowance	106,253
3. Mower	60,000
4. Park Ranger Safety Equipment	33,000
5. Parks Small Equipment	53,000
6. Ballfield Portable Mounds	9,000
	<b>\$ 355,700</b>

# Expenditure Detail

## Parks, Recreation & Culture Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	4,006,737	4,715,007	4,715,007	4,923,251
Seasonal/Temporary Wages	381,751	262,303	262,303	332,125
Overtime	71,244	37,050	37,050	37,050
Allowances	9,305	9,018	9,018	9,018
Medicare	62,720	72,170	72,170	74,903
Workers Compensation	32,361	29,071	29,071	32,321
Retirement Contributions	301,969	415,445	415,445	428,213
Medical Benefits	595,397	667,359	667,359	686,920
Life/Disability Benefits	17,939	40,379	40,379	41,211
<b>Total Personnel</b>	<b>5,479,423</b>	<b>6,247,802</b>	<b>6,247,802</b>	<b>6,565,012</b>
<b>Purchased Services</b>				
Professional Services	182,634	64,967	64,967	47,130
Technical Services	18,903	27,500	27,500	27,500
General Services	361,309	289,700	289,700	286,200
Property Services	451,857	317,020	317,020	317,020
Communication Services	90,654	101,680	101,680	101,680
Training/Registration	38,169	57,300	57,300	57,300
Mileage/Travel	100	150	150	150
Rentals/Leases	6,989	6,000	6,000	6,000
<b>Total Purchased Services</b>	<b>1,150,615</b>	<b>864,317</b>	<b>864,317</b>	<b>842,980</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	3,111	3,550	3,550	3,550
Technology Supplies	6,789	33,000	33,000	8,000
Operating Supplies	531,403	529,290	529,290	579,290
Inventory Supplies	2,277	2,000	2,000	2,000
Non-Capital Equipment	16,501	9,500	9,500	43,500
Gas/Electricity	279,491	277,500	277,500	237,500
Motor Vehicle Fuels	34,334	38,800	38,800	34,800
<b>Total Supplies/Non-Capital Equipment</b>	<b>873,906</b>	<b>893,640</b>	<b>893,640</b>	<b>908,640</b>
<b>Capital Outlay</b>				
Capital Equipment	293,826	348,100	348,100	60,000
Capital Improvement Projects	3,806,804	9,555,126	5,409,222	6,198,595
<b>Total Capital Outlay</b>	<b>4,100,630</b>	<b>9,903,226</b>	<b>5,757,322</b>	<b>6,258,595</b>
<b>Miscellaneous</b>				
Dues/Fees	7,154	7,400	7,400	7,400
Bad Debt Expense	-	250	250	250
<b>Total Other Expenditures</b>	<b>7,154</b>	<b>7,650</b>	<b>7,650</b>	<b>7,650</b>
<b>Total Expenditures</b>	<b>\$ 11,611,728</b>	<b>\$ 17,916,635</b>	<b>\$ 13,770,731</b>	<b>\$ 14,582,877</b>

# Expenditure Detail

## Parks, Recreation & Culture Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	4,006,737	4,715,007	4,715,007	4,923,251
Seasonal/Temporary Wages	381,751	262,303	262,303	332,125
Overtime	71,244	37,050	37,050	37,050
Allowances	9,305	9,018	9,018	9,018
Medicare	62,720	72,170	72,170	74,903
Workers Compensation	32,361	29,071	29,071	32,321
Retirement Contributions	301,969	415,445	415,445	428,213
Medical Benefits	595,397	667,359	667,359	686,920
Life/Disability Benefits	17,939	40,379	40,379	41,211
<b>Total Personnel</b>	<b>5,479,423</b>	<b>6,247,802</b>	<b>6,247,802</b>	<b>6,565,012</b>
<b>Purchased Services</b>				
Professional Services	182,634	64,967	64,967	47,130
Technical Services	18,903	27,500	27,500	27,500
General Services	361,309	289,700	289,700	286,200
Property Services	451,857	317,020	317,020	317,020
Communication Services	90,654	101,680	101,680	101,680
Training/Registration	38,169	57,300	57,300	57,300
Mileage/Travel	100	150	150	150
Rentals/Leases	6,989	6,000	6,000	6,000
<b>Total Purchased Services</b>	<b>1,150,615</b>	<b>864,317</b>	<b>864,317</b>	<b>842,980</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	3,111	3,550	3,550	3,550
Technology Supplies	6,789	33,000	33,000	8,000
Operating Supplies	531,403	529,290	529,290	579,290
Inventory Supplies	2,277	2,000	2,000	2,000
Non-Capital Equipment	16,501	9,500	9,500	43,500
Gas/Electricity	279,491	277,500	277,500	237,500
Motor Vehicle Fuels	34,334	38,800	38,800	34,800
<b>Total Supplies/Non-Capital Equipment</b>	<b>873,906</b>	<b>893,640</b>	<b>893,640</b>	<b>908,640</b>
<b>Capital Outlay</b>				
Capital Equipment	293,826	348,100	348,100	60,000
<b>Total Capital Outlay</b>	<b>293,826</b>	<b>348,100</b>	<b>348,100</b>	<b>60,000</b>
<b>Miscellaneous</b>				
Dues/Fees	7,154	7,400	7,400	7,400
<b>Total Other Expenditures</b>	<b>7,154</b>	<b>7,650</b>	<b>7,650</b>	<b>7,650</b>
<b>Total Expenditures</b>	<b>\$ 7,804,924</b>	<b>\$ 8,361,509</b>	<b>\$ 8,361,509</b>	<b>\$ 8,384,282</b>

# Expenditure Detail

## Park Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	1,303,430	1,376,839	1,376,839	1,561,766
Seasonal/Temporary Wages	87,505	35,333	35,333	125,000
Overtime	61,666	30,300	30,300	30,300
Allowances	6,443	6,618	6,618	6,618
Medicare	20,367	20,476	20,476	23,158
Workers Compensation	16,372	12,494	12,494	15,093
Retirement Contributions	111,663	119,658	119,658	133,457
Medical Benefits	233,202	231,274	231,274	262,271
Life/Disability Benefits	7,281	11,838	11,838	13,011
<b>Total Personnel</b>	<b>1,847,929</b>	<b>1,844,830</b>	<b>1,844,830</b>	<b>2,170,674</b>
<b>Purchased Services</b>				
Professional Services	110,190	26,587	26,587	8,750
General Services	15,600	3,500	3,500	-
Property Services	299,143	177,000	177,000	177,000
Communication Services	11,041	12,000	12,000	12,000
Training/Registration	11,078	14,000	14,000	14,000
Rentals/Leases	2,475	1,400	1,400	1,400
<b>Total Purchased Services</b>	<b>449,527</b>	<b>234,487</b>	<b>234,487</b>	<b>213,150</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,954	1,000	1,000	1,000
Operating Supplies	245,696	241,500	241,500	291,500
Non-Capital Equipment	7,421	-	-	25,000
Gas/Electricity	25,662	27,500	27,500	27,500
Motor Vehicle Fuels	32,746	37,000	37,000	33,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>313,479</b>	<b>307,000</b>	<b>307,000</b>	<b>378,000</b>
<b>Capital Outlay</b>				
Capital Equipment	226,856	348,100	348,100	60,000
<b>Total Capital Outlay</b>	<b>226,856</b>	<b>348,100</b>	<b>348,100</b>	<b>60,000</b>
<b>Miscellaneous</b>				
Dues/Fees	1,862	2,800	2,800	2,800
<b>Total Other Expenditures</b>	<b>1,862</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>
<b>Total Expenditures</b>	<b>\$ 2,839,653</b>	<b>\$ 2,737,217</b>	<b>\$ 2,737,217</b>	<b>\$ 2,824,624</b>

# Expenditure Detail

## Recreation Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	2,703,307	3,338,168	3,338,168	3,361,485
Seasonal/Temporary Wages	294,246	226,970	226,970	207,125
Overtime	9,578	6,750	6,750	6,750
Allowances	2,862	2,400	2,400	2,400
Medicare	42,353	51,694	51,694	51,745
Workers Compensation	15,989	16,577	16,577	17,228
Retirement Contributions	190,306	295,787	295,787	294,756
Medical Benefits	362,195	436,085	436,085	424,649
Life/Disability Benefits	10,658	28,541	28,541	28,200
<b>Total Personnel</b>	<b>3,631,494</b>	<b>4,402,972</b>	<b>4,402,972</b>	<b>4,394,338</b>
<b>Purchased Services</b>				
Professional Services	72,444	38,380	38,380	38,380
Technical Services	18,903	27,500	27,500	27,500
General Services	345,709	286,200	286,200	286,200
Property Services	152,714	140,020	140,020	140,020
Communication Services	79,613	89,680	89,680	89,680
Training/Registration	27,091	43,300	43,300	43,300
Mileage/Travel	100	150	150	150
Rentals/Leases	4,514	4,600	4,600	4,600
<b>Total Purchased Services</b>	<b>701,088</b>	<b>629,830</b>	<b>629,830</b>	<b>629,830</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,157	2,550	2,550	2,550
Technology Supplies	6,789	33,000	33,000	8,000
Operating Supplies	285,707	287,790	287,790	287,790
Inventory Supplies	2,277	2,000	2,000	2,000
Non-Capital Equipment	9,080	9,500	9,500	18,500
Gas/Electricity	253,829	250,000	250,000	210,000
Motor Vehicle Fuels	1,588	1,800	1,800	1,800
<b>Total Supplies/Non-Capital Equipment</b>	<b>560,427</b>	<b>586,640</b>	<b>586,640</b>	<b>530,640</b>
<b>Capital Outlay</b>				
Capital Equipment	66,970	-	-	-
<b>Total Capital Outlay</b>	<b>66,970</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>				
Dues/Fees	5,292	4,600	4,600	4,600
Bad Debt Expense	-	250	250	250
<b>Total Other Expenditures</b>	<b>5,292</b>	<b>4,850</b>	<b>4,850</b>	<b>4,850</b>
<b>Total Expenditures</b>	<b>\$ 4,965,271</b>	<b>\$ 5,624,292</b>	<b>\$ 5,624,292</b>	<b>\$ 5,559,658</b>

# Expenditure Detail

## Parks, Recreation & Culture Department - Conservation Trust Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Capital Improvement Projects	641,565	1,550,759	1,550,759	851,351
<b>Total Capital Outlay</b>	<b>641,565</b>	<b>1,550,759</b>	<b>1,550,759</b>	<b>851,351</b>
<b>Total Expenditures</b>	<b>\$ 641,565</b>	<b>\$ 1,550,759</b>	<b>\$ 1,550,759</b>	<b>\$ 851,351</b>



# Expenditure Detail

## Capital Improvement Projects Division - Conservation Trust Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Capital Improvement Projects	641,565	1,550,759	1,550,759	851,351
<b>Total Capital Outlay</b>	<b>641,565</b>	<b>1,550,759</b>	<b>1,550,759</b>	<b>851,351</b>
<b>Total Expenditures</b>	<b>\$ 641,565</b>	<b>\$ 1,550,759</b>	<b>\$ 1,550,759</b>	<b>\$ 851,351</b>

## Expenditure Detail

### Parks, Recreation & Culture Department - Capital Projects Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Property/Rights	-	-	-	-
Capital Equipment	-	-	-	-
Capital Improvement Projects	3,165,239	8,004,367	3,858,463	5,347,244
<b>Total Capital Outlay</b>	<b>3,165,239</b>	<b>8,004,367</b>	<b>3,858,463</b>	<b>5,347,244</b>
<b>Total Expenditures</b>	<b>\$ 3,165,239</b>	<b>\$ 8,004,367</b>	<b>\$ 3,858,463</b>	<b>\$ 5,347,244</b>

# Expenditure Detail

## Capital Improvement Projects Division - Capital Projects Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Capital Improvement Projects	3,165,239	8,004,367	3,858,463	5,347,244
<b>Total Capital Outlay</b>	<b>3,165,239</b>	<b>8,004,367</b>	<b>3,858,463</b>	<b>5,347,244</b>
<b>Total Expenditures</b>	<b>\$ 3,165,239</b>	<b>\$ 8,004,367</b>	<b>\$ 3,858,463</b>	<b>\$ 5,347,244</b>

# Police

**James May, Jr., Police Chief**

## Department Description

The Northglenn Police Department is a full-service municipal law enforcement agency consisting of four primary divisions: Administration, Professional Standards, Patrol, and Support. These divisions are managed by Command Staff with a Commander managing Patrol, Professional Standards, Support, and the Deputy Chief of Police managing Administration.

- The Chief of Police is responsible for administering and managing the Department, including establishing standards of service to be provided to the public.
- The Deputy Chief is primarily responsible to provide support to the Chief, provide general management, direction and oversight to the Patrol, Professional Standards and Support Commanders, and oversees the Department's Administrative Department budget and policy manual.
- The Patrol division provides 24 hours per day, seven days per week uniformed officer response to emergency and non-emergency calls for service, directed patrol and crime prevention. The Patrol division also provides tactical intervention with a SWAT element, and includes Animal Control.
- The Support Division is responsible for criminal investigations, Police Records, Property Evidence, Victim Services, Forensic Processing and Criminalist, North Metro Drug Task Force and the Colorado Motor Vehicle Theft Task Force.
- The Professional Standards Division is responsible for Education and Training of Department members, Internal Affairs, Community Relations, Technology, Hiring, Retention, Special Events and Grant Management.
- Enhanced 911, dispatch and records management services are provided by contract with the Adams County Communications Center.

## 2024 Achievements

- Implementation of Police Department Strategic Plan which builds on City Council's Public Safety Plan (City Council Goal 3.3)
- Continue our work towards implementation and resource allocation of a data-driven targeted deployment according to crime activity identified through hotspot mapping (City Council Goal 3.1)
- Obtain full staffing and begin the over-hire process to reduce staffing shortages due to training and employee turnover
- Provide Emotional Intelligence training for all sworn Department members through Brower Psychological Services
- Ensure professional development opportunities for all command staff members to ensure pathways toward individual and organizational career goals
- Identify and hire an Internal Affairs Sergeant to provide consistent and thorough internal investigations related to officer conduct. Implement third traffic officer in the Traffic Unit (City Council Goal 3.2)

## Goals & Objectives

- Continue work on obtaining accreditation for the Property and Evidence process (Council Goal #3.3)
- Implement technology and systems analysis that provides data collection methods that will broaden intelligence-led policing strategies within the organization. (City Council Goal 3.1)
- Establish a professional development program for supervisors
- Implement fourth traffic officer in the Traffic Unit (City Council Goal 3.2)
- Implement the next phase of Police Department's Strategic Plan (City Council Goal 3.3)

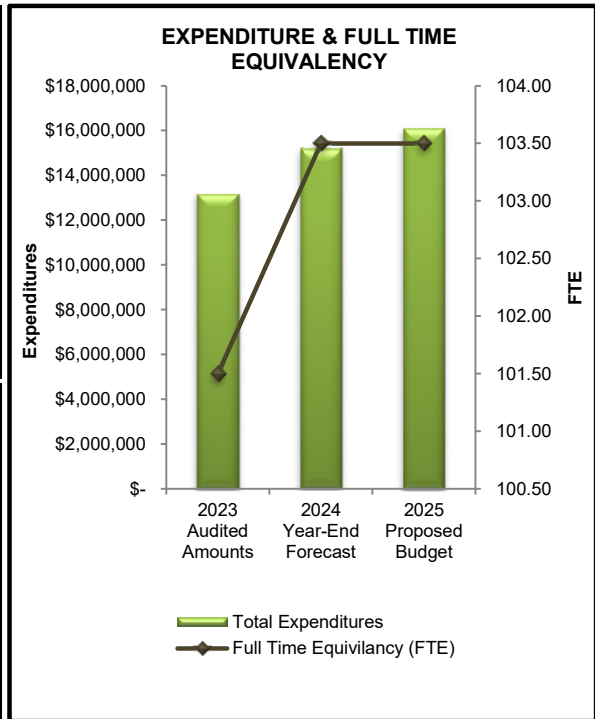
## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
Calls for Service	#3	49,905	49,097	47,718	46,793
Incident Reports Processed	#3	8,933	6,767	6,948	7,015
# of Arrests	#3	1,300	2,021	1,916	1,966
# of Traffic Accidents Reported	#3	1,251	1,305	1,282	1,279
Municipal Summons Issued	#3	3,682	4,783	3,960	4,156

# Police

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 16,092,627	103.50
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>16,092,627</b>	<b>103.50</b>

2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 3,496,426	9.00
Support Operations	2,948,467	26.50
Patrol Division	9,448,853	66.00
Animal Control	198,881	2.00
<b>Total</b>	<b>16,092,627</b>	<b>103.50</b>



EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	101.50	103.50	103.50	103.50
<b>Expenditures:</b>				
Personnel	\$ 10,716,268	\$ 12,296,895	\$ 12,296,895	\$ 13,096,464
Purchased Services	1,726,143	2,080,149	2,080,149	2,190,367
Supplies/Non-Capital Equipment	392,840	508,207	508,207	610,796
Capital Outlay	300,352	319,619	319,619	187,621
Miscellaneous	2,898	4,499	4,499	7,379
<b>Total Expenditures</b>	<b>\$ 13,138,501</b>	<b>\$ 15,209,369</b>	<b>\$ 15,209,369</b>	<b>\$ 16,092,627</b>

2025 BUDGET PACKAGES	
	Amount
1. Personnel Market Allowance	\$ 263,820
2. Personnel Step Allowance	254,903
3. AST Modular Vehicle Barrier System	149,974
4. IGA Increases - ADCOM, Victim Services & Animal Shelter	74,345
5. Youth Resource & Assessment Center	34,796
6. Officer Safety Equipment - Bullet Proof Vests / SWAT Ballistic Helmets	25,277
7. Axon OSP 7+ Body Worn Camera System Increase	24,362
8. Laptop/Surface Replacements	22,780
9. Vehicle Reallocations (2)	22,098
10. Drone Equipment	10,075
11. Investigations Cubicle Expansion	7,500
12. CSI Equipment	5,443
13. TRUNARC Testing Equipment	5,150
14. Prox Card Printer	5,100
<b>Total</b>	<b>\$ 905,623</b>

# Expenditure Detail

## Police Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	7,969,332	9,293,228	9,293,228	10,041,806
Overtime	635,457	447,500	447,500	447,500
Allowances	47,918	52,428	52,428	51,228
Medicare	122,013	139,194	139,194	145,606
Workers Compensation	106,128	107,524	107,524	122,298
Retirement Contributions	697,986	781,470	781,470	821,623
Medical Benefits	907,196	1,161,574	1,161,574	1,119,609
Life/Disability Benefits	230,238	313,977	313,977	346,794
<b>Total Personnel</b>	<b>10,716,268</b>	<b>12,296,895</b>	<b>12,296,895</b>	<b>13,096,464</b>
<b>Purchased Services</b>				
Professional Services	452,907	574,596	574,596	565,233
Technical Services	63,855	103,772	103,772	97,648
General Services	28,548	31,000	31,000	43,999
Property Services	36,728	10,500	10,500	24,200
Communication Services	640,834	749,634	749,634	793,327
Training/Registration	171,025	250,072	250,072	278,505
Mileage/Travel	30,435	18,900	18,900	20,343
Rentals/Leases	301,811	341,675	341,675	367,112
<b>Total Purchased Services</b>	<b>1,726,143</b>	<b>2,080,149</b>	<b>2,080,149</b>	<b>2,190,367</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	25,165	28,000	28,000	34,500
Technology Supplies	9,476	8,000	8,000	42,999
Operating Supplies	84,163	103,687	103,687	106,180
Non-Capital Equipment	116,618	207,520	207,520	269,617
Gas/Electricity	65,144	67,000	67,000	65,000
Motor Vehicle Fuels	92,274	94,000	94,000	92,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>392,840</b>	<b>508,207</b>	<b>508,207</b>	<b>610,796</b>
<b>Capital Outlay</b>				
Capital Equipment	300,352	319,619	319,619	187,621
<b>Total Capital Outlay</b>	<b>300,352</b>	<b>319,619</b>	<b>319,619</b>	<b>187,621</b>
<b>Miscellaneous</b>				
Dues/Fees	2,554	4,499	4,499	7,379
Community Incentive	344	-	-	-
<b>Total Other Expenditures</b>	<b>2,898</b>	<b>4,499</b>	<b>4,499</b>	<b>7,379</b>
<b>Total Expenditures</b>	<b>\$ 13,138,501</b>	<b>\$ 15,209,369</b>	<b>\$ 15,209,369</b>	<b>\$ 16,092,627</b>

