

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
December 9, 2024**

**CALL TO ORDER** Mayor Leighty called a regular meeting of the Northglenn City Council to order on Monday, December 9, 2024 at 6:04 p.m. in City Hall Council Chambers.

**ROLL CALL** Present were Mayor Leighty, Mayor Pro Tem Lukeman-Hiromasa, Council members Burns, Jaramillo, Kondo, Roper, Goff, and Nowicki.

**ABSENT** Council member Walker.

**STAFF PRESENT** City Manager Geyer, Deputy City Manager Jason Loveland, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was given.

**RESPONSE TO RESIDENT INQUIRY:** None.

**AGENDA ADDITIONS AND DELETIONS:** None.

**PUBLIC INVITED TO BE HEARD** Mayor Leighty called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing.

Tom Lampo, 3951 Jackson Way, Thornton, prayed for the City of Northglenn and those serving in the armed forces.

**PRESENTATIONS:**  
2024 APWA Transportation  
Award for 120<sup>th</sup> Avenue  
Improvements Project

American Public Works Association (APWA) Colorado Chapter Delegate Peter Adler provided information about the 2024 APWA Transportation Award and presented the award to Mayor and City Council for the City's 120<sup>th</sup> Avenue Improvements Project.

**COMMUNICATIONS:**  
Council

Council member Burns thanked attendees for braving the snowy weather. She reported she attended Noel Northglenn and stated it was a successful event enjoyed by family members and residents. Council member Burns reported the Youth Commission met to

review student proposals for attendance at the National League of Cities (NLC) conference in Washington, D.C. in March.

Council member Burns reported on the Legislative Policy Committee meeting, which included continued discussions on the Colorado Municipal League-backed bill regarding public spaces and sex offender regulations. She reported the State Legislative session begins January 8<sup>th</sup> and the City's Legislative Guide will be presented to Council on January 13<sup>th</sup>. Council member Burns reported the Legislative Dinner is scheduled for January 16<sup>th</sup> and the Legislative Day Under the Dome and breakfast with legislators has been planned for March 21<sup>st</sup>, with a location to be determined.

Council member Jaramillo reported he attended the ribbon-cutting event for Quick Trip on 120<sup>th</sup> Avenue and Race Street, participated in the Northglenn Arts and Humanities Foundation meeting, noting a successful gala that raised over \$34,000 for the Northglenn Youth Theatre, and attended the Colorado Latino Elected Officials Convening at the University of Colorado Denver. He stated the group's purpose is to address Latino underrepresentation in elected offices, which is 1.8% in Colorado, and they plan to meet regionally every three months for collaboration.

Council member Nowicki reported on the Finance Committee's continued work on Council spending and travel policies, which will be presented to Council upon completion. He reported he also attended the Quick Trip ribbon cutting and commended the business's staff and leadership.

Council member Goff reported on the Diversity, Inclusivity, and Social Equity Board's special meeting to finalize plans for Noel Northglenn and stated the Board sponsored sensory backpacks for the event. Council member Goff reported she attended the Colorado Communities for Climate Action legislative group meeting, discussing a projected \$1.4 billion budget shortfall and legislative updates on clean air and road safety bills.

Council member Kondo recognized the Parks, Recreation, and Culture Department for securing over \$1 million in grants for park improvements. Council member Kondo reported he attended the Flat Rock Academy graduation, celebrating three new police recruits. He participated in the American Legion Post 22 Annual Dinner, emphasizing the importance of veteran community engagement and spoke about shared efforts to establish a Colorado Asian group to increase Asian representation in civic roles.

Council member Roper reported she attended the Stonehocker Olde Fashioned Christmas event, highlighting bike and book giveaways for children and participated in the American Legion dinner, praising their community contributions and support initiatives.

Mayor Pro Tem Lukeman-Hiromasa highlighted her participation in a business walk with the Business Retention and Expansion Committee and a problem-based learning panel at Northglenn High School. Mayor Pro Tem Lukeman-Hiromasa discussed legislative updates from the Adams County Legislative Preview Breakfast and reported on ribbon cuttings and her attendance at Noel Northglenn.

Mayor Leighty reported on the Wreaths Across America event at Olinger Mortuary and celebrated the completion of the pedestrian crosswalk on Irma Drive. Mayor Leighty spoke about proposing a new process for Council members to share learnings from conferences to enhance collaboration and avoid staff disruptions. Mayor Leighty previewed the upcoming holiday dinner and work session on special events and ward meetings during next week's study session.

**FINANCIAL REPORT:**

October 2024 Update

Deputy City Manager and Director of Finance Jason Loveland provided a financial report for the period ending October 31, 2024. Deputy City Manager Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Deputy City Manager Loveland also reported on the City's cash reserves and sales tax revenue.

Deputy City Manager Loveland addressed questions from Council about the consumption of water shown as revenue versus gallons in the Water Fund.

**CONSENT AGENDA**

**MOTION TO PASS**

Council member Goff **MOVED** and it was **SECONDED** by Council member Kondo to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Lukeman-Hiromasa, Burns, Jaramillo,  
Kondo, Roper, Goff, Nowicki.

OPPOSED - None.

ABSENT - Walker.

