

**NORTHGLENN URBAN RENEWAL AUTHORITY
REGULAR MEETING MINUTES
APRIL 8, 2015**

CALL to ORDER: Vice Chairman Lynch called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on April 8, 2015 in the Council Chambers of Northglenn City Hall, 11701 Community Center Drive, Northglenn, Colorado.

ROLL CALL: Present were: Vice Chairman Lynch, Commissioners Coleman, DeMay, Dodge and Gavette.

Absent: Chairman Garner and Commissioner McCune (excused).

Staff Present: Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca, Board Treasurer Loveland, Economic Development Specialist Mendoza, City Manager Pick and Planning and Development Director Svoboda.

City Council Present: Mayor Pro-tem C. Dodge, Council member Carrico, Council member Mullica, Council member Snetzinger, and Council member Whitman.

Mayor Downing arrived at 6:21 p.m. during Executive Session.

EXECUTIVE SESSION: Vice Chairman Lynch **MOVED** and it was **SECONDED** by Commissioner Gavette to meet in Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) relative to the Huron Center and Community Center Drive projects. There was no discussion and the **MOTION PASSED** unanimously.

In attendance during executive session were: Vice Chairman Lynch, Commissioners Coleman, DeMay, Dodge, Gavette, Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca, Economic Development Specialist Mendoza, Mayor Downing, Mayor Pro-tem C. Dodge, Council member Carrico, Council member Mullica, Council member Snetzinger and Council member Whitman.

RECESS: The meeting recessed at 5:46 p.m.

RECONVENE: The meeting reconvened at 7:12 p.m.

MEETING MINUTES:

March 11, 2015

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Vice Chair Lynch to approve minutes of the regular meeting on March 11, 2015 as presented. There was no discussion and the **MOTION PASSED** unanimously.

PUBLIC PARTICIPATION:

None.

BILLS and COMMUNICATIONS:

None.

AGENDA ADDITIONS and DELETIONS:

None.

UNFINISHED BUSINESS:

None.

REPORTS of the DIRECTOR, STAFF, CONSULTANTS, ATTORNEY:

Financial Report

Executive Director Tuttle reviewed the balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for the month of February for URA 1 and URA 2.

MOTION TO PASS

Vice Chair Lynch **MOVED** and it was **SECONDED** by Commissioner Coleman to approve the February financial report for URA 1 and URA 2. There was discussion and the **MOTION PASSED** unanimously.

VCUP Remediation
And Monitoring at
Former Garland
Center

Executive Director Tuttle reported the remediation at the former Garland Center was done in March at 11 locations and the well that was destroyed will be replaced. She reported required testing in six months will occur on all of the wells. There were questions and discussion from the Board.

NEW BUSINESS:

Resolution N/15-5
Business Improvement
Grant - FastSigns

Executive Director Tuttle provided a summary on the Business Improvement Grant resubmitted by FastSigns.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Commissioner DeMay to approve Resolution N/15-5. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/15-13
Business Utility
Assistance Grant –
Bling It On Beauty
Salon

Executive Director Tuttle provided a summary on the Business Utility Assistance Grant (BUAG) with Bling It On Beauty Salon.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Commissioner Coleman to approve Resolution N/15-13. There was no discussion and the **MOTION PASSED** unanimously.

Resolution N/15-14
Relocation Assistance
and Land Acquisition
Policy

Board Attorney Parker provided his recollection of the 1996 Relocation Policy and summarized the need for a new Relocation Assistance and Land Acquisition Policy at this time.

MOTION TO PASS

Vice Chair Lynch **MOVED** and it was **SECONDED** by Commissioner Gavette to approve Resolution N/15-14. There was discussion and the **MOTION PASSED** unanimously.

FUTURE AGENDA:

None.

ADJOURNMENT and
PLACE and TIME of
NEXT MEETING:

The meeting adjourned at 7:23 p.m. The next regular meeting is scheduled for May 13, 2015 at 5:45 p.m. in Council Chambers.

Submitted by:

Debbie Tuttle
Executive Director

Rosie Garner
Chair