## Expenditure Detail

### Police Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	7,969,332	9,293,228	9,293,228	10,041,806
Overtime	635,457	447,500	447,500	447,500
Allowances	47,918	52,428	52,428	51,228
Medicare	122,013	139,194	139,194	145,606
Workers Compensation	106,128	107,524	107,524	122,298
Retirement Contributions	697,986	781,470	781,470	821,623
Medical Benefits	907,196	1,161,574	1,161,574	1,119,609
Life/Disability Benefits	230,238	313,977	313,977	346,794
<b>Total Personnel</b>	<b>10,716,268</b>	<b>12,296,895</b>	<b>12,296,895</b>	<b>13,096,464</b>
<b>Purchased Services</b>				
Professional Services	452,907	574,596	574,596	565,233
Technical Services	63,855	103,772	103,772	97,648
General Services	28,548	31,000	31,000	43,999
Property Services	36,728	10,500	10,500	24,200
Communication Services	640,834	749,634	749,634	793,327
Training/Registration	171,025	250,072	250,072	278,505
Mileage/Travel	30,435	18,900	18,900	20,343
Rentals/Leases	301,811	341,675	341,675	367,112
<b>Total Purchased Services</b>	<b>1,726,143</b>	<b>2,080,149</b>	<b>2,080,149</b>	<b>2,190,367</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	25,165	28,000	28,000	34,500
Technology Supplies	9,476	8,000	8,000	42,999
Operating Supplies	84,163	103,687	103,687	106,180
Non-Capital Equipment	116,618	207,520	207,520	269,617
Gas/Electricity	65,144	67,000	67,000	65,000
Motor Vehicle Fuels	92,274	94,000	94,000	92,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>392,840</b>	<b>508,207</b>	<b>508,207</b>	<b>610,796</b>
<b>Capital Outlay</b>				
Capital Equipment	300,352	319,619	319,619	187,621
<b>Total Capital Outlay</b>	<b>300,352</b>	<b>319,619</b>	<b>319,619</b>	<b>187,621</b>
<b>Miscellaneous</b>				
Dues/Fees	2,554	4,499	4,499	7,379
Community Incentive	344	-	-	-
<b>Total Other Expenditures</b>	<b>2,898</b>	<b>4,499</b>	<b>4,499</b>	<b>7,379</b>
<b>Total Expenditures</b>	<b>\$ 13,138,501</b>	<b>\$ 15,209,369</b>	<b>\$ 15,209,369</b>	<b>\$ 16,092,627</b>

# Expenditure Detail

## Administration Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	736,273	961,194	961,194	1,046,860
Overtime	5,356	3,000	3,000	3,000
Allowances	3,790	2,736	2,736	2,736
Medicare	10,590	13,937	13,937	15,179
Workers Compensation	7,462	10,943	10,943	12,986
Retirement Contributions	66,303	82,603	82,603	88,824
Medical Benefits	70,741	124,623	124,623	129,271
Life/Disability Benefits	10,441	27,042	27,042	30,753
<b>Total Personnel</b>	<b>910,956</b>	<b>1,226,078</b>	<b>1,226,078</b>	<b>1,329,609</b>
<b>Purchased Services</b>				
Professional Services	370,892	504,552	504,552	498,189
Technical Services	63,855	103,772	103,772	97,648
General Services	205	2,000	2,000	3,000
Property Services	36,728	10,500	10,500	24,200
Communication Services	640,318	749,059	749,059	792,752
Training/Registration	169,528	249,072	249,072	277,505
Mileage/Travel	29,910	18,900	18,900	20,343
Rentals/Leases	140	-	-	-
<b>Total Purchased Services</b>	<b>1,311,576</b>	<b>1,637,855</b>	<b>1,637,855</b>	<b>1,713,637</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	25,165	28,000	28,000	34,500
Technology Supplies	9,454	8,000	8,000	37,556
Operating Supplies	42,478	41,225	41,225	42,275
Non-Capital Equipment	22,879	113,720	113,720	166,147
<b>Total Supplies/Non-Capital Equipment</b>	<b>99,976</b>	<b>190,945</b>	<b>190,945</b>	<b>280,478</b>
<b>Capital Outlay</b>				
Capital Equipment	45,421	70,262	70,262	165,523
<b>Total Capital Outlay</b>	<b>45,421</b>	<b>70,262</b>	<b>70,262</b>	<b>165,523</b>
<b>Miscellaneous</b>				
Dues/Fees	2,554	4,299	4,299	7,179
Community Incentive	344	-	-	-
<b>Total Other Expenditures</b>	<b>2,898</b>	<b>4,299</b>	<b>4,299</b>	<b>7,179</b>
<b>Total Expenditures</b>	<b>\$ 2,370,827</b>	<b>\$ 3,129,439</b>	<b>\$ 3,129,439</b>	<b>\$ 3,496,426</b>



# Expenditure Detail

## Support Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	1,682,415	2,058,484	2,058,484	2,140,325
Overtime	80,802	65,000	65,000	65,000
Allowances	10,471	13,524	13,524	13,524
Medicare	24,828	29,848	29,848	31,035
Workers Compensation	16,223	16,529	16,529	18,625
Retirement Contributions	145,464	172,767	172,767	182,249
Medical Benefits	208,635	261,601	261,601	271,314
Life/Disability Benefits	29,283	48,797	48,797	53,783
<b>Total Personnel</b>	<b>2,198,121</b>	<b>2,666,550</b>	<b>2,666,550</b>	<b>2,775,855</b>
<b>Purchased Services</b>				
Professional Services	77,706	66,044	66,044	63,544
Communication Services	516	575	575	575
Training/Registration	310	-	-	-
Rentals/Leases	3,864	8,150	8,150	8,150
<b>Total Purchased Services</b>	<b>82,396</b>	<b>74,769</b>	<b>74,769</b>	<b>72,269</b>
<b>Supplies/Non-Capital Equipment</b>				
Technology Supplies	-	-	-	5,443
Operating Supplies	12,331	15,400	15,400	16,900
Non-Capital Equipment	1,352	3,000	3,000	3,000
Gas/Electricity	65,144	67,000	67,000	65,000
Motor Vehicle Fuels	13,421	10,000	10,000	10,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>92,248</b>	<b>95,400</b>	<b>95,400</b>	<b>100,343</b>
<b>Capital Outlay</b>				
Capital Equipment	2,768	-	-	-
<b>Total Capital Outlay</b>	<b>2,768</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 2,375,533</b>	<b>\$ 2,836,719</b>	<b>\$ 2,836,719</b>	<b>\$ 2,948,467</b>

## Expenditure Detail

### Patrol Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	5,459,577	6,149,575	6,149,575	6,741,604
Overtime	547,064	375,000	375,000	375,000
Allowances	32,914	35,400	35,400	34,200
Medicare	85,310	93,611	93,611	97,753
Workers Compensation	80,922	79,445	79,445	90,110
Retirement Contributions	477,883	515,828	515,828	541,877
Medical Benefits	608,878	753,176	753,176	701,334
Life/Disability Benefits	189,985	237,052	237,052	261,240
<b>Total Personnel</b>	<b>7,482,533</b>	<b>8,239,087</b>	<b>8,239,087</b>	<b>8,843,118</b>
<b>Purchased Services</b>				
Professional Services	3,559	3,000	3,000	2,500
General Services	1,225	-	-	-
Training/Registration	1,187	-	-	-
Mileage/Travel	525	-	-	-
Rentals/Leases	297,807	333,525	333,525	358,962
<b>Total Purchased Services</b>	<b>304,303</b>	<b>336,525</b>	<b>336,525</b>	<b>361,462</b>
<b>Supplies/Non-Capital Equipment</b>				
Technology Supplies	22	-	-	-
Operating Supplies	28,081	44,262	44,262	44,205
Non-Capital Equipment	91,238	88,800	88,800	97,970
Motor Vehicle Fuels	77,881	80,000	80,000	80,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>197,222</b>	<b>213,062</b>	<b>213,062</b>	<b>222,175</b>
<b>Capital Outlay</b>				
Capital Equipment	252,163	249,357	249,357	22,098
<b>Total Capital Outlay</b>	<b>252,163</b>	<b>249,357</b>	<b>249,357</b>	<b>22,098</b>
<b>Total Expenditures</b>	<b>\$ 8,236,221</b>	<b>\$ 9,038,031</b>	<b>\$ 9,038,031</b>	<b>\$ 9,448,853</b>

# Expenditure Detail

## Animal Control Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	91,067	123,975	123,975	113,017
Overtime	2,235	4,500	4,500	4,500
Allowances	743	768	768	768
Medicare	1,285	1,798	1,798	1,639
Workers Compensation	1,521	607	607	577
Retirement Contributions	8,336	10,272	10,272	8,673
Medical Benefits	18,942	22,174	22,174	17,690
Life/Disability Benefits	529	1,086	1,086	1,018
<b>Total Personnel</b>	<b>124,658</b>	<b>165,180</b>	<b>165,180</b>	<b>147,882</b>
<b>Purchased Services</b>				
Professional Services	750	1,000	1,000	1,000
General Services	27,118	29,000	29,000	40,999
Training/Registration	-	1,000	1,000	1,000
<b>Total Purchased Services</b>	<b>27,868</b>	<b>31,000</b>	<b>31,000</b>	<b>42,999</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	1,273	2,800	2,800	2,800
Non-Capital Equipment	1,149	2,000	2,000	2,500
Motor Vehicle Fuels	972	4,000	4,000	2,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>3,394</b>	<b>8,800</b>	<b>8,800</b>	<b>7,800</b>
<b>Miscellaneous</b>				
Dues/Fees	-	200	200	200
<b>Total Other Expenditures</b>	<b>-</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Total Expenditures</b>	<b>\$ 155,920</b>	<b>\$ 205,180</b>	<b>\$ 205,180</b>	<b>\$ 198,881</b>

# Public Works

Sarah Borgers, Director of Public Works

## Department Description

The Public Works Department is responsible for city-wide capital improvement projects, maintenance and repair of transportation and utility infrastructures, public buildings, city-owned fleet and machinery. In addition, the Department manages and operates a water treatment plant and wastewater treatment facilities, and residential trash collection and recycling activities.

The Public Works Department operates within five funds and is organized into fourteen divisions which provide the means to allocate costs to appropriate service areas. The Public Works Department organizational structure: Engineering, Operations, Utilities and Environmental.

## 2024 Achievements

- Construction nearing completion for 120th Avenue work between Sylvia Drive and I-25 with improvements to the NWOS Road and Parking Lots (Council Goal #8)
- Completion of school zone improvement work at two schools (Council Goal #8)
- Completion of designs for important water treatment facility projects (Council Goal #8)
- Completion of major phase of the City's Aquifer Storage and Recovery (ASR) Project (Council Goal #8)
- Finalized program modifications for the Industrial Pretreatment Program (Council Goal #8)
- Substantial completion of the Water Treatment Facility's solids handling structures that will reclaim 80% of the water that would normally be wasted through the treatment process (Council Goal #8)
- Substantial completion of the Wastewater Treatment Facility's Odor Control Infrastructure which improves the City's Good Neighbor practices (Council Goal #8)
- Paved 9.5 lane miles of roadways (Council Goal #8)

## Goals & Objectives

- Complete PW's first Strategic Plan including 5 and 10-year goals, identifying projects to support plan outcomes and Council goals. (Council Goal #1).
- Evaluate the results of the stormwater systemwide analysis and stormwater funding needs for Council presentation and discussion.
- Optimizing Utility Division programs ensuring fiscally responsible system performance. (Council Goals #1 #3 #8)
- Identify and implement Capital Improvement Projects to improve infrastructure and systems. (Council Goals #3 #8)
- Identify and implement infrastructure maintenance programs ensuring safety & community service levels. (Council Goals #1 #3 #8)
- Promote public awareness of Public Works roles, responsibilities, and programs supporting the community. (Council Goals #2 #3)

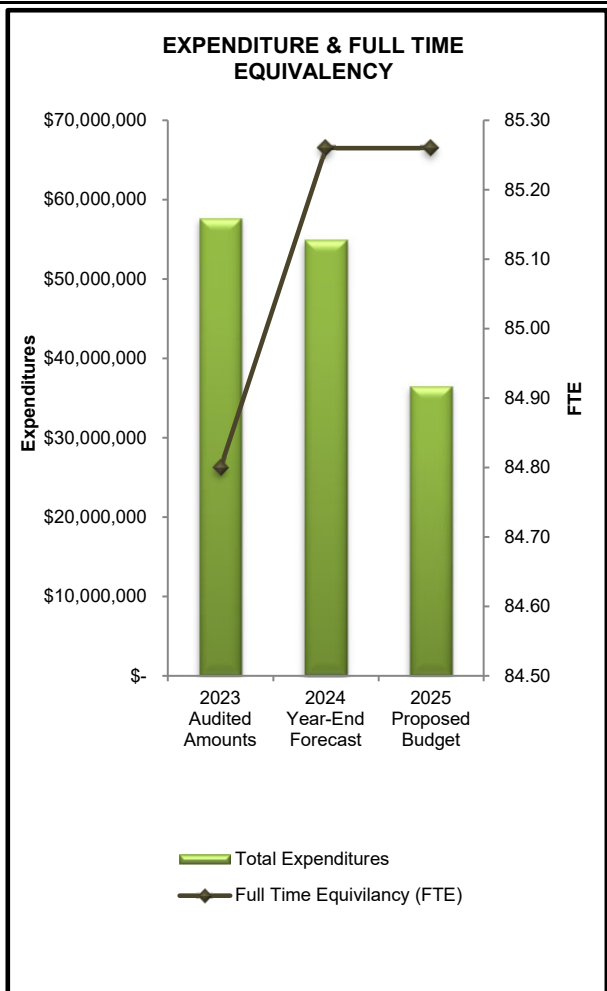
## Activity Measures

Category/Measure	Council Goal	2022	2023	2024 Forecast	2025 Forecast
Water Distribution System (# of Miles)	#3, #8	127	127	127	127
Sewer Collection System (# of Miles)	#3, #8	101	101	101	101
Storm Drainage System (# of Miles)	#3, #8	23	23	23	23
Roadway Network (# of Miles)	#3, #8	105	105	105	105
Landfill Waste Disposal (Tons)	#3, #7	14,874	14,874	14,751	15,500
Recycling Materials Collected (Tons)	#3, #7	1,940	1,940	1,578	1,600
Drinking Water Produced (Million gal)	#3, #7	1,448	1,243	1,446	1,500
Wastewater Treated (Million gal)	#3, #7	1,063	1,149	1,139	1,200
Lab Analysis Performed (Tests)	#3, #7	68,000	71,000	82,000	96,000

# Public Works

2025 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 3,664,676	20.86
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	6,428,309	-
Water Fund	15,628,419	32.10
Wastewater Fund	6,821,033	20.10
Stormwater Fund	1,388,309	1.00
Sanitation Fund	2,538,756	11.20
<b>Total</b>	<b>36,469,502</b>	<b>85.26</b>

2025 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 464,302	2.00
Facilities	971,211	7.80
Fleet	691,101	4.00
Streets	1,297,215	11.23
Engineering	2,315,791	10.23
Water Operations	1,661,888	9.00
Lab Operations	948,099	6.00
Electrical & Mechanical	784,101	3.00
Distribution & Collection	1,419,008	7.00
Water Resources Operations	6,478,629	4.00
Wastewater Operations	2,482,322	8.00
Industrial Pre-Treatment	181,424	1.00
Stormwater Operations	190,677	1.00
Sanitation Operations	2,387,749	11.00
Capital Improvement Projects	14,195,985	-
<b>Total</b>	<b>36,469,502</b>	<b>85.26</b>



EXPENDITURE SUMMARY				
	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	84.80	85.26	85.26	85.26
<b>Expenditures:</b>				
Personnel	\$ 7,254,854	\$ 8,085,059	\$ 8,085,059	\$ 8,424,339
Purchased Services	2,434,691	3,522,982	3,522,982	3,421,265
Supplies/Non-Capital Equipment	3,546,063	4,036,540	4,036,540	4,084,645
Capital Outlay	44,338,411	47,149,708	39,084,741	20,434,403
Miscellaneous	85,963	97,245	97,245	104,850
<b>Total Expenditures</b>	<b>\$ 57,659,982</b>	<b>\$ 62,891,534</b>	<b>\$ 54,826,567</b>	<b>\$ 36,469,502</b>

**2025 BUDGET PACKAGES**

	<b>Amount</b>
1. Personnel Market Adjustment	\$ 124,072
2. Personnel Merit Allowance	137,232
3. Capital Equipment - Replacements	674,349
4. Equipment Contingency - Water & Wastewater	400,000
5. Terminal Reservoir Riprap Ph2	200,000
6. Operating Fee Increases - Maintenance	176,815
7. Property Services Increase - Wastewater	114,800
8. Vehicles - New (3)	114,069
9. Feasibility Study	85,000
10. Operating Fee Increases - Sanitation	26,000
11. Chemical Increase - Water	25,000
	<b>\$ 2,077,337</b>

## Expenditure Detail

### Public Works Department - All Funds

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	5,521,447	6,100,798	6,100,798	6,360,493
Seasonal/Temporary Wages	7,886	-	-	-
Overtime	176,629	178,000	178,000	183,500
Allowances	26,599	29,100	29,100	28,692
Medicare	76,810	88,462	88,462	92,229
Workers Compensation	67,177	65,696	65,696	73,650
Retirement Contributions	485,760	524,720	524,720	542,211
Medical Benefits	861,787	1,049,287	1,049,287	1,093,614
Life/Disability Benefits	30,759	48,996	48,996	49,950
<b>Total Personnel</b>	<b>7,254,854</b>	<b>8,085,059</b>	<b>8,085,059</b>	<b>8,424,339</b>
<b>Purchased Services</b>				
Professional Services	62,187	249,943	249,943	243,020
Technical Services	206,730	328,100	328,100	322,800
General Services	65,075	95,504	95,504	83,700
Property Services	1,974,750	2,688,485	2,688,485	2,625,735
Repair/Maintenance Services	(2,605)	-	-	-
Communication Services	63,946	77,300	77,300	65,710
Training/Registration	23,507	46,000	46,000	44,600
Mileage/Travel	8,678	3,650	3,650	3,850
Rentals/Leases	32,423	34,000	34,000	31,850
<b>Total Purchased Services</b>	<b>2,434,691</b>	<b>3,522,982</b>	<b>3,522,982</b>	<b>3,421,265</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	25,332	34,000	34,000	33,500
Technology Supplies	7,348	2,500	2,500	3,000
Operating Supplies	780,781	787,000	787,000	843,745
Chemicals/Compounds	263,624	603,740	603,740	571,100
Maintenance Supplies	520,919	595,000	595,000	550,000
Construction Materials	69	-	-	-
Inventory Supplies	69,042	63,000	63,000	63,000
Uniforms/Clothing	32,740	35,200	35,200	33,400
Non-Capital Equipment	207,757	205,000	205,000	205,500
Gas/Electricity	1,378,109	1,441,000	1,441,000	1,525,000
Motor Vehicle Fuels	260,342	270,100	270,100	256,400
<b>Total Supplies/Non-Capital Equipment</b>	<b>3,546,063</b>	<b>4,036,540</b>	<b>4,036,540</b>	<b>4,084,645</b>
<b>Capital Outlay</b>				
Property/Rights	1,215,853	11,583,386	11,583,386	5,050,000
Capital Equipment	772,278	1,411,993	1,411,993	1,188,418
Capital Improvement Projects	42,350,280	34,154,329	26,089,362	14,195,985
<b>Total Capital Outlay</b>	<b>44,338,411</b>	<b>47,149,708</b>	<b>39,084,741</b>	<b>20,434,403</b>
<b>Miscellaneous</b>				
Dues/Fees	48,288	57,245	57,245	62,850
Community Incentive	37,675	40,000	40,000	42,000
<b>Total Other Expenditures</b>	<b>85,963</b>	<b>97,245</b>	<b>97,245</b>	<b>104,850</b>
<b>Total Expenditures</b>	<b>\$ 57,659,982</b>	<b>\$ 62,891,534</b>	<b>\$ 54,826,567</b>	<b>\$ 36,469,502</b>