The following items were approved on the consent agenda:

- November 25, 2024 Regular Meeting Minutes
- December 2, 2024 Special Meeting Minutes
- CR-184 – Purchasing Policy
- CR-185 – Historic Preservation Commission Reappointment  
– Lauren Weatherly
- CR-186 – Liquor Licensing Authority Reappointment – Larry Harvey
- CR-187 – Liquor Licensing Authority Reappointment – Lee Stewart
- CR-188 – Victim Assistance & Law Enforcement Board Reappointment – Pat Marquez
- CR-189 – 2025 Pay Plan and Personnel Summary Amendments

**RESOLUTIONS:**

CR-181 – Axon Records  
& Standards Master  
Services & Purchasing  
Agreement

City Clerk Small read the title.

**MOTION TO PASS**

Council member Goff **MOVED** and it was **SECONDED** by Council member Kondo to approve CR-181.

Deputy Police Chief Randall Darlin provided a summary of CR-181.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Lukeman-Hiromasa, Burns, Jaramillo,  
Kondo, Roper, Goff, Nowicki.  
OPPOSED - None.  
ABSENT - Walker.

CR-183 – Northglenn  
Playbook Adoption

City Clerk Small read the title.

**MOTION TO PASS**

Mayor Pro Tem Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Goff to approve CR-183.

Director of Parks, Recreation and Culture Amanda Peterson provided a summary of CR-183.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Lukeman-Hiromasa, Burns, Jaramillo,  
Kondo, Roper, Goff, Nowicki.  
OPPOSED - None.  
ABSENT - Walker.

CR-190 – Water Treatment  
Facility Chemical  
Building Improvements

City Clerk Small read the title.

**MOTION TO PASS**

Council member Kondo **MOVED** and it was **SECONDED** by Council member Goff to approve CR-190.

Director of Public Works Sarah Borgers provided a summary of CR-190.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Lukeman-Hiromasa, Burns, Jaramillo,  
Kondo, Roper, Goff, Nowicki.

OPPOSED - None.

ABSENT - Walker.

CR-191 – 2025  
Landfill Services

City Clerk Small read the title.

**MOTION TO PASS**

Council member Jaramillo **MOVED** and it was **SECONDED** by Council member Kondo to approve CR-191.

Director of Public Works Sarah Borgers provided a summary of CR-191.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Lukeman-Hiromasa, Burns, Jaramillo,  
Kondo, Roper, Goff, Nowicki.

OPPOSED - None.

ABSENT - Walker.

Recess:

The City Council meeting adjourned to a meeting of the Marijuana Licensing Authority at 7:04 p.m.

Reconvene:

The City Council meeting reconvened at 7:19 p.m.

**DISCUSSION ITEMS:**

Municipal Judge  
Selection Process

Deputy City Manager Jason Loveland provided an outline for the recruitment for City Council to select and appoint a new municipal judge and asked for Council feedback on the process and interview dates to ensure alignment with expectations. The schedule included executive sessions on January 13<sup>th</sup> and 27<sup>th</sup> for Council to receive application materials and identify top candidates, with interviews occurring in February.

There was discussion regarding stakeholder engagement with boards and commissions, Municipal Court staff, prosecuting attorneys, and the departing judge. City Attorney Hoffmann provided information on the prosecuting attorney's role and the importance of the judge projecting the Council's culture to the community. Council discussed observing finalists on a docket and holding a meet and greet with staff.

Deputy City Manager Loveland stated staff will refine the timeline to include potential dates for candidates to conduct portions of the court docket to allow for evaluation of their presence on the bench. There was Council consensus to move forward with the process.

Preparation for Jan. 6  
Draft 2025-2029  
Strategic Plan Review

City Manager Heather Geyer presented the draft 2025-2029 Strategic Plan titled "Imagine the Possibilities: Empowering Change, Delivering Results." City Manager Geyer stated the draft plan includes 96 refined ideas from an initial pool of 120 submissions and includes funding information and department ownership for increased transparency.

There was discussion about the ideas being organized by year of recommended implementation, but not in order of priority, considering financial constraints and alignment with the Council's visions when providing feedback, and balancing staff capacity when suggesting revisions to the implementation timeline.

Staff requested that Council complete a detailed review of the draft Strategic Plan prior to the January 6, 2025, study session and note specific ideas to advocate for, adjust, or deprioritize.

**PUBLIC INVITED**  
**TO BE HEARD**

Mayor Leighty called for any person wishing to speak on items previously addressed by Council. There was no response.

Executive Session  
**MOTION TO PASS**

Council member Goff **MOVED** and it was **SECONDED** by Council member Kondo to meet in Executive Sessions: 1) pursuant to Section 4.5(d) of the City of Northglenn Home Rule Charter for legal consultation and advice regarding security issues; and 2) pursuant to Section 4.5(a) of the City of Northglenn Home Rule Charter for personnel matters regarding Council appointee evaluations.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Lukeman-Hiromasa, Burns, Jaramillo,  
Kondo, Roper, Goff, Nowicki.

OPPOSED - None.

ABSENT - Walker.

**ADJOURNMENT**

The City Council meeting adjourned to the Executive Session at  
8:00 p.m.

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JOHANNA SMALL, MMC  
City Clerk

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MEREDITH LEIGHTY  
Mayor