# Expenditure Detail

## Public Works Department - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	1,310,399	1,323,923	1,323,923	1,386,097
Overtime	59,154	68,500	68,500	69,000
Allowances	6,601	5,916	5,916	5,916
Medicare	17,410	19,197	19,197	20,099
Workers Compensation	17,874	16,150	16,150	18,920
Retirement Contributions	114,094	111,654	111,654	115,642
Medical Benefits	207,818	222,256	222,256	244,605
Life/Disability Benefits	6,962	11,120	11,120	11,382
<b>Total Personnel</b>	<b>1,740,312</b>	<b>1,778,716</b>	<b>1,778,716</b>	<b>1,871,661</b>
<b>Purchased Services</b>				
Professional Services	5,618	61,600	61,600	46,300
Technical Services	31,583	28,200	28,200	52,800
General Services	9,773	7,500	7,500	10,000
Property Services	201,270	188,400	188,400	341,635
Repair/Maintenance Services	(139,954)	(174,000)	(174,000)	(174,000)
Communication Services	16,009	15,500	15,500	15,400
Training/Registration	5,173	12,500	12,500	10,750
Mileage/Travel	-	350	350	250
Rentals/Leases	8,920	10,250	10,250	9,500
<b>Total Purchased Services</b>	<b>138,392</b>	<b>150,300</b>	<b>150,300</b>	<b>312,635</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	7,770	15,600	15,600	15,600
Technology Supplies	6,812	2,500	2,500	3,000
Operating Supplies	414,810	424,100	424,100	427,420
Maintenance Supplies	166,703	145,000	145,000	150,000
Construction Materials	69	-	-	-
Uniforms/Clothing	8,834	8,500	8,500	8,760
Non-Capital Equipment	11,900	5,000	5,000	10,000
Gas/Electricity	661,339	733,000	733,000	747,000
Motor Vehicle Fuels	117,543	130,200	130,200	117,700
<b>Total Supplies/Non-Capital Equipment</b>	<b>1,395,780</b>	<b>1,463,900</b>	<b>1,463,900</b>	<b>1,479,480</b>
<b>Capital Outlay</b>				
Capital Equipment	121,937	66,000	66,000	-
<b>Total Capital Outlay</b>	<b>121,937</b>	<b>66,000</b>	<b>66,000</b>	<b>-</b>
<b>Miscellaneous</b>				
Dues/Fees	1,100	1,000	1,000	900
<b>Total Other Expenditures</b>	<b>1,100</b>	<b>1,000</b>	<b>1,000</b>	<b>900</b>
<b>Total Expenditures</b>	<b>\$ 3,397,521</b>	<b>\$ 3,459,916</b>	<b>\$ 3,459,916</b>	<b>\$ 3,664,676</b>



# Expenditure Detail

## Administration/Operations Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	67,540	68,924	68,924	70,328
Medicare	637	999	999	1,020
Workers Compensation	29	26	26	30
Retirement Contributions	6,528	6,207	6,207	6,294
Medical Benefits	10,435	10,943	10,943	11,351
Life/Disability Benefits	440	437	437	442
<b>Total Personnel</b>	<b>85,609</b>	<b>87,536</b>	<b>87,536</b>	<b>89,465</b>
<b>Purchased Services</b>				
General Services	102	-	-	-
Communication Services	269	400	400	400
<b>Total Purchased Services</b>	<b>371</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	7,770	15,600	15,600	15,600
Technology Supplies	200	-	-	-
Operating Supplies	180	-	-	-
Gas/Electricity	105,139	122,000	122,000	122,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>113,289</b>	<b>137,600</b>	<b>137,600</b>	<b>137,600</b>
<b>Total Expenditures</b>	<b>\$ 199,269</b>	<b>\$ 225,536</b>	<b>\$ 225,536</b>	<b>\$ 227,465</b>

## Expenditure Detail

### Facilities Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	248,351	73,642	73,642	77,310
Overtime	10,554	4,500	4,500	4,500
Allowances	1,739	204	204	204
Medicare	3,057	1,068	1,068	1,121
Workers Compensation	2,633	838	838	937
Retirement Contributions	21,653	6,441	6,441	6,767
Medical Benefits	27,982	7,433	7,433	7,710
Life/Disability Benefits	1,111	546	546	566
<b>Total Personnel</b>	<b>317,080</b>	<b>94,672</b>	<b>94,672</b>	<b>99,115</b>
<b>Purchased Services</b>				
Professional Services	365	300	300	200
Technical Services	165	-	-	-
General Services	180	200	200	200
Property Services	96,231	55,000	55,000	204,245
Communication Services	5,114	2,600	2,600	3,000
Training/Registration	1,500	2,000	2,000	1,250
Rentals/Leases	6,375	7,250	7,250	7,000
<b>Total Purchased Services</b>	<b>109,930</b>	<b>67,350</b>	<b>67,350</b>	<b>215,895</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	76,404	60,000	60,000	78,800
Uniforms/Clothing	1,264	1,400	1,400	800
Non-Capital Equipment	8,037	5,000	5,000	5,000
Motor Vehicle Fuels	5,518	4,700	4,700	4,700
<b>Total Supplies/Non-Capital Equipment</b>	<b>91,223</b>	<b>71,100</b>	<b>71,100</b>	<b>89,300</b>
<b>Miscellaneous</b>				
Dues/Fees	248	-	-	-
<b>Total Other Expenditures</b>	<b>248</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 518,481</b>	<b>\$ 233,122</b>	<b>\$ 233,122</b>	<b>\$ 404,310</b>

## Expenditure Detail

### Fleet Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	262,262	265,976	265,976	272,416
Overtime	8,442	4,000	4,000	4,500
Allowances	1,122	1,224	1,224	1,224
Medicare	2,947	3,857	3,857	3,950
Workers Compensation	1,663	1,640	1,640	1,836
Retirement Contributions	23,413	23,441	23,441	23,656
Medical Benefits	42,529	46,637	46,637	48,372
Life/Disability Benefits	1,584	2,321	2,321	2,337
<b>Total Personnel</b>	<b>343,962</b>	<b>349,096</b>	<b>349,096</b>	<b>358,291</b>
<b>Purchased Services</b>				
Professional Services	140	300	300	300
Technical Services	11,842	12,700	12,700	11,100
Property Services	81,869	58,400	58,400	67,390
Repair/Maintenance Services	(139,954)	(174,000)	(174,000)	(174,000)
Communication Services	2,339	2,000	2,000	2,500
Training/Registration	2,698	1,500	1,500	1,500
Mileage/Travel	-	100	100	-
Rentals/Leases	2,339	2,000	2,000	2,300
<b>Total Purchased Services</b>	<b>(38,727)</b>	<b>(97,000)</b>	<b>(97,000)</b>	<b>(88,910)</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	180,732	144,600	144,600	161,620
Uniforms/Clothing	896	1,100	1,100	1,100
Motor Vehicle Fuels	88,337	100,000	100,000	85,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>269,965</b>	<b>245,700</b>	<b>245,700</b>	<b>247,720</b>
<b>Total Expenditures</b>	<b>\$ 575,200</b>	<b>\$ 497,796</b>	<b>\$ 497,796</b>	<b>\$ 517,101</b>

## Expenditure Detail

### Streets Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	524,603	595,382	595,382	631,658
Overtime	39,434	60,000	60,000	60,000
Allowances	3,332	4,080	4,080	4,080
Medicare	7,890	8,633	8,633	9,159
Workers Compensation	11,720	11,296	11,296	13,622
Retirement Contributions	46,310	50,154	50,154	52,643
Medical Benefits	97,376	106,591	106,591	124,629
Life/Disability Benefits	3,001	5,164	5,164	5,324
<b>Total Personnel</b>	<b>733,666</b>	<b>841,300</b>	<b>841,300</b>	<b>901,115</b>
<b>Purchased Services</b>				
Professional Services	840	1,000	1,000	800
Technical Services	1,616	1,500	1,500	1,700
General Services	224	300	300	300
Property Services	23,113	50,000	50,000	50,000
Communication Services	7,502	8,000	8,000	7,500
Training/Registration	540	4,000	4,000	4,000
Rentals/Leases	206	1,000	1,000	200
<b>Total Purchased Services</b>	<b>34,041</b>	<b>65,800</b>	<b>65,800</b>	<b>64,500</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	128,294	143,500	143,500	135,000
Maintenance Supplies	166,703	145,000	145,000	150,000
Construction Materials	69	-	-	-
Uniforms/Clothing	4,874	4,000	4,000	3,900
Non-Capital Equipment	3,863	-	-	5,000
Motor Vehicle Fuels	21,011	23,000	23,000	23,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>324,814</b>	<b>315,500</b>	<b>315,500</b>	<b>316,900</b>
<b>Capital Outlay</b>				
Capital Equipment	121,937	66,000	66,000	-
<b>Total Capital Outlay</b>	<b>121,937</b>	<b>66,000</b>	<b>66,000</b>	-
<b>Miscellaneous</b>				
Dues/Fees	-	100	100	-
<b>Total Other Expenditures</b>	<b>-</b>	<b>100</b>	<b>100</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 1,214,458</b>	<b>\$ 1,288,700</b>	<b>\$ 1,288,700</b>	<b>\$ 1,282,515</b>

# Expenditure Detail

## Engineering Division - General Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	207,643	319,999	319,999	334,385
Overtime	724	-	-	-
Allowances	408	408	408	408
Unemployment Insurance	-	-	-	-
Workers Compensation	1,829	2,350	2,350	2,495
Retirement Contributions	16,190	25,411	25,411	26,282
Medical Benefits	29,496	50,652	50,652	52,543
Life/Disability Benefits	826	2,652	2,652	2,713
<b>Total Personnel</b>	<b>259,995</b>	<b>406,112</b>	<b>406,112</b>	<b>423,675</b>
<b>Purchased Services</b>				
Professional Services	4,273	60,000	60,000	45,000
Technical Services	17,960	14,000	14,000	40,000
General Services	9,267	7,000	7,000	9,500
Property Services	57	25,000	25,000	20,000
Communication Services	785	2,500	2,500	2,000
Training/Registration	435	5,000	5,000	4,000
Mileage/Travel	-	250	250	250
<b>Total Purchased Services</b>	<b>32,777</b>	<b>113,750</b>	<b>113,750</b>	<b>120,750</b>
<b>Supplies/Non-Capital Equipment</b>				
Technology Supplies	6,612	2,500	2,500	3,000
Operating Supplies	29,200	76,000	76,000	52,000
Uniforms/Clothing	1,800	2,000	2,000	2,960
Gas/Electricity	556,200	611,000	611,000	625,000
Motor Vehicle Fuels	2,677	2,500	2,500	5,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>596,489</b>	<b>694,000</b>	<b>694,000</b>	<b>687,960</b>
<b>Miscellaneous</b>				
Dues/Fees	852	900	900	900
<b>Total Other Expenditures</b>	<b>852</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>Total Expenditures</b>	<b>\$ 890,113</b>	<b>\$ 1,214,762</b>	<b>\$ 1,214,762</b>	<b>\$ 1,233,285</b>

# Expenditure Detail

## Public Works Department - Capital Projects Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Property/Rights	-	-	-	-
Capital Equipment	-	-	-	-
Capital Improvement Projects	33,477,475	28,018,423	23,815,114	6,428,309
<b>Total Capital Outlay</b>	<b>33,477,475</b>	<b>28,018,423</b>	<b>23,815,114</b>	<b>6,428,309</b>
<b>Total Expenditures</b>	<b>\$ 33,477,475</b>	<b>\$ 28,018,423</b>	<b>\$ 23,815,114</b>	<b>\$ 6,428,309</b>

# Expenditure Detail

## Capital Improvement Projects Division - Capital Projects Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Property/Rights	-	-	-	-
Capital Equipment	-	-	-	-
Capital Improvement Projects	33,477,475	28,018,423	23,815,114	6,428,309
<b>Total Capital Outlay</b>	<b>33,477,475</b>	<b>28,018,423</b>	<b>23,815,114</b>	<b>6,428,309</b>
<b>Total Expenditures</b>	<b>\$ 33,477,475</b>	<b>\$ 28,018,423</b>	<b>\$ 23,815,114</b>	<b>\$ 6,428,309</b>

# Expenditure Detail

## Public Works Department - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	2,192,563	2,406,173	2,406,173	2,521,769
Seasonal/Temporary Wages	3,943	-	-	-
Overtime	51,890	40,000	40,000	45,000
Allowances	9,690	10,572	10,572	10,572
Medicare	30,774	34,889	34,889	36,566
Workers Compensation	20,764	18,008	18,008	20,430
Retirement Contributions	190,449	205,385	205,385	214,108
Medical Benefits	292,186	370,679	370,679	384,439
Life/Disability Benefits	11,864	18,978	18,978	19,539
<b>Total Personnel</b>	<b>2,804,123</b>	<b>3,104,684</b>	<b>3,104,684</b>	<b>3,252,423</b>
<b>Purchased Services</b>				
Professional Services	44,123	142,300	142,300	146,400
Technical Services	79,741	183,000	183,000	137,000
General Services	40,926	71,700	71,700	63,100
Property Services	714,585	908,845	908,845	926,600
Repair/Maintenance Services	46,924	60,000	60,000	60,000
Communication Services	28,759	38,400	38,400	28,560
Training/Registration	11,027	16,500	16,500	17,300
Mileage/Travel	4,430	2,000	2,000	2,400
Rentals/Leases	3,331	5,800	5,800	4,800
<b>Total Purchased Services</b>	<b>973,846</b>	<b>1,428,545</b>	<b>1,428,545</b>	<b>1,386,160</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	9,572	11,800	11,800	12,700
Technology Supplies	536	-	-	-
Operating Supplies	210,841	224,200	224,200	236,635
Chemicals/Compounds	229,556	298,740	298,740	321,100
Maintenance Supplies	354,216	450,000	450,000	400,000
Uniforms/Clothing	15,746	17,500	17,500	16,140
Non-Capital Equipment	82,713	103,000	103,000	95,500
Gas/Electricity	288,527	303,000	303,000	303,000
Motor Vehicle Fuels	31,720	29,400	29,400	28,200
<b>Total Supplies/Non-Capital Equipment</b>	<b>1,223,427</b>	<b>1,437,640</b>	<b>1,437,640</b>	<b>1,413,275</b>
<b>Capital Outlay</b>				
Property/Rights	1,215,853	11,583,386	11,583,386	5,050,000
Capital Equipment	405,087	306,163	306,163	339,069
Capital Improvement Projects	6,023,363	2,727,947	1,236,555	4,111,392
<b>Total Capital Outlay</b>	<b>7,644,303</b>	<b>14,617,496</b>	<b>13,126,104</b>	<b>9,500,461</b>
<b>Miscellaneous</b>				
Dues/Fees	23,137	27,395	27,395	34,100
Community Incentive	37,675	40,000	40,000	42,000
<b>Total Other Expenditures</b>	<b>60,812</b>	<b>67,395</b>	<b>67,395</b>	<b>76,100</b>
<b>Total Expenditures</b>	<b>\$ 12,706,511</b>	<b>\$ 20,655,760</b>	<b>\$ 19,164,368</b>	<b>\$ 15,628,419</b>



# Expenditure Detail

## Administration/Operations Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	67,540	68,924	68,924	70,328
Medicare	637	999	999	1,020
Workers Compensation	32	26	26	30
Retirement Contributions	6,528	6,207	6,207	6,294
Medical Benefits	10,435	10,943	10,943	11,351
Life/Disability Benefits	440	437	437	442
<b>Total Personnel</b>	<b>85,612</b>	<b>87,536</b>	<b>87,536</b>	<b>89,465</b>
<b>Purchased Services</b>				
Professional Services	2,378	-	-	-
General Services	655	-	-	-
Communication Services	45	-	-	-
Mileage/Travel	1,176	-	-	-
Rentals/Leases	206	1,200	1,200	1,200
<b>Total Purchased Services</b>	<b>4,460</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	8,555	10,800	10,800	11,700
Operating Supplies	1,307	-	-	-
<b>Total Supplies/Non-Capital Equipment</b>	<b>9,862</b>	<b>10,800</b>	<b>10,800</b>	<b>11,700</b>
<b>Total Expenditures</b>	<b>\$ 99,934</b>	<b>\$ 99,536</b>	<b>\$ 99,536</b>	<b>\$ 102,365</b>

# Expenditure Detail

## Facilities Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	217,856	237,935	237,935	236,074
Overtime	10,470	4,500	4,500	4,500
Allowances	1,739	2,028	2,028	2,028
Medicare	2,612	3,450	3,450	3,423
Workers Compensation	2,777	2,713	2,713	2,932
Retirement Contributions	18,834	20,661	20,661	20,338
Medical Benefits	27,982	41,714	41,714	43,257
Life/Disability Benefits	1,063	1,669	1,669	1,652
<b>Total Personnel</b>	<b>283,333</b>	<b>314,670</b>	<b>314,670</b>	<b>314,204</b>
<b>Purchased Services</b>				
Professional Services	318	-	-	-
Technical Services	420	-	-	-
General Services	66	-	-	-
Property Services	17,453	-	-	-
Communication Services	4,036	-	-	-
<b>Total Purchased Services</b>	<b>22,293</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	13,254	-	-	-
Uniforms/Clothing	1,297	-	-	-
Non-Capital Equipment	212	-	-	-
<b>Total Supplies/Non-Capital Equipment</b>	<b>14,763</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 320,389</b>	<b>\$ 314,670</b>	<b>\$ 314,670</b>	<b>\$ 314,204</b>

# Expenditure Detail

## Fleet Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Repair/Maintenance Services	46,924	60,000	60,000	60,000
<b>Total Purchased Services</b>	<b>46,924</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>Total Expenditures</b>	<b>\$ 46,924</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

## Expenditure Detail

### Engineering Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	316,013	379,813	379,813	395,093
Seasonal/Temporary Wages	3,943	-	-	-
Overtime	308	-	-	-
Allowances	665	204	204	204
Medicare	4,453	4,709	4,709	5,729
Workers Compensation	2,909	1,891	1,891	2,518
Retirement Contributions	28,440	28,242	28,242	33,542
Medical Benefits	48,731	54,879	54,879	68,133
Life/Disability Benefits	2,015	2,270	2,270	2,703
<b>Total Personnel</b>	<b>407,477</b>	<b>472,008</b>	<b>472,008</b>	<b>507,922</b>
<b>Purchased Services</b>				
Professional Services	3,155	40,000	40,000	40,000
Technical Services	-	12,000	12,000	12,000
General Services	196	300	300	300
Communication Services	10,590	10,200	10,200	10,000
Training/Registration	60	-	-	-
Rentals/Leases	206	600	600	300
<b>Total Purchased Services</b>	<b>14,207</b>	<b>63,100</b>	<b>63,100</b>	<b>62,600</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	1,560	1,500	1,500	1,900
Uniforms/Clothing	1,160	1,100	1,100	1,200
Motor Vehicle Fuels	771	2,400	2,400	1,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>3,491</b>	<b>5,000</b>	<b>5,000</b>	<b>4,100</b>
<b>Capital Outlay</b>				
Capital Equipment	-	-	-	79,069
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>79,069</b>
<b>Miscellaneous</b>				
Dues/Fees	356	800	800	800
<b>Total Other Expenditures</b>	<b>356</b>	<b>800</b>	<b>800</b>	<b>800</b>
<b>Total Expenditures</b>	<b>\$ 425,531</b>	<b>\$ 540,908</b>	<b>\$ 540,908</b>	<b>\$ 654,491</b>

## Expenditure Detail

### Water Operations Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	507,424	567,430	567,430	623,838
Overtime	19,487	16,000	16,000	20,000
Allowances	3,750	4,668	4,668	4,668
Medicare	7,465	9,026	9,026	9,046
Workers Compensation	6,322	6,176	6,176	6,768
Retirement Contributions	40,746	50,436	50,436	50,413
Medical Benefits	61,035	86,125	86,125	78,096
Life/Disability Benefits	2,185	5,241	5,241	5,159
<b>Total Personnel</b>	<b>648,414</b>	<b>745,102</b>	<b>745,102</b>	<b>797,988</b>
<b>Purchased Services</b>				
Professional Services	425	1,000	1,000	500
Technical Services	24,348	35,000	35,000	35,000
General Services	467	10,000	10,000	500
Property Services	66,729	37,000	37,000	14,800
Communication Services	5,116	6,300	6,300	5,960
Training/Registration	3,119	4,000	4,000	4,000
Mileage/Travel	10	-	-	-
Rentals/Leases	275	800	800	300
<b>Total Purchased Services</b>	<b>100,489</b>	<b>94,100</b>	<b>94,100</b>	<b>61,060</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	32,509	37,000	37,000	52,000
Chemicals/Compounds	229,556	298,740	298,740	321,100
Uniforms/Clothing	3,797	4,000	4,000	3,440
Non-Capital Equipment	55,811	38,000	38,000	30,500
Gas/Electricity	286,036	300,000	300,000	300,000
Motor Vehicle Fuels	1,686	1,200	1,200	1,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>609,395</b>	<b>678,940</b>	<b>678,940</b>	<b>708,540</b>
<b>Capital Outlay</b>				
Capital Equipment	293,193	98,663	98,663	87,500
<b>Total Capital Outlay</b>	<b>293,193</b>	<b>98,663</b>	<b>98,663</b>	<b>87,500</b>
<b>Miscellaneous</b>				
Dues/Fees	5,168	6,000	6,000	6,800
<b>Total Other Expenditures</b>	<b>5,168</b>	<b>6,000</b>	<b>6,000</b>	<b>6,800</b>
<b>Total Expenditures</b>	<b>\$ 1,656,659</b>	<b>\$ 1,622,805</b>	<b>\$ 1,622,805</b>	<b>\$ 1,661,888</b>

# Expenditure Detail

## Lab Operations Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	402,908	488,053	488,053	509,227
Overtime	325	-	-	-
Allowances	1,564	1,632	1,632	1,632
Medicare	5,674	7,077	7,077	7,384
Workers Compensation	3,888	3,926	3,926	4,469
Retirement Contributions	37,512	42,979	42,979	44,644
Medical Benefits	51,081	76,543	76,543	79,393
Life/Disability Benefits	2,609	4,151	4,151	4,250
<b>Total Personnel</b>	<b>505,561</b>	<b>624,361</b>	<b>624,361</b>	<b>650,999</b>
<b>Purchased Services</b>				
Professional Services	130	80,500	80,500	300
Technical Services	34,938	65,000	65,000	80,000
General Services	37,062	40,000	40,000	45,000
Property Services	10,939	8,000	8,000	16,500
Communication Services	2,108	2,800	2,800	2,900
Training/Registration	1,615	3,000	3,000	3,500
Mileage/Travel	1,294	1,000	1,000	600
Rentals/Leases	1,390	1,300	1,300	1,300
<b>Total Purchased Services</b>	<b>89,476</b>	<b>201,600</b>	<b>201,600</b>	<b>150,100</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	36,161	43,000	43,000	50,500
Uniforms/Clothing	2,056	3,000	3,000	3,000
Non-Capital Equipment	16,547	30,000	30,000	20,000
Motor Vehicle Fuels	532	1,800	1,800	500
<b>Total Supplies/Non-Capital Equipment</b>	<b>55,296</b>	<b>77,800</b>	<b>77,800</b>	<b>74,000</b>
<b>Capital Outlay</b>				
Capital Equipment	21,710	50,000	50,000	50,000
<b>Total Capital Outlay</b>	<b>21,710</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Miscellaneous</b>				
Dues/Fees	14,051	16,800	16,800	23,000
<b>Total Other Expenditures</b>	<b>14,051</b>	<b>16,800</b>	<b>16,800</b>	<b>23,000</b>
<b>Total Expenditures</b>	<b>\$ 686,094</b>	<b>\$ 970,561</b>	<b>\$ 970,561</b>	<b>\$ 948,099</b>

# Expenditure Detail

## Electrical & Mechanical Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	142,503	105,525	105,525	109,786
Overtime	3,113	4,500	4,500	4,500
Allowances	697	612	612	612
Medicare	2,082	1,530	1,530	1,592
Workers Compensation	1,616	1,112	1,112	1,263
Retirement Contributions	12,038	9,639	9,639	10,001
Medical Benefits	15,389	11,863	11,863	12,299
Life/Disability Benefits	690	737	737	759
<b>Total Personnel</b>	<b>178,128</b>	<b>135,518</b>	<b>135,518</b>	<b>140,812</b>
<b>Purchased Services</b>				
Professional Services	268	-	-	-
Technical Services	-	61,000	61,000	-
General Services	132	15,000	15,000	15,000
Property Services	13,927	46,300	46,300	30,000
Communication Services	-	10,000	10,000	-
Training/Registration	-	3,000	3,000	3,300
Rentals/Leases	747	1,200	1,200	1,000
<b>Total Purchased Services</b>	<b>15,074</b>	<b>136,500</b>	<b>136,500</b>	<b>49,300</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	18,194	36,000	36,000	43,735
Uniforms/Clothing	2,378	4,000	4,000	3,500
Non-Capital Equipment	10,143	35,000	35,000	45,000
Motor Vehicle Fuels	7,820	4,800	4,800	6,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>38,535</b>	<b>79,800</b>	<b>79,800</b>	<b>98,235</b>
<b>Capital Outlay</b>				
Capital Equipment	69,889	87,500	87,500	87,500
<b>Total Capital Outlay</b>	<b>69,889</b>	<b>87,500</b>	<b>87,500</b>	<b>87,500</b>
<b>Miscellaneous</b>				
Dues/Fees	-	295	295	-
<b>Total Other Expenditures</b>	<b>-</b>	<b>295</b>	<b>295</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 301,626</b>	<b>\$ 439,613</b>	<b>\$ 439,613</b>	<b>\$ 375,847</b>

# Expenditure Detail

## Distribution & Collection Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	195,616	204,463	204,463	211,462
Overtime	17,302	15,000	15,000	16,000
Allowances	1,173	1,428	1,428	1,428
Medicare	2,996	2,965	2,965	3,066
Workers Compensation	3,057	2,029	2,029	2,294
Retirement Contributions	15,866	17,900	17,900	18,448
Medical Benefits	35,004	41,975	41,975	43,538
Life/Disability Benefits	999	1,437	1,437	1,468
<b>Total Personnel</b>	<b>272,013</b>	<b>287,197</b>	<b>287,197</b>	<b>297,704</b>
<b>Purchased Services</b>				
Professional Services	11,105	800	800	600
Technical Services	19,765	10,000	10,000	10,000
General Services	298	400	400	300
Property Services	156,338	57,000	57,000	110,300
Communication Services	4,140	6,100	6,100	5,600
Training/Registration	3,949	2,500	2,500	2,500
Rentals/Leases	275	300	300	300
<b>Total Purchased Services</b>	<b>195,870</b>	<b>77,100</b>	<b>77,100</b>	<b>129,600</b>
<b>Supplies/Non-Capital Equipment</b>				
Technology Supplies	536	-	-	-
Operating Supplies	90,596	96,700	96,700	71,500
Maintenance Supplies	354,216	450,000	450,000	400,000
Uniforms/Clothing	3,523	4,000	4,000	3,500
Motor Vehicle Fuels	20,376	19,200	19,200	19,200
<b>Total Supplies/Non-Capital Equipment</b>	<b>469,247</b>	<b>569,900</b>	<b>569,900</b>	<b>494,200</b>
<b>Capital Outlay</b>				
Capital Equipment	10,346	70,000	70,000	-
<b>Total Capital Outlay</b>	<b>10,346</b>	<b>70,000</b>	<b>70,000</b>	-
<b>Total Expenditures</b>	<b>\$ 947,476</b>	<b>\$ 1,004,197</b>	<b>\$ 1,004,197</b>	<b>\$ 921,504</b>



# Expenditure Detail

## Water Resources Operations Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	342,703	354,030	354,030	365,961
Overtime	885	-	-	-
Allowances	102	-	-	-
Medicare	4,855	5,133	5,133	5,306
Workers Compensation	163	135	135	156
Retirement Contributions	30,485	29,321	29,321	30,428
Medical Benefits	42,529	46,637	46,637	48,372
Life/Disability Benefits	1,863	3,036	3,036	3,106
<b>Total Personnel</b>	<b>423,585</b>	<b>438,292</b>	<b>438,292</b>	<b>453,329</b>
<b>Purchased Services</b>				
Professional Services	26,344	20,000	20,000	105,000
Technical Services	270	-	-	-
General Services	2,050	6,000	6,000	2,000
Property Services	449,199	760,545	760,545	755,000
Communication Services	2,724	3,000	3,000	4,100
Training/Registration	2,284	4,000	4,000	4,000
Mileage/Travel	1,950	1,000	1,000	1,800
Rentals/Leases	232	400	400	400
<b>Total Purchased Services</b>	<b>485,053</b>	<b>794,945</b>	<b>794,945</b>	<b>872,300</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,017	1,000	1,000	1,000
Operating Supplies	17,260	10,000	10,000	17,000
Uniforms/Clothing	1,535	1,400	1,400	1,500
Gas/Electricity	2,491	3,000	3,000	3,000
Motor Vehicle Fuels	535	-	-	-
<b>Total Supplies/Non-Capital Equipment</b>	<b>22,838</b>	<b>15,400</b>	<b>15,400</b>	<b>22,500</b>
<b>Capital Outlay</b>				
Property/Rights	1,215,853	11,583,386	11,583,386	5,050,000
Capital Equipment	9,949	-	-	35,000
<b>Total Capital Outlay</b>	<b>1,225,802</b>	<b>11,583,386</b>	<b>11,583,386</b>	<b>5,085,000</b>
<b>Miscellaneous</b>				
Dues/Fees	3,562	3,500	3,500	3,500
Community Incentive	37,675	40,000	40,000	42,000
<b>Total Other Expenditures</b>	<b>41,237</b>	<b>43,500</b>	<b>43,500</b>	<b>45,500</b>
<b>Total Expenditures</b>	<b>\$ 2,198,515</b>	<b>\$ 12,875,523</b>	<b>\$ 12,875,523</b>	<b>\$ 6,478,629</b>

## Expenditure Detail

### Capital Improvement Projects Division - Water Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Capital Improvement Projects	6,023,363	2,727,947	1,236,555	4,111,392
<b>Total Capital Outlay</b>	<b>6,023,363</b>	<b>2,727,947</b>	<b>1,236,555</b>	<b>4,111,392</b>
<b>Total Expenditures</b>	<b>\$ 6,023,363</b>	<b>\$ 2,727,947</b>	<b>\$ 1,236,555</b>	<b>\$ 4,111,392</b>

# Expenditure Detail

## Public Works Department - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	1,252,822	1,505,146	1,505,146	1,597,271
Seasonal/Temporary Wages	3,943	-	-	-
Overtime	25,856	29,500	29,500	29,500
Allowances	6,466	8,124	8,124	8,124
Medicare	17,578	21,825	21,825	23,161
Workers Compensation	12,496	12,953	12,953	14,850
Retirement Contributions	108,438	127,976	127,976	134,707
Medical Benefits	207,470	279,427	279,427	289,825
Life/Disability Benefits	7,339	11,456	11,456	11,903
<b>Total Personnel</b>	<b>1,642,408</b>	<b>1,996,407</b>	<b>1,996,407</b>	<b>2,109,341</b>
<b>Purchased Services</b>				
Professional Services	1,332	15,500	15,500	15,900
Technical Services	93,008	115,700	115,700	130,000
General Services	14,249	15,104	15,104	10,400
Property Services	643,968	1,151,640	1,151,640	887,000
Repair/Maintenance Services	7,701	4,000	4,000	4,000
Communication Services	10,064	13,000	13,000	11,550
Training/Registration	5,171	10,500	10,500	9,750
Mileage/Travel	1,725	700	700	700
Rentals/Leases	6,161	1,300	1,300	1,000
<b>Total Purchased Services</b>	<b>783,379</b>	<b>1,327,444</b>	<b>1,327,444</b>	<b>1,070,300</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	6,835	4,000	4,000	4,000
Operating Supplies	122,133	103,500	103,500	141,990
Chemicals/Compounds	34,068	305,000	305,000	250,000
Uniforms/Clothing	3,573	3,800	3,800	3,100
Non-Capital Equipment	113,144	80,000	80,000	100,000
Gas/Electricity	418,448	405,000	405,000	465,000
Motor Vehicle Fuels	6,106	5,500	5,500	5,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>704,307</b>	<b>906,800</b>	<b>906,800</b>	<b>969,590</b>
<b>Capital Outlay</b>				
Capital Equipment	96,797	288,260	288,260	175,000
Capital Improvement Projects	2,734,201	1,960,027	937,693	2,473,352
<b>Total Capital Outlay</b>	<b>2,830,998</b>	<b>2,248,287</b>	<b>1,225,953</b>	<b>2,648,352</b>
<b>Miscellaneous</b>				
Dues/Fees	21,143	26,100	26,100	23,450
<b>Total Other Expenditures</b>	<b>21,143</b>	<b>26,100</b>	<b>26,100</b>	<b>23,450</b>
<b>Total Expenditures</b>	<b>\$ 5,982,235</b>	<b>\$ 6,505,038</b>	<b>\$ 5,482,704</b>	<b>\$ 6,821,033</b>

# Expenditure Detail

## Administration/Operations Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	67,540	68,924	68,924	70,328
Medicare	637	999	999	1,020
Workers Compensation	31	26	26	30
Retirement Contributions	6,528	6,207	6,207	6,294
Medical Benefits	10,435	10,943	10,943	11,351
Life/Disability Benefits	441	437	437	442
<b>Total Personnel</b>	<b>85,612</b>	<b>87,536</b>	<b>87,536</b>	<b>89,465</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	6,783	4,000	4,000	4,000
Operating Supplies	811	-	-	-
<b>Total Supplies/Non-Capital Equipment</b>	<b>7,594</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Total Expenditures</b>	<b>\$ 93,206</b>	<b>\$ 91,536</b>	<b>\$ 91,536</b>	<b>\$ 93,465</b>

# Expenditure Detail

## Facilities Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	-	-	-	192,608
Allowances	-	-	-	1,824
Medicare	-	-	-	2,793
Workers Compensation	-	-	-	2,405
Retirement Contributions	-	-	-	16,168
Medical Benefits	-	-	-	35,546
Life/Disability Benefits	-	-	-	1,353
<b>Total Personnel</b>	-	-	-	<b>252,697</b>
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 252,697</b>

# Expenditure Detail

## Fleet Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Repair/Maintenance Services	7,701	4,000	4,000	4,000
<b>Total Purchased Services</b>	<b>7,701</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Total Expenditures</b>	<b>\$ 7,701</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>

## Expenditure Detail

### Engineering Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	252,856	313,923	313,923	330,312
Seasonal/Temporary Wages	3,943	-	-	-
Overtime	308	-	-	-
Allowances	666	204	204	204
Medicare	3,580	3,754	3,754	4,790
Workers Compensation	1,723	1,451	1,451	2,087
Retirement Contributions	22,756	22,471	22,471	27,949
Medical Benefits	41,643	47,446	47,446	60,423
Life/Disability Benefits	1,592	1,805	1,805	2,250
<b>Total Personnel</b>	<b>329,067</b>	<b>391,054</b>	<b>391,054</b>	<b>428,015</b>
<b>Total Expenditures</b>	<b>\$ 329,067</b>	<b>\$ 391,054</b>	<b>\$ 391,054</b>	<b>\$ 428,015</b>

# Expenditure Detail

## Electrical & Mechanical Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	142,550	302,186	302,186	109,786
Overtime	3,113	4,500	4,500	4,500
Allowances	697	2,436	2,436	612
Medicare	2,082	4,382	4,382	1,592
Workers Compensation	1,581	3,355	3,355	1,263
Retirement Contributions	12,038	26,332	26,332	10,001
Medical Benefits	15,388	46,144	46,144	12,299
Life/Disability Benefits	690	2,118	2,118	761
<b>Total Personnel</b>	<b>178,139</b>	<b>391,453</b>	<b>391,453</b>	<b>140,814</b>
<b>Purchased Services</b>				
Professional Services	70	650	650	200
Technical Services	28,531	26,100	26,100	28,000
General Services	13,250	10,000	10,000	10,000
Property Services	33,110	29,640	29,640	55,000
Communication Services	3,077	5,000	5,000	4,000
Training/Registration	-	3,000	3,000	1,750
<b>Total Purchased Services</b>	<b>78,038</b>	<b>74,390</b>	<b>74,390</b>	<b>98,950</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	52	-	-	-
Operating Supplies	39,152	35,000	35,000	45,990
Non-Capital Equipment	31,358	35,000	35,000	35,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>70,562</b>	<b>70,000</b>	<b>70,000</b>	<b>80,990</b>
<b>Capital Outlay</b>				
Capital Equipment	71,752	87,500	87,500	87,500
<b>Total Capital Outlay</b>	<b>71,752</b>	<b>87,500</b>	<b>87,500</b>	<b>87,500</b>
<b>Total Expenditures</b>	<b>\$ 398,491</b>	<b>\$ 623,343</b>	<b>\$ 623,343</b>	<b>\$ 408,254</b>



# Expenditure Detail

## Distribution & Collection Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	175,461	204,463	204,463	211,462
Overtime	15,173	15,000	15,000	15,000
Allowances	1,105	1,428	1,428	1,428
Medicare	2,677	2,965	2,965	3,066
Workers Compensation	2,746	2,029	2,029	2,294
Retirement Contributions	14,351	17,900	17,900	18,448
Medical Benefits	32,242	41,975	41,975	43,538
Life/Disability Benefits	999	1,437	1,437	1,468
<b>Total Personnel</b>	<b>244,754</b>	<b>287,197</b>	<b>287,197</b>	<b>296,704</b>
<b>Purchased Services</b>				
Professional Services	266	800	800	300
Technical Services	2,344	3,500	3,500	3,000
Property Services	46,909	54,500	54,500	68,000
Training/Registration	-	2,500	2,500	2,000
<b>Total Purchased Services</b>	<b>49,519</b>	<b>61,300</b>	<b>61,300</b>	<b>73,300</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	2,547	15,000	15,000	12,500
Non-Capital Equipment	11,437	-	-	-
Gas/Electricity	124,361	115,000	115,000	115,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>138,345</b>	<b>130,000</b>	<b>130,000</b>	<b>127,500</b>
<b>Capital Outlay</b>				
Capital Equipment	-	85,000	85,000	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>85,000</b>	<b>85,000</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 432,618</b>	<b>\$ 563,497</b>	<b>\$ 563,497</b>	<b>\$ 497,504</b>

# Expenditure Detail

## Wastewater Operations Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	575,270	549,804	549,804	617,506
Overtime	7,262	10,000	10,000	10,000
Allowances	3,760	3,648	3,648	3,648
Medicare	8,091	8,770	8,770	8,954
Workers Compensation	5,943	5,439	5,439	6,063
Retirement Contributions	49,633	49,914	49,914	50,838
Medical Benefits	96,160	111,309	111,309	104,252
Life/Disability Benefits	3,343	5,081	5,081	5,061
<b>Total Personnel</b>	<b>749,462</b>	<b>743,965</b>	<b>743,965</b>	<b>806,322</b>
<b>Purchased Services</b>				
Professional Services	951	10,000	10,000	5,400
Technical Services	40,829	65,000	65,000	59,000
General Services	569	5,104	5,104	400
Property Services	563,829	1,065,000	1,065,000	761,500
Communication Services	5,712	6,600	6,600	6,350
Training/Registration	3,045	3,000	3,000	3,500
Rentals/Leases	5,886	1,000	1,000	700
<b>Total Purchased Services</b>	<b>620,821</b>	<b>1,155,704</b>	<b>1,155,704</b>	<b>836,850</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	62,478	45,000	45,000	56,000
Chemicals/Compounds	34,068	305,000	305,000	250,000
Uniforms/Clothing	2,669	3,000	3,000	2,300
Non-Capital Equipment	70,349	45,000	45,000	65,000
Gas/Electricity	294,087	290,000	290,000	350,000
Motor Vehicle Fuels	6,106	5,500	5,500	5,500
<b>Total Supplies/Non-Capital Equipment</b>	<b>469,757</b>	<b>693,500</b>	<b>693,500</b>	<b>728,800</b>
<b>Capital Outlay</b>				
Capital Equipment	25,045	115,760	115,760	87,500
<b>Total Capital Outlay</b>	<b>25,045</b>	<b>115,760</b>	<b>115,760</b>	<b>87,500</b>
<b>Miscellaneous</b>				
Dues/Fees	20,555	25,600	25,600	22,850
<b>Total Other Expenditures</b>	<b>20,555</b>	<b>25,600</b>	<b>25,600</b>	<b>22,850</b>
<b>Total Expenditures</b>	<b>\$ 1,885,640</b>	<b>\$ 2,734,529</b>	<b>\$ 2,734,529</b>	<b>\$ 2,482,322</b>

# Expenditure Detail

## Industrial Pre-Treatment Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	39,145	65,846	65,846	65,269
Allowances	238	408	408	408
Medicare	511	955	955	946
Workers Compensation	472	653	653	708
Retirement Contributions	3,132	5,152	5,152	5,009
Medical Benefits	11,602	21,610	21,610	22,416
Life/Disability Benefits	274	578	578	568
<b>Total Personnel</b>	<b>55,374</b>	<b>95,202</b>	<b>95,202</b>	<b>95,324</b>
<b>Purchased Services</b>				
Professional Services	45	4,050	4,050	10,000
Technical Services	21,304	21,100	21,100	40,000
General Services	430	-	-	-
Property Services	120	2,500	2,500	2,500
Communication Services	1,275	1,400	1,400	1,200
Training/Registration	2,126	2,000	2,000	2,500
Mileage/Travel	1,725	700	700	700
Rentals/Leases	275	300	300	300
<b>Total Purchased Services</b>	<b>27,300</b>	<b>32,050</b>	<b>32,050</b>	<b>57,200</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	17,145	8,500	8,500	27,500
Uniforms/Clothing	904	800	800	800
<b>Total Supplies/Non-Capital Equipment</b>	<b>18,049</b>	<b>9,300</b>	<b>9,300</b>	<b>28,300</b>
<b>Miscellaneous</b>				
Dues/Fees	588	500	500	600
<b>Total Other Expenditures</b>	<b>588</b>	<b>500</b>	<b>500</b>	<b>600</b>
<b>Total Expenditures</b>	<b>\$ 101,311</b>	<b>\$ 137,052</b>	<b>\$ 137,052</b>	<b>\$ 181,424</b>

# Expenditure Detail

## Capital Improvement Projects Division - Wastewater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Capital Improvement Projects	2,734,201	1,960,027	937,693	2,473,352
<b>Total Capital Outlay</b>	<b>2,734,201</b>	<b>1,960,027</b>	<b>937,693</b>	<b>2,473,352</b>
<b>Total Expenditures</b>	<b>\$ 2,734,201</b>	<b>\$ 1,960,027</b>	<b>\$ 937,693</b>	<b>\$ 2,473,352</b>

# Expenditure Detail

## Public Works Department - Stormwater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	81,584	84,817	84,817	88,211
Medicare	1,140	1,230	1,230	1,279
Workers Compensation	51	32	32	38
Retirement Contributions	8,127	8,295	8,295	8,461
Medical Benefits	8,063	8,453	8,453	8,765
Life/Disability Benefits	548	744	744	753
<b>Total Personnel</b>	<b>99,513</b>	<b>103,571</b>	<b>103,571</b>	<b>107,507</b>
<b>Purchased Services</b>				
Professional Services	10,194	29,743	29,743	33,420
Technical Services	2,398	1,200	1,200	3,000
General Services	-	1,200	1,200	200
Property Services	7,450	45,000	45,000	32,100
Communication Services	1,275	1,400	1,400	1,200
Training/Registration	1,317	1,000	1,000	1,300
Mileage/Travel	136	500	500	500
Rentals/Leases	206	350	350	250
<b>Total Purchased Services</b>	<b>22,976</b>	<b>80,393</b>	<b>80,393</b>	<b>71,970</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	17,653	19,700	19,700	21,700
Uniforms/Clothing	313	400	400	400
<b>Total Supplies/Non-Capital Equipment</b>	<b>17,966</b>	<b>20,100</b>	<b>20,100</b>	<b>22,100</b>
<b>Capital Outlay</b>				
Capital Improvement Projects	115,241	1,447,932	100,000	1,182,932
<b>Total Capital Outlay</b>	<b>115,241</b>	<b>1,447,932</b>	<b>100,000</b>	<b>1,182,932</b>
<b>Miscellaneous</b>				
Dues/Fees	2,313	2,150	2,150	3,800
<b>Total Other Expenditures</b>	<b>2,313</b>	<b>2,150</b>	<b>2,150</b>	<b>3,800</b>
<b>Total Expenditures</b>	<b>\$ 258,009</b>	<b>\$ 1,654,146</b>	<b>\$ 306,214</b>	<b>\$ 1,388,309</b>

# Expenditure Detail

## Streets Division - Stormwater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Property Services	16	-	-	-
<b>Total Purchased Services</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	14,029	14,700	14,700	14,700
<b>Total Supplies/Non-Capital Equipment</b>	<b>14,029</b>	<b>14,700</b>	<b>14,700</b>	<b>14,700</b>
<b>Total Expenditures</b>	<b>\$ 14,045</b>	<b>\$ 14,700</b>	<b>\$ 14,700</b>	<b>\$ 14,700</b>

# Expenditure Detail

## Stormwater Operations Division - Stormwater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	81,584	84,817	84,817	88,211
Medicare	1,140	1,230	1,230	1,279
Workers Compensation	51	32	32	38
Retirement Contributions	8,127	8,295	8,295	8,461
Medical Benefits	8,063	8,453	8,453	8,765
Life/Disability Benefits	548	744	744	753
<b>Total Personnel</b>	<b>99,513</b>	<b>103,571</b>	<b>103,571</b>	<b>107,507</b>
<b>Purchased Services</b>				
Professional Services	10,194	29,743	29,743	33,420
Technical Services	2,398	1,200	1,200	3,000
General Services	-	1,200	1,200	200
Property Services	7,434	45,000	45,000	32,100
Communication Services	1,275	1,400	1,400	1,200
Training/Registration	1,317	1,000	1,000	1,300
Mileage/Travel	136	500	500	500
Rentals/Leases	206	350	350	250
<b>Total Purchased Services</b>	<b>22,960</b>	<b>80,393</b>	<b>80,393</b>	<b>71,970</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	3,624	5,000	5,000	7,000
Uniforms/Clothing	313	400	400	400
<b>Total Supplies/Non-Capital Equipment</b>	<b>3,937</b>	<b>5,400</b>	<b>5,400</b>	<b>7,400</b>
<b>Miscellaneous</b>				
Dues/Fees	2,313	2,150	2,150	3,800
<b>Total Other Expenditures</b>	<b>2,313</b>	<b>2,150</b>	<b>2,150</b>	<b>3,800</b>
<b>Total Expenditures</b>	<b>\$ 128,723</b>	<b>\$ 191,514</b>	<b>\$ 191,514</b>	<b>\$ 190,677</b>

# Expenditure Detail

## Capital Improvement Projects Division - Stormwater Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Capital Outlay</b>				
Property/Rights	-	-	-	-
Capital Equipment	-	-	-	-
Capital Improvement Projects	115,241	1,447,932	100,000	1,182,932
<b>Total Capital Outlay</b>	<b>115,241</b>	<b>1,447,932</b>	<b>100,000</b>	<b>1,182,932</b>
<b>Total Expenditures</b>	<b>\$ 115,241</b>	<b>\$ 1,447,932</b>	<b>\$ 100,000</b>	<b>\$ 1,182,932</b>



# Expenditure Detail

## Public Works Department - Sanitation Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	684,079	780,739	780,739	767,145
Overtime	39,729	40,000	40,000	40,000
Allowances	3,842	4,488	4,488	4,080
Medicare	9,908	11,321	11,321	11,124
Workers Compensation	15,992	18,553	18,553	19,412
Retirement Contributions	64,652	71,410	71,410	69,293
Medical Benefits	146,250	168,472	168,472	165,980
Life/Disability Benefits	4,046	6,698	6,698	6,373
<b>Total Personnel</b>	<b>968,498</b>	<b>1,101,681</b>	<b>1,101,681</b>	<b>1,083,407</b>
<b>Purchased Services</b>				
Professional Services	920	800	800	1,000
General Services	127	-	-	-
Property Services	407,477	394,600	394,600	438,400
Repair/Maintenance Services	82,724	110,000	110,000	110,000
Communication Services	7,839	9,000	9,000	9,000
Training/Registration	819	5,500	5,500	5,500
Mileage/Travel	2,387	100	100	-
Rentals/Leases	13,805	16,300	16,300	16,300
<b>Total Purchased Services</b>	<b>516,098</b>	<b>536,300</b>	<b>536,300</b>	<b>580,200</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,155	2,600	2,600	1,200
Operating Supplies	15,344	15,500	15,500	16,000
Inventory Supplies	69,042	63,000	63,000	63,000
Uniforms/Clothing	4,274	5,000	5,000	5,000
Non-Capital Equipment	-	17,000	17,000	-
Gas/Electricity	9,795	-	-	10,000
Motor Vehicle Fuels	104,973	105,000	105,000	105,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>204,583</b>	<b>208,100</b>	<b>208,100</b>	<b>200,200</b>
<b>Capital Outlay</b>				
Capital Equipment	148,457	751,570	751,570	674,349
<b>Total Capital Outlay</b>	<b>148,457</b>	<b>751,570</b>	<b>751,570</b>	<b>674,349</b>
<b>Miscellaneous</b>				
Dues/Fees	595	600	600	600
<b>Total Other Expenditures</b>	<b>595</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>Total Expenditures</b>	<b>\$ 1,838,231</b>	<b>\$ 2,598,251</b>	<b>\$ 2,598,251</b>	<b>\$ 2,538,756</b>

# Expenditure Detail

## Administration/Operations Division - Sanitation Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	22,513	22,975	22,975	23,443
Medicare	212	333	333	340
Workers Compensation	9	9	9	10
Retirement Contributions	2,176	2,069	2,069	2,098
Medical Benefits	3,478	3,648	3,648	3,784
Life/Disability Benefits	147	130	130	132
<b>Total Personnel</b>	<b>28,535</b>	<b>29,164</b>	<b>29,164</b>	<b>29,807</b>
<b>Supplies/Non-Capital Equipment</b>				
Office Supplies	1,155	2,600	2,600	1,200
Gas/Electricity	9,795	-	-	10,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>10,950</b>	<b>2,600</b>	<b>2,600</b>	<b>11,200</b>
<b>Total Expenditures</b>	<b>\$ 39,485</b>	<b>\$ 31,764</b>	<b>\$ 31,764</b>	<b>\$ 41,007</b>

# Expenditure Detail

## Fleet Division - Sanitation Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Purchased Services</b>				
Repair/Maintenance Services	82,724	110,000	110,000	110,000
<b>Total Purchased Services</b>	<b>82,724</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>
<b>Total Expenditures</b>	<b>\$ 82,724</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>

# Expenditure Detail

## Sanitation Operations Division - Sanitation Fund

	2023 Audited Amounts	2024 Adopted Budget	2024 Year-End Forecast	2025 Proposed Budget
<b>Personnel</b>				
Regular Wages	661,566	757,764	757,764	743,702
Overtime	39,729	40,000	40,000	40,000
Allowances	3,842	4,488	4,488	4,080
Medicare	9,696	10,988	10,988	10,784
Workers Compensation	15,983	18,544	18,544	19,402
Retirement Contributions	62,476	69,341	69,341	67,195
Medical Benefits	142,772	164,824	164,824	162,196
Life/Disability Benefits	3,899	6,568	6,568	6,241
<b>Total Personnel</b>	<b>939,963</b>	<b>1,072,517</b>	<b>1,072,517</b>	<b>1,053,600</b>
<b>Purchased Services</b>				
Professional Services	920	800	800	1,000
General Services	127	-	-	-
Property Services	407,477	394,600	394,600	438,400
Communication Services	7,839	9,000	9,000	9,000
Training/Registration	819	5,500	5,500	5,500
Mileage/Travel	2,387	100	100	-
Rentals/Leases	13,805	16,300	16,300	16,300
<b>Total Purchased Services</b>	<b>433,374</b>	<b>426,300</b>	<b>426,300</b>	<b>470,200</b>
<b>Supplies/Non-Capital Equipment</b>				
Operating Supplies	15,344	15,500	15,500	16,000
Inventory Supplies	69,042	63,000	63,000	63,000
Uniforms/Clothing	4,274	5,000	5,000	5,000
Non-Capital Equipment	-	17,000	17,000	-
Motor Vehicle Fuels	104,973	105,000	105,000	105,000
<b>Total Supplies/Non-Capital Equipment</b>	<b>193,633</b>	<b>205,500</b>	<b>205,500</b>	<b>189,000</b>
<b>Capital Outlay</b>				
Capital Equipment	148,457	751,570	751,570	674,349
<b>Total Capital Outlay</b>	<b>148,457</b>	<b>751,570</b>	<b>751,570</b>	<b>674,349</b>
<b>Miscellaneous</b>				
Dues/Fees	595	600	600	600
<b>Total Other Expenditures</b>	<b>595</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>Total Expenditures</b>	<b>\$ 1,716,022</b>	<b>\$ 2,456,487</b>	<b>\$ 2,456,487</b>	<b>\$ 2,387,749</b>

**CAPITAL IMPROVEMENT SUMMARY**  
Conservation Trust Fund

	2024 Budget	2024 Forecast	Carry Over	2025 Proposed Budget	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	5-Year Total
<b>Beginning Fund Balance</b>	\$ 1,463,730	\$ 1,463,730		\$ 421,971	\$ 95,620	\$ 329,620	\$ 565,620	\$ 827,620	
<b>Revenue Projections</b>									
Lottery Proceeds	\$ 516,000	\$ 478,000		\$ 485,000	\$ 495,000	\$ 490,000	\$ 500,000	\$ 505,000	\$ 2,475,000
Investment Earnings	31,000	31,000		40,000	14,000	21,000	37,000	56,000	168,000
<b>Total</b>	\$ 547,000	\$ 509,000		\$ 525,000	\$ 509,000	\$ 511,000	\$ 537,000	\$ 561,000	\$ 2,643,000
<b>Capital Expenditures</b>									
Greenway Trail Replacement	\$ 138,729	\$ 138,729	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Ballfield Improvements	90,227	90,227	-	-	-	-	-	-	-
NWOS Parking Lot (North)	300,000	300,000	-	-	-	-	-	-	-
Playground Equipment Replacement	550,000	550,000	-	300,000	200,000	200,000	200,000	200,000	1,100,000
Bocce Ball Court	10,000	10,000	-	-	-	-	-	-	-
Pavilion/Shelter Replacement	82,767	82,767	-	-	-	-	-	-	-
Park & Trail Signage	30,000	30,000	-	-	-	-	-	-	-
Tunnel & Skatepark Safety Improvements	349,036	349,036	226,351	-	-	-	-	-	226,351
Jaycee Improvements	-	-	-	250,000	-	-	-	-	250,000
<b>Total</b>	\$ 1,550,759	\$ 1,550,759	\$ 226,351	\$ 625,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 1,951,351
<b>Unassigned Fund Balance</b>	\$ 459,971	\$ 421,971		\$ 95,620	\$ 329,620	\$ 565,620	\$ 827,620	\$ 1,113,620	

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Greenway Trail Replacement

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$375,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This is an annual budget request to help maintain our hardscaping infrastructure. This allows our park paths, bicycle trails, and pedestrian areas free of severe cracks and heaves in the pavement. With this budget request, we will continue to repair and replace concrete trails throughout the city. Staff systematically monitors and maintains the concrete trail system and provides suggestions for areas of improvement.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Conservation Trust Fund	75,000	75,000	75,000	75,000	75,000	\$ 375,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 375,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	75,000	75,000	75,000	75,000	75,000	375,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 375,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Playground Equipment Replacement

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,200,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This is an annual program to maintain the playgrounds through the City.

The Parks & Recreation Master Plan states that playgrounds should be replaced every 10-12 years. Some equipment ages faster than others depending on initial quality and the use that they get. Degraded equipment is currently replaced either through a scheduled capital improvement project, or as needed in an emergency. The replacement program replaces the degraded and aging equipment as needed throughout the year to maintain safe, accessible, and aesthetically pleasing playgrounds. The current assessment has identified to replace the Alvin B. Thomas playground (replaced in 2011) in 2024 and to replace Danahy playground and shelter in 2025. Sperry Park playground in 2026, Huron Crossings and Larson Park in 2027; this schedule may change based on conditions of each playground throughout the 5-year plan.

Unless otherwise specified above, the funding source for this project is Conservation Trust Fund. Additional grant funding is anticipated to be sought for most of these projects through ADCOO Grants.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Conservation Trust Fund	300,000	200,000	200,000	200,000	200,000	\$ 1,100,000
Open Space Tax (ADCOO)	100,000					100,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 400,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,200,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction						-
Materials						-
Equipment	400,000	200,000	200,000	200,000	200,000	1,200,000
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 400,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,200,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Tunnel & Skatepark Safety Improvements

**Project Dates:** **Begin:** Jan-2024 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$226,351

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This project includes the construction of safety improvements, specifically lighting and video surveillance at the pedestrian tunnel at I-25 and 118th Avenue and the skatepark at E.B. Rains Jr. Memorial Park.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Conservation Trust Fund	226,351					\$ 226,351
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 226,351</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 226,351</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	350,000					350,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Jaycee Improvements

**Project Dates:** **Begin:** Dec-2025 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$250,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Jaycee Park is facing a couple of issues that need resolved. A new drainage plan was designed to help mitigate the surface runoff and irrigation flooding issues along third base. This project includes the design and renovation of the scorekeepers booth with a new viewing window, restrooms for ADA compliance, and replace the spiral staircase with regular steps.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Conservation Trust Fund	250,000					\$ 250,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design	33,900					33,900
Construction	216,100					216,100
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

**CAPITAL IMPROVEMENT SUMMARY**  
**Capital Projects Fund**

	2024 Budget	2024 Forecast	Carry Over	2025 Proposed Budget	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	5-Year Total
<b>Beginning Fund Balance</b>									
Property Tax 4.000 Mills	\$ 367,622	\$ 367,622		\$ 403,637	\$ 1,430,088	\$ 2,105,088	\$ 2,998,088	\$ 3,891,088	
Sales/Use Tax 1/2%	3,887,786	3,887,786		(329,156)	(36,225)	333,206	776,137	1,296,068	
MJ Sales Tax	4,457,197	4,457,197		(139,803)	13,197	175,197	346,197	526,197	
ADCOO	1,453,636	1,453,636		739,236	(11,473)	412,527	391,527	875,527	
ADCOT	1,155,944	1,155,944		1,500,904	1,815,542	2,433,542	2,815,542	3,211,542	
COP Proceeds	802,964	802,964		802,964	802,964	802,964	802,964	802,964	
Unassigned	17,191,193	17,191,193		9,009,998	1,197,065	1,301,065	1,452,065	1,544,065	
<b>Beginning Fund Balance</b>	\$ 29,316,342	\$ 29,316,342		\$ 11,987,780	\$ 5,211,158	\$ 7,563,589	\$ 9,582,520	\$ 12,147,451	
<b>Revenue Projections</b>									
Property Tax 4.000 Mills	\$ 2,277,319	\$ 2,145,000		\$ 2,175,000	\$ 2,175,000	\$ 2,393,000	\$ 2,393,000	\$ 2,632,000	\$ 11,768,000
Sales/Use Tax 1/2%	3,578,500	3,589,000		3,681,000	3,755,000	3,830,000	3,907,000	3,985,000	19,158,000
4% Marijuana Sales Tax	980,000	903,000		903,000	912,000	921,000	930,000	939,000	4,605,000
ADCOO	449,000	489,000		494,000	499,000	504,000	509,000	514,000	2,520,000
ADCOT	1,396,000	1,368,000		1,354,000	1,368,000	1,382,000	1,396,000	1,410,000	6,910,000
County Grant	3,845,300	3,845,300		-	-	-	-	-	-
State Grant	-	-		-	-	-	-	-	-
Federal Grant	1,029,438	1,029,438		-	-	-	-	-	-
Investment Earnings	756,200	756,200		530,000	104,000	151,000	192,000	244,000	1,221,000
Contributions	-	29,000		-	-	-	-	-	-
Transfer in - Bronco Stadium Funds	334,396	334,396		-	-	-	-	-	-
Transfer from General Fund	-	-		-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
<b>Total</b>	\$ 14,646,153	\$ 14,488,334		\$ 9,137,000	\$ 9,813,000	\$ 10,181,000	\$ 10,327,000	\$ 10,724,000	\$ 50,182,000
<b>Expenditures Summary</b>									
ADCOO Funded Projects	\$ 2,166,769	\$ 1,203,400	\$ 969,709	\$ 275,000	\$ 75,000	\$ 525,000	\$ 25,000	\$ 25,000	\$ 1,894,709
ADCOT Funded Projects	1,187,402	1,023,040	39,362	1,000,000	750,000	1,000,000	1,000,000	1,000,000	4,789,362
1/2% Sales/Use Tax Funded Projects	7,805,942	7,805,942	-	3,388,069	3,385,569	3,387,069	3,387,069	3,385,319	16,933,095
4.000 Mill Levy Funded Projects	2,307,534	2,108,985	198,549	950,000	1,500,000	1,500,000	1,500,000	1,500,000	7,148,549
4% Marijuana Sales Tax Funded Projects	5,500,000	5,500,000	-	750,000	750,000	750,000	750,000	750,000	3,750,000
Grant Funded Projects	4,579,438	1,718,383	2,861,055	-	-	-	-	-	2,861,055
Debt Proceeds	-	-	-	-	-	-	-	-	-
General Fund Projects	16,619,024	12,457,146	4,161,878	1,320,000	1,000,000	1,000,000	1,100,000	1,250,000	9,831,878
<b>Total</b>	\$ 40,166,109	\$ 31,816,896	\$ 8,230,553	\$ 7,683,069	\$ 7,460,569	\$ 8,162,069	\$ 7,762,069	\$ 7,910,319	\$ 47,208,648
<b>Restrictions, Commitments, &amp; Assignments</b>									
Property Tax 4.000 Mills	\$ 337,407	\$ 403,637		\$ 1,430,088	\$ 2,105,088	\$ 2,998,088	\$ 3,891,088	\$ 5,023,088	
Sales/Use Tax 1/2%	(339,656)	(329,156)		(36,225)	333,206	776,137	1,296,068	1,895,749	
4% Marijuana Sales Tax	(62,803)	(139,803)		13,197	175,197	346,197	526,197	715,197	
ADCOO	(264,133)	739,236		(11,473)	412,527	391,527	875,527	1,364,527	
ADCOT	1,364,542	1,500,904		1,815,542	2,433,542	2,815,542	3,211,542	3,621,542	
COP Proceeds	802,964	802,964		802,964	802,964	802,964	802,964	802,964	
Unassigned Fund Balance	1,958,065	9,009,998		1,197,065	1,301,065	1,452,065	1,544,065	1,538,065	
<b>Total</b>	\$ 3,796,386	\$ 11,987,780		\$ 5,211,158	\$ 7,563,589	\$ 9,582,520	\$ 12,147,451	\$ 14,961,132	
<b>Capital Expenditures</b>									
Civic Campus COP	\$ 2,673,300	\$ 2,673,300	\$ -	\$ 2,672,050	\$ 2,668,800	\$ 2,671,800	\$ 2,670,550	\$ 2,670,050	\$ 13,353,250
Justice Center COP	1,470,019	1,470,019	-	1,466,019	1,466,769	1,465,269	1,466,519	1,465,269	7,329,845
Citywide Fence Maintenance	14,216	14,216	-	320,000	350,000	400,000	650,000	650,000	2,370,000
Emergency Park Repairs	25,000	25,000	-	25,000	25,000	25,000	25,000	25,000	125,000
Parks Barn Replacement	711,342	-	711,342	-	-	-	-	-	-

**CAPITAL IMPROVEMENT SUMMARY**  
**Capital Projects Fund**

	2024 Budget	2024 Forecast	Carry Over	2025 Proposed Budget	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	5-Year Total
NWOS Facilities Improvements	92,505	92,505	-	-	-	-	-	-	-
NWOS Phase II & III	-	-	-	-	-	500,000	-	-	500,000
Tennis Court Repair & Construction	126,177	126,177	-	-	-	-	-	-	-
Odell Barry Park	1,767,307	-	1,767,307	-	-	-	-	-	-
Playground Equipment Replacement	600,001	500,001	100,000	-	-	-	-	-	-
E.B. Rains Renovations	2,573,595	1,000,000	1,573,595	-	-	-	-	-	-
E.B. Rains Fence	28,539	34,879	-	-	-	-	-	-	-
Kiwanis Pool Repairs	1,710,585	1,710,585	-	-	-	-	-	-	-
Aquatic Adventure Course	305,100	305,100	-	-	-	-	-	-	-
Traffic Signal Cabinet Wraps	50,000	50,000	-	-	-	-	-	-	-
Community Garden	-	-	-	50,000	-	-	-	-	50,000
Bleachers & Dugout Covers - NWOS & Rotary	-	-	-	25,000	-	-	-	-	25,000
Park Amenity Replacement	-	-	-	600,000	400,000	200,000	200,000	200,000	1,600,000
Huron Crossing Fence, Trail & Ped Lighting	-	-	-	50,000	-	-	-	-	50,000
Larson Glenn Fitness & Futsol	-	-	-	50,000	-	-	-	-	50,000
Festival Lawn Shade Structure	-	-	-	75,000	-	-	-	-	75,000
Centennial Park	-	-	-	-	50,000	-	-	-	50,000
Residential Street Overlay	1,558,549	1,360,000	198,549	950,000	1,500,000	1,500,000	1,500,000	1,500,000	6,950,000
Traffic Signal Replacement	860,787	860,787	-	400,000	400,000	400,000	400,000	400,000	2,000,000
Concrete Program	139,362	100,000	39,362	100,000	100,000	100,000	100,000	100,000	500,000
120th Widening	748,985	748,985	-	-	-	-	-	-	-
School Zone Safety Assessment	601,459	601,459	-	200,000	50,000	200,000	50,000	200,000	700,000
Parking Lot Repairs	200,000	200,000	-	200,000	200,000	200,000	200,000	200,000	1,000,000
Temp Traffic Calming	250,000	125,000	-	500,000	250,000	500,000	500,000	500,000	2,250,000
Community Ctr Dr Bridge Repair	533,413	998	532,415	-	-	-	-	-	-
Civic Center MP Ph2	18,536,169	18,536,169	-	-	-	-	-	-	-
Connect Northglenn Striping	342,433	342,433	-	-	-	-	-	-	-
RTD Path Lighting	174,757	174,757	-	-	-	-	-	-	-
Facilities Building - M&O	764,526	764,526	-	-	-	-	-	-	-
Bridge Rail Replacement	303,970	-	303,970	-	-	-	-	-	-
Entryway Signs	533,024	-	533,024	-	-	-	-	-	-
Civic Center MP Ph2-Site Work	2,062,129	-	2,062,129	-	-	-	-	-	-
Citywide Street Lighting	58,860	-	58,860	-	-	-	-	-	-
I-25 Pedestrian Bridge	50,000	-	50,000	-	-	-	-	-	-
Transportation Plan	300,000	-	300,000	-	-	-	-	-	-
<b>Total</b>	<b>\$ 40,166,109</b>	<b>\$ 31,816,896</b>	<b>\$ 8,230,553</b>	<b>\$ 7,683,069</b>	<b>\$ 7,460,569</b>	<b>\$ 8,162,069</b>	<b>\$ 7,762,069</b>	<b>\$ 7,910,319</b>	<b>\$ 38,978,095</b>
<b>Unassigned Fund Balance</b>	<b>\$ 3,796,386</b>	<b>\$ 11,987,780</b>	<b>\$ (8,230,553)</b>	<b>\$ 13,441,711</b>	<b>\$ 7,563,589</b>	<b>\$ 9,582,520</b>	<b>\$ 12,147,451</b>	<b>\$ 14,961,132</b>	

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Citywide Fence Maintenance

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$2,370,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

The city maintains over 30,000 linear feet of fencing throughout the city. This project began in 2023, replacing a section along the south end of Washington Street (up to the Honey Bear Sculpture), with a goal to replace as much of the Washington Street section as financially possible.

Many fence sections throughout the city needs to be replaced, in phases, with the anticipation of being completed in a span of 10 or 20 years.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	320,000	350,000	400,000	650,000	650,000	\$ 2,370,000
						-
						-
						-
						-
Total Revenue	\$ 320,000	\$ 350,000	\$ 400,000	\$ 650,000	\$ 650,000	\$ 2,370,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	320,000	350,000	400,000	650,000	650,000	2,370,000
Materials						-
Equipment						-
Other -						-
Other -						-
Total Expenditures	\$ 320,000	\$ 350,000	\$ 400,000	\$ 650,000	\$ 650,000	\$ 2,370,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Emergency Park Equipment Repairs

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$125,000 (5 year total)

**Project Rationale:** Emergency Facility Maintenance

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Emergency replacement of the playground equipment throughout the City.

This annual project is to help with emergency park repairs for playground equipment, vandalism, broken or failing equipment, etc. due to unforeseen circumstances that are beyond normal operational budgets.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Open Space Tax (ADCOO)	25,000	25,000	25,000	25,000	25,000	\$ 125,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	25,000	25,000	25,000	25,000	25,000	125,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Parks Barn Replacement

**Project Dates:** **Begin:** Jan-2024 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$711,342

**Project Rationale:** New Facility

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negligible

**Description/Justification:**

Parks and events staff have been utilizing portions of the basement of the existing City Hall facility for storage. Parks has used the old Police Department sally port to stow mowers and other equipment that are used to maintain the park and Civic Center site. For logistical purposes, it is preferable to store equipment in the area since it is used on a daily basis, rather than having to store it over at the Maintenance & Operations Facility and trailer it in. Events staff has utilized space in the facility for storage of equipment used with the various special events hosted by the City.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	711,342					\$ 711,342
						-
						-
						-
						-
Total Revenue	\$ 711,342	\$ -	\$ -	\$ -	\$ -	\$ 711,342

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	711,342					711,342
Materials						-
Equipment						-
Other -						-
Other -						-
Total Expenditures	\$ 711,342	\$ -	\$ -	\$ -	\$ -	\$ 711,342

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Northwest Open Space Improvements Ph2 & 3

**Project Dates:** **Begin:** Jan-2027 **Finish:** Dec-2027

**Comprehensive Project Cost:** \$500,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Continuing improvements at Northwest Open Space that will include removal of the earth and berm on the athletic fields, add additional trail enhancements, shade structures and lighting, shade and ornamental trees, park infrastructure and amenities. The project will also enhance landscaping.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Open Space Tax (ADCOO)			500,000			\$ 500,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction			500,000			500,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Odell Barry Park

**Project Dates:** **Begin:** Jan-2027 **Finish:** Dec-2027

**Comprehensive Project Cost:** \$1,767,037

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  Yes  No **Operational Impact Category:** Slight

**Description/Justification:**

Odell Barry Park has been designed with community engagement and is now shovel ready for the next phase of the project, construction. The Parks, Recreation, & Culture Department is working diligently to secure grants and additional funds for the project.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Grant (ADCO Open Space)	1,500,000					\$ 1,500,000
Open Space Tax (ADCOO)	132,911					132,911
Capital Projects Fund (General)	134,396					134,396
						-
						-
<b>Total Revenue</b>	<b>\$ 1,767,307</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,767,307</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	1,767,307					1,767,307
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 1,767,307</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,767,307</b>



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** E.B. Rains, Jr. Memorial Park Renovations

**Project Dates:** **Begin:** Jan-2023 **Finish:** Dec-2025

**Comprehensive Project Cost** \$1,573,595

**Project Rationale:** Safety and Functionality

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negative

**Description/Justification:**

The project includes the concept, design and construction of new restrooms, replacement of the trail on the east side of the park, replacement of the seating wall on the east side of the park, hardscape improvements at the skatepark and general site improvements.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Open Space Tax (ADCOO)	736,798					\$ 736,798
Grant (ADCO Open Space)	836,797					836,797
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 1,573,595</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,573,595</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	1,573,595					1,573,595
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 1,573,595</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,573,595</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Community Garden

**Project Dates:** **Begin:** Jan-2025 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$50,000

**Project Rationale:** Community Amenity

**Future Operational Impact:**  Yes  No **Operational Impact Category:** Slight

**Description/Justification:**

Through the strategic planning process, City Council identified a desire to implement a community garden. Construction of a half acre garden would include grading, secure fencing and access gates, a large shed, irrigation, raised beds (either stock tanks or wood frames), mulch and soil. Ongoing operations may require a single full-time staff member skilled at community engagement and volunteer management, environmental education (specifically as it relates to community gardening), and the ability to conduct basic maintenance activities (maintain or repair irrigation, troubleshoot growing conditions, prepare garden beds, haul soil, mulch and other materials, etc.).

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
ADCO Open Space Tax (ADCOC)	50,000					\$ 50,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	50,000					50,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Bleachers & Dugout Covers

**Project Dates:** **Begin:** Jan-2025 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$25,000

**Project Rationale:** Community Amenity

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This project includes the replacement of wooden bleachers at Northwest Open Space and 2 sets of wooden bleachers at Rotary Park with new, aluminum bleachers for spectator seating. The current bleachers are aging and require ongoing maintenance (painting, sanding, replacement of boards, etc.). Additionally, there are dugouts at Northwest Open Space that do not currently have covers; adding covers will provide shade for ballfield users.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
ADCO Open Space Tax (ADCOC)	25,000					\$ 25,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	25,000					25,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Park Amenity Replacement

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,600,000 (5 year total)

**Project Rationale:** Emergency Facility Maintenance

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This project will replace all existing site amenities with a new and improved modern standard, for easier maintenance under city standards, and provide a consistent style throughout the city.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Project Funds (General)	600,000	400,000	200,000	200,000	200,000	\$ 1,600,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 600,000</b>	<b>\$ 400,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,600,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	600,000	400,000	200,000	200,000	200,000	1,600,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 600,000</b>	<b>\$ 400,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,600,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Huron Crossing Improvements

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$50,000

**Project Rationale:** Facility Improvements

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Playbook - PRC Long Range Plan provided some suggestions and recommendations for this park. Throughout the planning process, we heard from our constituents that they are asking for enhanced safety and connectivity throughout our parks and neighborhoods. To follow these recommendations we are looking to add fencing to the park to prevent basketballs from rolling out into the street, add lighting and enhance pedestrian accessibility to area.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Project Funds (General)	50,000					\$ 50,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	50,000					50,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Larson Glenn Improvements

**Project Dates:** **Begin:** Jan-2025 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$75,000

**Project Rationale:** Facility Improvements

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Festival Lawn is the site for many outdoor concerts and performances. Currently a shade tent is used, requiring staff to be scheduled two days per event for set up and take down. A more permanent structure will help minimize staff time and enhance the experience at the Festival Lawn area.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
ADCO Open Space Tax (ADCOC	75,000					\$ 75,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	75,000					75,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Festival Lawn Shade Structure

**Project Dates:** **Begin:** Jan-2025 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$50,000

**Project Rationale:** Facility Improvements

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Larson Glenn, located close to 112th, is a underutilized park and needs improvement. The park has been identified for the opportunity to create a clear barrier between the lot and the basketball court, and encourage engagement through a multi-sport and fitness to create a bridge between generations and provide new activity in the area.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
ADCO Open Space Tax (ADCOC	50,000					\$ 50,000
						-
						-
						-
						-
<b>Total Revenue</b>	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	50,000					50,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Centennial Park Improvements

**Project Dates:** **Begin:** Jan-2026 **Finish:** Dec-2026

**Comprehensive Project Cost:** \$50,000

**Project Rationale:** Facility Improvements

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Centennial Park has become the city sculpture garden, containing seven throughout this linear green space, and the park has not officially been designed for that purpose. The project will redesign the planter beds and irrigation.

In dedication of the nation's 200th anniversary and the state's 100th anniversary, a time capsule is buried in the park. The capsule is scheduled to be opened on Aug. 1, 2026, and then re-buried until July 4, 2076.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
ADCO Open Space Tax (ADCOO)		50,000				\$ 50,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction		50,000				50,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Residential Street Maintenance

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$7,148,549 (5 year total)

**Project Rationale:** PCI Rating - Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This is an annual program to maintain a minimum level of pavement condition for the residential street network.

On July 27, 2006, the City Council passed Resolution 06-92, making a City policy to maintain an average PCI rating of 70 or better. The Residential Street Program is an essential component in maintaining the 70 PCI rating. The program includes resurfacing, restriping, and patching of selected streets. Additional services may include construction observation/inspection and quality control.

	2025	2026	2027	2028	2029	5 - Year Total
<b>4 MILLS</b>	1,148,549	1,500,000	1,500,000	1,500,000	1,500,000	\$ 7,148,549
						-
						-
						-
<b>Total Revenue</b>	\$ 1,148,549	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 7,148,549

<b>Expenditures:</b>	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	1,148,549	1,500,000	1,500,000	1,500,000	1,500,000	7,148,549
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ 1,148,549	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 7,148,549

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Traffic Signal Program  
**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing  
**Comprehensive Project Cost:** \$2,000,000 (5 year total)  
**Project Rationale:** Maintenance Program  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Staff has identified a series of traffic signal poles with significant structural deficiencies. An assessment was performed in 2022 to look at all traffic signal poles in the City and provided recommendations on necessary improvements.

This program may be used to fund pole replacement and other costly components of the traffic signal infrastructure. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Transportation Tax (ADCOT)	400,000	400,000	400,000	400,000	400,000	\$ 2,000,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 2,000,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	400,000	400,000	400,000	400,000	400,000	2,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 2,000,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Concrete Maintenance  
**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing  
**Comprehensive Project Cost:** \$539,362 (5 year total)  
**Project Rationale:** Maintenance Program  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
 Replacement of concrete within a defined area.

This program will replace deteriorated and hazardous concrete within the city (i.e. curb, gutter, sidewalk, cross pans, etc.). Additional services may include construction observation/inspection and quality control.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Transportation Tax (ADCOT)	139,362	100,000	100,000	100,000	100,000	\$ 539,362
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 139,362</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 539,362</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	139,362	100,000	100,000	100,000	100,000	539,362
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 139,362</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 539,362</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** School Zone Safety

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$700,000 (5 year total)

**Project Rationale:** School Zone Safety

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negligible

**Description/Justification:**

Assessments are done to analyze existing conditions in school areas in the City right of way, which will include survey of existing conditions to include signs, ramps, striping, etc. The assessments also include evaluation of existing pedestrian and traffic movements in and around the school to include both pedestrian and traffic volume counts during peak school hours. Based on these assessments, recommendations will be presented on the overall existing school zone safety and what changes could be implemented to improve overall pedestrian and traffic safety concerns both in the right of way and school site. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	200,000	50,000	200,000	50,000	200,000	\$ 700,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>	<b>\$ 700,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies		50,000		50,000		\$ 100,000
Design						-
Construction	200,000		200,000		200,000	600,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>	<b>\$ 700,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Parking Lot Repairs

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,000,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** Negligible

**Description/Justification:**

Program to replace deteriorating parking areas in City facilities. Work will include mill & overlay of asphalt pavement; replacement of concrete curb & gutter; and parking lot striping.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	200,000	200,000	200,000	200,000	200,000	\$ 1,000,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Traffic Calming  
**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing  
**Comprehensive Project Cost:** \$2,250,000 (5 year total)  
**Project Rationale:** Traffic Calming Requests  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** Negligible

**Description/Justification:**

On February 3, 2020, the City Council approved modifications to the City's Traffic Calming Policy providing alternatives to mitigate speeding issues in residential neighborhoods. This annual program will address the issues through either the installation of speed bumps or modified striping patterns.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Transportation Tax (ADCOT)	500,000	250,000	500,000	500,000	500,000	\$ 2,250,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 500,000</b>	<b>\$ 250,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,250,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	500,000	250,000	500,000	500,000	500,000	2,250,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 500,000</b>	<b>\$ 250,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,250,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Community Center Drive Bridge Repair

**Project Dates:** **Begin:** Jan-2021 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$532,415

**Project Rationale:** Traffic Calming Requests

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

The Colorado Department of Transportation (CDOT) through their bridge inspections program has identified certain deficiencies at the Community Center Drive Bridge. These deficiencies will reduce the lifespan of the bridge. The City is working with the design consultants to create the construction plans to bid the rehabilitation project out for construction.

The City has received a grant from CDOT with an 80/20 split and are working with CDOT on approval of plans.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	8,157					\$ 8,157
Grant - Colorado Dept of Transpo	524,258					524,258
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 532,415</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 532,415</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	532,415					532,415
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 532,415</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 532,415</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Bridge Rail Replacement  
**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2025  
**Comprehensive Project Cost:** \$303,970  
**Project Rationale:** Regulatory Mandate  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** Negligible

**Description/Justification:**  
 The City of Northglenn received a CDOT 2020 Bridge Inspection Report showing several of the City's bridges in need of upgrades to hand rails in order to meet current CDOT/AASTHO standards. This required update is listed as high priority maintenance activity on the inspection report. This project will bring all City bridges into compliance with current CDOT/AASTHO standards.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
<b>Capital Projects Fund (General)</b>	303,970					\$ 303,970
						-
						-
						-
<b>Total Revenue</b>	\$ 303,970	\$ -	\$ -	\$ -	\$ -	\$ 303,970

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	303,970					303,970
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ 303,970	\$ -	\$ -	\$ -	\$ -	\$ 303,970



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Comprehensive Entryway Signage

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$533,024

**Project Rationale:** Replacement and Repair

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

City entryway signage has not been updated to display the new logo adopted several years ago. This project would take a comprehensive look at all of the entryway signage citywide and provide a design to ensure cohesion and consistency throughout the city. Previous work has already been done which will be reviewed as part of this project. Identification of the complete cost for construction would be determined during the design phase.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	533,024					\$ 533,024
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 533,024</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 533,024</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	533,024					533,024
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 533,024</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 533,024</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Civic Center Master Plan Phase 2 - Site  
**Project Dates:** **Begin:** Jan-2023 **Finish:** Dec-2025  
**Comprehensive Project Cost:** \$2,062,129  
**Project Rationale:** Prepare site for private development  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

The Master Plan for the Civic Campus was approved on April 10, 2017 by City Council and included the replacement of the existing City Hall building to accommodate a mixed-use development of the site. City Hall design and construction will be completed by the end of 2024, at an estimated cost of \$33.8M. Additional site work funding of \$2.7M has been set aside to prepare the site for private development. The City is continuing to evaluate private development opportunities.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
<b>Capital Projects Fund (General)</b>	2,062,129					\$ 2,062,129
						-
						-
						-
<b>Total Revenue</b>	\$ 2,062,129	\$ -	\$ -	\$ -	\$ -	\$ 2,062,129

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction						-
Materials						-
Equipment						-
Other - Site Work	2,062,129					2,062,129
Other -						-
<b>Total Expenditures</b>	\$ 2,062,129	\$ -	\$ -	\$ -	\$ -	\$ 2,062,129

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Citywide Street Lighting

**Project Dates:** **Begin:** Jan-2023 **Finish:** Dec-2023

**Comprehensive Project Cost:** \$58,860

**Project Rationale:** Transportation Safety

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Perform a citywide street lighting deficiency analysis and streetlight audit.

Based on findings work with Xcel Energy to develop on ongoing capital program to install streetlighting in deficient neighborhoods.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	58,860					\$ 58,860
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 58,860</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,860</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies	58,860					\$ 58,860
Design						-
Construction						-
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 58,860</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,860</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** I-25 Pedestrian Bridge Assessment

**Project Dates:** **Begin:** Jan-2023 **Finish:** Dec-2026

**Comprehensive Project Cost:** \$50,000

**Project Rationale:** Transportation Safety

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

The pedestrian bridge that goes over I-25 had maintenance repairs completed in 2018. It is recommended a structural assessment be completed on the pedestrian bridge to determine if further repairs need to be made. The current configuration is not ADA compliant.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	50,000					\$ 50,000
						-
						-
						-
<b>Total Revenue</b>	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies	50,000					\$ 50,000
Design						-
Construction						-
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Transportation Master Plan

**Project Dates:** **Begin:** Jan-2023 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$300,000

**Project Rationale:** Transportation Safety

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Develop a unifying document to project short-term needs and long-term goals, integrating the following documents: Complete Streets Policy, Connect Northglenn, Pavement Condition Index and School Zone Safety Assessments. The document will guide the city on new development, coordinate infrastructure improvements and respond to future growth.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Capital Projects Fund (General)	300,000					\$ 300,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies	300,000					\$ 300,000
Design						-
Construction						-
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>

**CAPITAL PROJECT SUMMARY**  
Water Fund

	2024 Budget	2024 Forecast	Carry Over	2025 Proposed Budget	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	5-Year Total
<b>Beginning Fund Balance</b>									
3% TABOR Reserve Restriction	\$ 458,000	\$ 406,414		\$ 437,000	\$ 450,000	\$ 357,000	\$ 361,000	\$ 365,000	
Debt Service Reserve Restriction	2,209,826	2,435,137		4,062,137	5,689,137	7,324,137	8,967,137	10,618,137	
Water Right Purchase Restriction	14,193,991	20,592,407		12,598,021	11,229,021	7,379,021	6,408,916	6,408,916	
Capital/Infrastructure Commitment	1,000,000	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
Operating Reserve Commitment	1,959,075	1,800,477		1,994,281	2,020,592	2,169,750	2,234,750	2,301,750	
Unassigned Fund Balance	4,738,220	9,051,489		8,971,252	6,122,535	6,538,877	6,804,377	6,911,877	
<b>Beginning Fund Balance</b>	\$ 24,559,111	\$ 35,285,924		\$ 29,062,691	\$ 26,511,285	\$ 24,768,785	\$ 25,776,180	\$ 27,605,680	
<b>Revenue Projections</b>									
Sales/Use Tax	\$ 3,578,500	\$ 3,589,000		\$ 3,681,000	\$ -	\$ -	\$ -	\$ -	\$ 3,681,000
Food Tax	1,422,000	1,627,000		1,627,000	1,635,000	1,643,000	1,651,000	1,659,000	8,215,000
Water Use Charges	8,784,000	8,598,000		8,767,500	8,943,000	9,122,000	9,213,000	9,305,000	45,350,500
Construction Water Sales	26,000	22,000		22,000	26,000	26,000	26,000	26,000	126,000
Tap Connection Fees	93,250	88,000		88,000	88,000	66,000	66,000	66,000	374,000
Investment Earnings	640,000	640,000		820,000	530,000	495,000	516,000	552,000	2,913,000
State Grant	6,824	6,824		30,921	-	-	-	-	30,921
Federal Grant	346,887	346,887		-	-	-	-	-	-
Miscellaneous	128,800	35		-	114,500	114,500	114,500	114,500	458,000
<b>Total</b>	\$ 15,026,261	\$ 14,917,746		\$ 15,036,421	\$ 11,336,500	\$ 11,466,500	\$ 11,586,500	\$ 11,722,500	\$ 61,148,421
<b>Expenditures Summary</b>									
Operating	\$ 8,321,040	\$ 8,321,038		\$ 8,426,435	\$ 8,679,000	\$ 8,939,000	\$ 9,207,000	\$ 9,483,000	\$ 44,734,435
Water Rights	11,583,386	11,583,386		5,050,000	3,850,000	970,105	-	-	9,870,105
Debt Service	-	-		-	-	-	-	-	-
Waterline Rehabilitation	691,392	-	691,392	100,000	100,000	100,000	100,000	100,000	1,191,392
Standley Lake Pipeline	200,000	200,000	-	200,000	200,000	200,000	200,000	200,000	1,000,000
WTP Waste Handling Improvements	106,758	106,758	-	-	-	-	-	-	-
Automated Filter Backwash	1,047,747	447,747	600,000	-	-	-	-	-	600,000
FHL Flume @ Webster Lake	82,050	82,050	-	-	-	-	-	-	-
WTF Rehabilitation	400,000	400,000		250,000	250,000	250,000	250,000	250,000	1,250,000
Section 36 - Water Lines	200,000	-	200,000	2,000,000	-	-	-	-	2,200,000
WTF Power Analysis	-	-		70,000	-	-	-	-	70,000
<b>Total</b>	\$ 22,632,373	\$ 21,140,979	\$ 1,491,392	\$ 16,096,435	\$ 13,079,000	\$ 10,459,105	\$ 9,757,000	\$ 10,033,000	\$ 60,915,932
<b>Ending Fund Balance</b>	\$ 16,952,999	\$ 29,062,691		\$ 26,511,285	\$ 24,768,785	\$ 25,776,180	\$ 27,605,680	\$ 29,295,180	
<b>Restrictions, Commitments, &amp; Assignments</b>									
3% TABOR Reserve	\$ 459,000	\$ 437,000		\$ 450,000	\$ 357,000	\$ 361,000	\$ 365,000	\$ 369,000	
Debt Service Reserve Restriction	3,631,826	4,062,137		5,689,137	7,324,137	8,967,137	10,618,137	12,277,137	
Water Right Purchase Restriction	6,189,105	12,598,021		11,229,021	7,379,021	6,408,916	6,408,916	6,408,916	
Capital/Infrastructure Commitment	1,000,000	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
Operating Reserve Commitment	2,080,260	1,994,281		2,020,592	2,169,750	2,234,750	2,301,750	2,370,750	
Unassigned Fund Balance	3,592,808	8,971,252		6,122,535	6,538,877	6,804,377	6,911,877	6,869,377	
<b>Total</b>	\$ 16,952,999	\$ 29,062,691		\$ 26,511,285	\$ 24,768,785	\$ 25,776,180	\$ 27,605,680	\$ 29,295,180	

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Water Line Replacement

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,191,392 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Rehabilitation of water lines and other system components throughout the City.

The Water Line Replacement program includes the repair and replacement of the aging water lines and appurtenances throughout the City. The City's water mains are predominately Asbestos Concrete (AC) pipe and because of the corrosive nature of the soil have a shortened life span. In order to ensure continuous water service to the community, the failing water lines must be replaced. In addition to water mains, the City must maintain structures and valves that are critical to the system. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Water Fund	791,392	100,000	100,000	100,000	100,000	\$ 1,191,392
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 791,392</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 1,191,392</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	791,392	100,000	100,000	100,000	100,000	1,191,392
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 791,392</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 1,191,392</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Standley Lake Pipeline

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,000,000 (5 year total)

**Project Rationale:** Facility Maintenance

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Repair and/or replacement of sections of the Standley Lake Pipeline.

The Standley Lake Pipeline is a 48" pipeline that conveys the City's raw water from Standley Lake to the City of Northglenn Water Treatment Plant. This is an escrow deposit into a joint account that is controlled by the City of Northglenn and City of Thornton for repairs critical to the water supply line that services both communities.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Water Fund	200,000	200,000	200,000	200,000	200,000	\$ 1,000,000
						-
						-
						-
Total Revenue	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
Materials						-
Equipment						-
Other						-
Other						-
Total Expenditures	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Automated Filter Backwash

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2023

**Comprehensive Project Cost:** \$600,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Positive

**Description/Justification:**

This project will replace outdated and problematic air and water activated valve actuators with electric actuators that will integrate the filter backwash routine into the SCADA system, improving the filtration system for better water quality.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Water Fund	253,113					\$ 253,113
Grant (ARPA)	346,887					346,887
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design	346,887					346,887
Construction	253,113					253,113
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Water Treatment Facility Rehabilitation

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,250,000 (5 year total)

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negligible

**Description/Justification:**

The water treatment facility rehab project includes repair and replacement of aging infrastructure within the confines of the treatment facility itself. The facility was commissioned in 1981 and much of the equipment and infrastructure has exceeded its expected life. The City must maintain this critical piece of infrastructure.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Water Fund	250,000	250,000	250,000	250,000	250,000	\$ 1,250,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	250,000	250,000	250,000	250,000	250,000	1,250,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Section 36 - Water Lines

**Project Dates:** **Begin:** Jan-2024 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$2,200,000 (5 year total)

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Positive

**Description/Justification:**

Section 36 will be receiving a water mainline from Todd Creek Water District that will bring water to Section 36.

This project is design and construct waterlines to the existing Wastewater Treatment Plant facilities for potable water.

Currently there is no potable water onsite.

This project will include design and construction. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Water Fund	200,000	2,000,000				\$ 2,200,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 200,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design	200,000					200,000
Construction		2,000,000				2,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 200,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Water Treatment Facility Power Analysis

**Project Dates:** **Begin:** Jan-2024 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$70,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Positive

**Description/Justification:**

Northglenn's water treatment facility was constructed in the early 1980's. Since that time numerous additions and technologies have been added to the facility. The current electrical infrastructure is disjointed and pieced together as a result of those additions. Staff wishes to have a better understanding of what the actual electrical demands are to prepare for contingencies and what remaining capacity can be utilized for future build out.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Water Fund	70,000					\$ 70,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies	70,000					\$ 70,000
Design						-
Construction						-
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>

**CAPITAL PROJECT SUMMARY**  
Wastewater Fund

	2024 Budget	2024 Forecast	Carry Over	2025 Proposed Budget	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	5-Year Total
<b>Beginning Fund Balance</b>									
Capital/Infrastructure Commitment	\$ 1,000,000	\$ 1,000,000		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	
Operating Reserve Commitment	1,005,653	805,794		1,064,188	1,043,170	1,108,750	1,131,000	1,153,500	
Revenue Bond Proceeds	-	-		-	-	-	-	-	
Unassigned Fund Balance	2,442,507	4,190,236		3,583,738	2,200,723	1,911,343	2,099,493	1,807,593	
<b>Beginning Fund Balance</b>	<b>\$ 4,448,160</b>	<b>\$ 5,996,030</b>		<b>\$ 5,647,926</b>	<b>\$ 4,243,893</b>	<b>\$ 4,020,093</b>	<b>\$ 4,230,493</b>	<b>\$ 3,961,093</b>	
<b>Revenue Projections</b>									
Sewer Charges	\$ 6,272,000	\$ 6,308,000		\$ 6,639,000	\$ 6,988,000	\$ 7,355,000	\$ 7,723,000	\$ 8,109,000	\$ 36,814,000
Tap Connection Fees	21,038	165,000		25,000	25,000	25,000	25,000	25,000	125,000
Investment Earnings	51,000	155,000		190,000	85,000	40,000	85,000	79,242	479,242
Revenue Bonds	-	-		-	35,000,000	-	-	-	-
Federal Grant	-	-		-	-	-	-	-	-
<b>Total</b>	<b>\$ 6,344,038</b>	<b>\$ 6,628,000</b>		<b>\$ 6,854,000</b>	<b>\$ 42,098,000</b>	<b>\$ 7,420,000</b>	<b>\$ 7,833,000</b>	<b>\$ 8,213,242</b>	<b>\$ 37,418,242</b>
<b>Expenditures Summary</b>									
Operating	\$ 4,545,010	\$ 4,545,011		\$ 4,347,681	\$ 4,435,000	\$ 4,524,000	\$ 4,614,000	\$ 4,706,000	\$ 22,626,681
Debt Service	1,493,400	1,493,400		1,437,000	1,436,800	2,235,600	3,038,400	3,040,000	11,187,800
Odor Control Improvements	686,675	686,675	-	-	-	-	-	-	-
Collection System Rehabilitation	1,023,352	-	1,023,352	200,000	200,000	200,000	200,000	200,000	2,023,352
WWTP Rate Study	-	1,018	-	-	-	-	-	-	-
WWTP Rehabilitation	250,000	250,000	-	250,000	250,000	250,000	250,000	250,000	1,250,000
Lift Station B Replacement	-	-	-	1,000,000	6,000,000	-	-	-	7,000,000
Primary Clarifiers & Digesters	-	-	-	-	30,000,000	-	-	-	30,000,000
<b>Total</b>	<b>\$ 7,998,437</b>	<b>\$ 6,976,104</b>	<b>\$ 1,023,352</b>	<b>\$ 7,234,681</b>	<b>\$ 42,321,800</b>	<b>\$ 7,209,600</b>	<b>\$ 8,102,400</b>	<b>\$ 8,196,000</b>	<b>\$ 74,087,833</b>
<b>Ending Fund Balance</b>	<b>\$ 2,793,761</b>	<b>\$ 5,647,926</b>		<b>\$ 4,243,893</b>	<b>\$ 4,020,093</b>	<b>\$ 4,230,493</b>	<b>\$ 3,961,093</b>	<b>\$ 3,978,335</b>	
<b>Restrictions, Commitments, &amp; Assignments</b>									
Capital/Infrastructure Commitment	1,000,000	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
Operating Reserve Commitment	1,136,253	1,064,188		1,043,170	1,108,750	1,131,000	1,153,500	1,176,500	
Revenue Bond Proceeds	-	-		-	-	-	-	-	
Unassigned Fund Balance	657,509	3,583,738		2,200,723	1,911,343	2,099,493	1,807,593	1,801,835	
<b>Total</b>	<b>\$ 2,793,761</b>	<b>\$ 5,647,926</b>		<b>\$ 4,243,893</b>	<b>\$ 4,020,093</b>	<b>\$ 4,230,493</b>	<b>\$ 3,961,093</b>	<b>\$ 3,978,335</b>	

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Collection System Rehab

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$2,023,352 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Rehabilitation of wastewater lines throughout the City.

The Wastewater Line Rehabilitation program includes the repair and/or replacement of the aging wastewater pipelines throughout the City. The existing wastewater lines in the collection system are predominantly concrete pipe.

Wastewater contains high levels of hydrogen sulfide and when exposed to the atmosphere the hydrogen sulfide converts to sulfuric acid. The typical life expectancy of concrete pipe is approximately 100 years, however due to the highly corrosive nature of wastewater, the life expectancy of concrete pipe in a collection system is reduced to 20 to 50 years. Initially sulfuric acid will remove the outer layer of concrete, exposing the aggregate. If the corrosion is allowed to continue the sulfuric acid will continue to remove concrete until it reaches the steel. Once the reinforcement or steel in the pipe is exposed, structural failure is eminent. In order to preserve the existing wastewater pipelines and ensure continuous wastewater collection, pipes must be repaired or replaced that are beginning to show signs of corrosion.

This program also includes rehabilitation and manhole replacement. Additional services may include construction observation/inspection and quality control

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Wastewater Fund	1,223,352	200,000	200,000	200,000	200,000	\$ 2,023,352
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 1,223,352</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 2,023,352</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	1,223,352	200,000	200,000	200,000	200,000	2,023,352
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 1,223,352</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 2,023,352</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Wastewater Treatment Plant Rehabilitation

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,250,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

The wastewater treatment facility rehab project includes repair and replacement of aging infrastructure within the confines of the treatment facility itself. The facility was commissioned in 1981 and much of the equipment and infrastructure has exceeded its expected life. The City must maintain this critical piece of infrastructure.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Wastewater Fund	250,000	250,000	250,000	250,000	250,000	\$ 1,250,000
			-			-
						-
						-
Total Revenue	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	250,000	250,000	250,000	250,000	250,000	1,250,000
Materials						-
Equipment						-
Other -						-
Other -						-
Total Expenditures	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Lift Station B Replacement  
**Project Dates:** **Begin:** Jan-2025 **Finish:** Dec-2026  
**Comprehensive Project Cost:** \$7,000,000 (2 year total)  
**Project Rationale:** Facility Improvement  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** Positive

**Description/Justification:**  
 This project will replace the failing and aging lift station that is beyond it's useful life.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Wastewater Fund	1,000,000	6,000,000				\$ 7,000,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 1,000,000</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000,000</b>

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design	1,000,000					1,000,000
Construction		6,000,000				6,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 1,000,000</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000,000</b>



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** WWTP Primary Clarifiers & Digesters

**Project Dates:** **Begin:** Jan-2026 **Finish:** Dec-2026

**Comprehensive Project Cost:** \$30,000,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Positive

**Description/Justification:**

Adding primary clarifiers and digesters will increase our rated capacity to accomodate the buildout of the Karl's Farm development, and allow for the decommissioning of the biosolids lagoons to help eliminate the main source of odor at the facility.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Wastewater Fund		30,000,000				\$ 30,000,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ 30,000,000	\$ -	\$ -	\$ -	\$ 30,000,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design		2,000,000				2,000,000
Construction		28,000,000				28,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ 30,000,000	\$ -	\$ -	\$ -	\$ 30,000,000

**CAPITAL PROJECT SUMMARY**  
Stormwater Fund

	2024 Budget	2024 Forecast	Carry Over	2025 Proposed Budget	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	5-Year Total
<b>Beginning Fund Balance</b>	\$ 1,214,637	\$ 2,033,669		\$ 2,246,455	\$ 1,372,646	\$ 734,146	\$ (424,354)	\$ (289,854)	
<b>Revenue Projections</b>									
Stormwater Charges	\$ 518,094	\$ 457,000		\$ 459,500	\$ 459,500	\$ 459,500	\$ 459,500	\$ 459,500	\$ 2,297,500
Investment Earnings	41,000	62,000		55,000	14,000	-	-	-	69,000
Federal Grant	-	-		-	-	-	-	-	-
<b>Total</b>	\$ 559,094	\$ 519,000		\$ 514,500	\$ 473,500	\$ 459,500	\$ 459,500	\$ 459,500	\$ 2,366,500
<b>Expenditures Summary</b>									
Operating	\$ 206,214	\$ 206,214		\$ 205,377	\$ 212,000	\$ 218,000	\$ 225,000	\$ 232,000	\$ 1,092,377
Storm Drainage System Improvements	1,182,932	100,000	1,082,932	100,000	100,000	100,000	100,000	100,000	1,582,932
Melody Drive Storm Sewer Repairs	265,000	-		-	-	-	-	-	-
GHC Conveyance Improvements @ Irma	-	-		-	800,000	-	-	-	800,000
Washington Street/Kiwanis Park Detention	-	-		-	-	1,300,000	-	-	1,300,000
<b>Total</b>	\$ 1,654,146	\$ 306,214	\$ 1,082,932	\$ 305,377	\$ 1,112,000	\$ 1,618,000	\$ 325,000	\$ 332,000	\$ 4,775,309
<b>Unassigned Fund Balance</b>	\$ 119,585	\$ 2,246,455		\$ 1,372,646	\$ 734,146	\$ (424,354)	\$ (289,854)	\$ (162,354)	

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Storm Drainage Improvements

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,582,932 (5 year total)

**Project Rationale:** Necessary Improvements & Preventative Maintenance

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Construct or repair manhole, inlet, repair piping or concrete channel locations throughout the city; usually done in conjunction with street repair projects. Routine maintenance and upgrades must occur to maintain the expected level of service from the storm water infrastructure. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Stormwater Fund	1,182,932	100,000	100,000	100,000	100,000	\$ 1,582,932
						-
						-
						-
						-
Total Revenue	\$ 1,182,932	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,582,932

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	1,182,932	100,000	100,000	100,000	100,000	1,582,932
Materials						-
Equipment						-
Other -						-
Other -						-
Total Expenditures	\$ 1,182,932	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,582,932

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** \_\_\_\_\_ GHC Conveyance Improvements @ Irma \_\_\_\_\_

**Project Dates:** **Begin:** \_\_\_\_\_ Jan-2026 \_\_\_\_\_ **Finish:** \_\_\_\_\_ Dec-2026 \_\_\_\_\_

**Comprehensive Project Cost:** \_\_\_\_\_ \$800,000 \_\_\_\_\_

**Project Rationale:** \_\_\_\_\_ Storm Drain Conveyance Improvements \_\_\_\_\_

**Future Operational Impact:**  Yes  No **Operational Impact Category:** \_\_\_\_\_ N/A \_\_\_\_\_

**Description/Justification:**  
 To be completed with Mile High Flood District, reconfiguration of storm water conveyance from surrounding neighborhoods to Grange Hall Creek need to be updated due to increased flows, and to protect Lift Station A infrastructure.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Stormwater Fund		800,000				800,000
						-
						-
						-
						-
Total Revenue	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ 800,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction		800,000				800,000
Materials						-
Equipment						-
Other -						-
Other -						-
Total Expenditures	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ 800,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Washington Street/Kiwanis Park Detention

**Project Dates:** **Begin:** Jan-2027 **Finish:** Dec-2027

**Comprehensive Project Cost:** \$1,300,000

**Project Rationale:** Drainage Improvements

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

To be completed with Mile High Flood District, this project will enlarge and improve drainage to Grange Hall Creek in the area of Washington Street and Kiwanis Park.

Source of Funding:	2025	2026	2027	2028	2029	5 - Year Total
Stormwater Fund			1,300,000			1,300,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ 1,300,000

Expenditures:	2025	2026	2027	2028	2029	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction			1,300,000			1,300,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ 1,300,000

## 2025 Personnel Summary

Department/Position	2023 Audited	2024 Budget	2024 Year- End Forecast	2025 Budget
<b><u>City Manager</u></b>				
City Manager	1.00	1.00	1.00	1.00
Administrative Clerk	0.30	0.50	0.50	0.50
Communications Director	1.00	1.00	1.00	1.00
Community Outreach Coordinator	1.00	1.00	1.00	1.00
Community Resource Navigator	1.00	-	-	-
Community Services Coordinator	0.30	0.30	0.30	0.30
Court Clerk	4.00	4.00	4.00	4.00
Crisis Response Unit Manager	1.00	1.00	1.00	1.00
Crisis Response Unit Co-Responder	2.50	4.00	4.00	4.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	1.00
Economic Development Director	1.00	1.00	1.00	1.00
Economic Development Specialist	1.00	1.00	1.00	1.00
Executive Assistant to City Manager	1.00	1.00	1.00	1.00
Municipal Court Supervisor	1.00	1.00	1.00	1.00
Probation Officer	1.00	1.00	1.00	1.00
Public Communications Specialist	1.00	1.00	1.00	1.00
Sr. Public Communications Specialist	1.00	1.00	1.00	1.00
Special Events Assistant	0.50	0.50	0.50	0.50
Special Events Specialist	2.00	2.00	2.00	2.00
<b>Total</b>	<b>23.60</b>	<b>24.30</b>	<b>24.30</b>	<b>24.30</b>
<b><u>City Clerk</u></b>				
City Clerk	1.00	1.00	1.00	1.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Agenda & Licensing Coordinator	1.00	1.00	1.00	1.00
Central Records Coordinator	1.00	1.00	1.00	1.00
Sr. Deputy City Clerk/Licensing Specialist	1.00	1.00	1.00	1.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b><u>Human Resources</u></b>				
Director of Human Resources/Chief Diversity Officer	1.00	1.00	1.00	1.00
Human Resources Business Partner	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Sr. DE&I Human Resources Business Partner	1.00	1.00	1.00	1.00
Sr. Human Resources Business Partner	1.00	2.00	2.00	2.00
<b>Total</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b><u>Technology</u></b>				
Director of Technology	1.00	1.00	1.00	1.00
Criminal Information Systems Coordinator	1.00	1.00	1.00	1.00
Information Technology Resource Coordinator	1.00	1.00	1.00	1.00
Software Engineer	1.00	1.00	1.00	1.00
Sr. Network Administrator	1.00	1.00	1.00	1.00
Technical Support Specialist II	1.00	1.00	1.00	1.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b><u>Finance</u></b>				
Director of Finance	1.00	1.00	1.00	1.00
Deputy Finance Director	-	-	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00
Accounting Specialist	3.00	3.00	3.00	3.00
Controller/Accounting Manager	1.00	1.00	1.00	1.00
Customer Service Representative	1.60	1.60	1.60	1.60
Revenue Supervisor	1.00	1.00	1.00	1.00
Sales Tax Auditor II	1.00	1.00	1.00	1.00
Sales Tax Manager	1.00	1.00	1.00	1.00
Sales Tax Specialist	1.00	1.00	1.00	1.00
<b>Total</b>	<b>11.60</b>	<b>12.60</b>	<b>12.60</b>	<b>12.60</b>
<b><u>Planning &amp; Development</u></b>				

## 2025 Personnel Summary

Department/Position	2023	2024 Year-		2025
	Audited	2024 Budget	End Forecast	Budget
Director of Planning & Development	1.00	1.00	1.00	1.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Neighborhood Services officer	4.00	4.00	4.00	4.00
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Planner (Technician, I, II)	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Sr. Planner	2.00	2.00	2.00	2.00
Sustainability Coordinator	-	1.00	1.00	1.00
<b>Total</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>
<b><u>Parks, Recreation, &amp; Culture</u></b>				
Director of Parks And Recreation	1.00	1.00	1.00	1.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Aquafit Instructor	0.51	0.51	0.51	0.51
Arborist Technician	1.00	1.00	1.00	1.00
Arborist Technician Sr.	1.00	1.00	1.00	1.00
Custodian	4.48	4.48	4.48	4.48
Day Camp Aide	1.20	1.20	1.20	1.20
Day Camp Assistant Director	0.46	0.46	0.46	0.46
Drop-In Sports Supervisor	3.10	3.10	3.10	3.10
Fitness (Certified/Special) Instructor	3.65	3.65	3.65	3.65
Guest Relations Specialist	7.75	7.75	7.75	7.75
Head Swim Coach	1.00	1.00	1.00	1.00
Horticulture Technician Sr.	1.00	1.00	1.00	1.00
Lifeguard (LGI, WSI, Slide Attendant)	12.39	12.39	12.39	12.39
Parks Operations Manager	-	1.00	1.00	1.00
Parks Maintenance Coordinator	2.00	2.00	2.00	2.00
Parks Maintenance Worker (I,II,III)	14.00	14.00	14.00	14.00
Parks Ranger	1.50	1.50	1.50	1.50
Parks Supervisor	1.00	1.00	1.00	1.00
Preschool Instructor	2.50	2.50	2.50	2.50
Project Manager - Parks & Recreation	1.00	1.00	1.00	1.00
Recreation Assistant	2.00	2.00	2.00	2.00
Recreation Coordinator (I, II)	11.00	11.00	11.00	11.00
Recreation Manager	2.00	2.00	2.00	2.00
Recreation Programs Supervisor	3.00	3.00	3.00	3.00
Seasonal Cashier	0.51	0.51	0.51	0.51
Seasonal Head Lifeguard	0.41	0.41	0.41	0.41
Seasonal Laborer	0.08	0.08	0.08	0.08
Seasonal Lifeguard	1.98	1.98	1.98	1.98
Seasonal Park Ranger	0.58	0.58	0.58	0.58
Seasonal Pedal Boat	1.08	1.08	1.08	1.08
Seasonal Specialist	0.61	0.61	0.61	0.61
Seasonal Trainee	0.31	0.31	0.31	0.31
Seasonal Youth Sports Instructor	0.40	0.40	0.40	0.40
Specialized Fitness Instructor	2.00	2.00	2.00	2.00
Stage Manager	-	1.00	1.00	1.00
Technical Assistant	1.00	1.00	1.00	1.00
Theatre Technician	1.00	1.00	1.00	1.00
<b>Total</b>	<b>89.50</b>	<b>91.50</b>	<b>91.50</b>	<b>91.50</b>
<b><u>Police</u></b>				
Chief of Police	1.00	1.00	1.00	1.00
Admin (I,II,III)	2.00	2.00	2.00	2.00
Administrative Clerk	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00
Crime Analyst	1.00	1.00	1.00	1.00
Criminalist	1.00	1.00	1.00	1.00
Custodian	2.00	2.00	2.00	2.00

## 2025 Personnel Summary

Department/Position	2024 Year-			
	2023 Audited	2024 Budget	End Forecast	2025 Budget
Deputy Chief	1.00	1.00	1.00	1.00
Digital Technician	1.00	2.00	2.00	2.00
Division Commander	3.00	3.00	3.00	3.00
Lead Police Records Specialist	1.00	1.00	1.00	1.00
Lieutenant	2.00	2.00	2.00	2.00
Police Officer	63.00	63.00	63.00	63.00
Police Records Specialist	9.00	9.00	9.00	9.00
Property/Evidence Custodian	1.50	1.50	1.50	1.50
Public Information Officer	1.00	1.00	1.00	1.00
Records Unit Supervisor	1.00	1.00	1.00	1.00
Sergeant	8.00	9.00	9.00	9.00
<b>Total</b>	<b>101.50</b>	<b>103.50</b>	<b>103.50</b>	<b>103.50</b>
<b><u>Public Works</u></b>				
Director of Public Works/Utilities	1.00	1.00	1.00	1.00
Admin (I,II,III)	4.00	4.00	4.00	4.00
Chief Plant Operator	2.00	2.00	2.00	2.00
Civil Engineer (EIT, PE, Sr.)	6.00	6.00	6.00	6.00
Construction Inspector	1.00	1.00	1.00	1.00
Custodian	0.80	0.80	0.80	0.80
Engineering Intern	-	0.23	0.23	0.23
Environmental Manager	1.00	1.00	1.00	1.00
Environmental Technician	1.00	1.00	1.00	1.00
Fleet Services Supervisor	1.00	1.00	1.00	1.00
Fleet Services Technician	2.00	2.00	2.00	2.00
Geographic Information Systems Specialist	1.00	1.00	1.00	1.00
Industrial Pretreatment/Backflow Prevention Specialist	1.00	1.00	1.00	1.00
Lab Analyst	2.00	2.00	2.00	2.00
Lab Supervisor	1.00	1.00	1.00	1.00
Lab Technician	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00
Maintenance Technician (I, II)	5.00	5.00	5.00	5.00
Maintenance Technician III	4.00	4.00	4.00	4.00
Meter Technician	1.00	1.00	1.00	1.00
MSW/Collection & Distribution (I, II, III, Lead)	6.00	6.00	6.00	6.00
MSW/Sanitation (I, II, III, Lead)	9.00	9.00	9.00	9.00
MSW/Streets (I, II, III, Lead)	9.00	9.00	9.00	9.00
Municipal Services Supervisor - Streets	1.00	1.00	1.00	1.00
Municipal Services Supervisor - Sanitation	1.00	1.00	1.00	1.00
Municipal Supervisor - Utilities	1.00	1.00	1.00	1.00
Operations Manager	2.00	2.00	2.00	2.00
Optimization Specialist	1.00	1.00	1.00	1.00
Project Manager - Public Works	1.00	1.00	1.00	1.00
Seasonal Specialist	-	0.23	0.23	0.23
Stormwater Coordinator	1.00	1.00	1.00	1.00
Traffic Technician	1.00	1.00	1.00	1.00
Utility Plant Operator (A, B, C, D)	12.00	12.00	12.00	12.00
Water Quality Coordinator	1.00	1.00	1.00	1.00
Water Resources Administrator	1.00	1.00	1.00	1.00
Water Resources Analyst	1.00	1.00	1.00	1.00
<b>Total</b>	<b>84.80</b>	<b>85.26</b>	<b>85.26</b>	<b>85.26</b>
<b>City-Wide Total</b>	<b>338.00</b>	<b>346.16</b>	<b>346.16</b>	<b>346.16</b>